



## City Council

City Council Chambers ♦ 524 West Stephenson Street, 3rd Floor ♦ Freeport, IL 61032

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### AGENDA - REGULAR MEETING TUESDAY, FEBRUARY 21, 2017 AT 6:00 P.M.

Call to Order

Call the Roll

Pledge of Allegiance led by Alderperson Chesney

1. Approval of Agenda.....Voice Vote
2. Approval of Minutes [February 6, 2017](#) and [February 13, 2017](#).....Voice Vote
3. Public Comments – Agenda Items (*limited to 3 minutes per person*)
4. Consent Agenda.....Roll Call Vote  
*All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda. [Consent Agenda PDF](#)*
  - A. Approval to receive and place on file:
    - 1) City Treasurer’s Monthly Investment Report for January 31, 2017
    - 2) City Treasurer’s Report of Cash and Fund Balances for January 31, 2017
    - 3) Public Works Department weekly activities for January 30, 2017
    - 4) Public Works Department weekly activities for February 6, 2017
    - 5) Police Department Report on Activities for January 2017
    - 6) Fire Department Report on Activities for January 2017
  - B. Approval of Resolution R-2017-08, Resolution To Co-Sponsor Memorial Day Parade with the Allied Veterans Council
  - C. Approval of Water & Sewer Bills Payable (Registers #722 & 723) --- \$815,800.19
  - D. Approval of Payroll for pay period ending February 4, 2017 --- \$438,049.49 with fringe benefit payments in the amount of \$33,782.57 for a total of \$471,832.06
  - E. Approval of Finance Bills Payable (Registers #725,726, 727, TBA) --- \$947,767.38If applicable – Items removed from Consent Agenda

### COMMUNICATIONS TO COUNCIL

5. Memorandum from Attorney Roxanne Sosnowski dated February 16, 2017 regarding City of Freeport Number of Alderman and the Managerial Form of Government – [view memo](#)
6. Gov HR USA Executive [Recruitment Brochure](#) for the City of Freeport - City Manager
7. Reports as provided by the Freeport/Stephenson County Convention and Visitors Bureau including [2017 Budget](#) and [Marketing Plan](#)

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**APPOINTMENTS**

8. [Acceptance of Appointment](#) - Effective immediately Martha E. Zuravel appoints Dovie Anderson as Deputy Clerk.
9. [Acceptance of Appointment](#) – Mayor James L. Gitz hereby appoints Elizabeth Gridley to the Freeport Public Library Board of Trustees effective immediately through May 31, 2019.
10. [Acceptance of Appointment](#) - Mayor James L. Gitz appoints Patrick McDermott to the Board of Housing Authority Commission effective immediately through October 31, 2017.
11. [Acceptance of Appointment](#) - Mayor James L. Gitz appoints Nicole Bauer to the Planning Commission effective immediately through February 21, 2021.
12. [Acceptance of Reappointment](#) - Mayor James L. Gitz reappoints Tim Davenport to the Planning Commission effective immediately through October 31, 2020.

**ORDINANCES – SECOND READING**

*As moved forward on council agenda for City Engineer’s presentation:*

- [View memorandum from City Engineer Shaun Gallagher](#)
- [View letter from superintendent of Freeport School District #145](#)

13. [2<sup>nd</sup> READING OF ORDINANCE #2017-11 \(Option B\)](#): An Ordinance Amending Chapter 1052 (Water And Sewer Capital Improvement Fund) Of The Codified Ordinances Of The City Of Freeport, Illinois *Ordinance 2017-11 Option B proposed to increase the Capital Improvement Fund by \$8 for the first three (3) years for a total increase of \$24 and it would remain thereafter until changed by ordinance. This would result in a 41.3 year replacement program to complete \$156 million in capital improvements recommended by the Commission. This does not account for inflation over that program lifespan. For clarification, only one Ordinance will be approved regarding the Capital Improvement Fund.*

*The first reading was held on February 6, 2017. A motion to adopt was given by Alderperson Klemm, seconded by Alderperson Brashaw and the ordinance was automatically laid over to tonight’s meeting.....Roll Call Vote*

14. [2<sup>nd</sup> READING OF ORDINANCE #2017-12](#): An Ordinance Amending Chapter 1042 (Water Generally) and 1046 (Sewers Generally) of the Codified Ordinances of the City of Freeport, Illinois *Ordinance 2017-12 is proposed to increase the existing Fee Schedule for services performed by the Water & Sewer Commission. This Ordinance increases security deposit fees to cover two months billing of the average water and sewer bill and increases shutoff/turn-on fees to the equivalent personnel costs to perform the task. Service connection fees are also increased to match the construction costs for replacement services. Additional sections concerning connections and metering that are no longer applicable have also been removed.*

*The first reading was held on February 6, 2017. A motion to adopt was given by Alderperson Klemm, seconded by Alderperson Brashaw and the ordinance was automatically laid over to tonight’s meeting.....Roll Call Vote*

15. [2<sup>nd</sup> READING OF ORDINANCE #2017-13](#): An Ordinance Amending Chapter 1044 (Water Rates and Revenues) of the Codified Ordinances Of The City Of Freeport, Illinois

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*Ordinance 2017-13 is proposed to replace the existing Tiered Rate Structure with a single usage rate for residential, commercial and industrial water usage. The production cost to the Water & Sewer Commission does not decrease with the volume of water used, therefore this has a negative impact on the Operations and Maintenance side of the budget, theoretically losing money the more a customer uses. A Tiered Rate Structure does not promote water conservation, but rather consumption at the cost of the rest of the utility users.*

*The first reading was held on February 6, 2017. A motion to adopt was given by Alderperson Klemm, seconded by Alderperson Brashaw and the ordinance was automatically laid over to tonight's meeting.....Roll Call Vote*

16. [2<sup>nd</sup> READING OF ORDINANCE #2017-14](#): An Ordinance Amending Chapter 1044 (Water Rates and Revenues) Of The Codified Ordinances Of The City Of Freeport, Illinois  
*Ordinance 2017-14 & 2017-15 are proposed to increase the existing usage fees for water and sewer consumption by ten percent (10%) to counter 42% inflation from 2007-2016 of Operations and Maintenance Expenses, prior to the passage of the annual CPI increase this past fall.*

*The first reading was held on February 6, 2017. A motion to adopt was given by Alderperson Brashaw, seconded by Alderperson Klemm and the ordinance was automatically laid over to tonight's meeting.....Roll Call Vote*

17. [2<sup>nd</sup> READING OF ORDINANCE #2017-15](#): An Ordinance Amending Chapter 1048 (Sewer Rates and Revenues) Of The Codified Ordinances Of The City Of Freeport, Illinois  
*Ordinance 2017-14 & 2017-15 are proposed to increase the existing usage fees for water and sewer consumption by ten percent (10%) to counter 42% inflation from 2007-2016 of Operations and Maintenance Expenses, prior to the passage of the annual CPI increase this past fall.*

*The first reading was held on February 6, 2017. A motion to adopt was given by Alderperson Brashaw, seconded by Alderperson Klemm and the ordinance was automatically laid over to tonight's meeting.....Roll Call Vote*

**ORDINANCES – FIRST READING**

18. [1<sup>st</sup> READING OF ORDINANCE #2017-16](#): An Ordinance Amending Title Six Administration, Chapter 226 Mayor, Section 226.07 Of The Codified Ordinances Of The City Of Freeport, Illinois Regarding The Powers And Duties Of Mayor  
*Presented by Alderperson Chesney as chairperson of the Managerial Form of Government Transition Committee*

19. [1<sup>st</sup> READING OF ORDINANCE #2017-17](#): An Ordinance Designating The Location Of The Freeport City Hall And The City Council Chambers As 314 West Stephenson Street, Freeport, Illinois And Amending Section 213.06 Of Chapter 216 Of The Codified Ordinances Of The City Of Freeport, Illinois  
*Presented by Contract Attorney Michael Phillips, Esq. - [view memo](#)*

20. [1<sup>st</sup> READING OF ORDINANCE #2017-18](#): An Ordinance Of The City Of Freeport, Stephenson County, Illinois, Providing For The Issuance Of A Note The Meadows TIF Redevelopment Note, 2017, In The Amount Of \$950,000 [view Exhibit D from 2014 RDA](#)  
*Mayor Gitz and NIDA Director Dave Young will present the TIF Note regarding redevelopment agreement between City and JJ Freeport Ventures I LLC – Administration requests suspension of rules for final passage*

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**RESOLUTIONS**

21. [ADOPTION OF RESOLUTION R-2017-09](#): Resolution To Approve The Preliminary Plat For Smithville Subdivision – [view memo](#)  
*Presented by Community Development Director Alex Mills*

22. [ADOPTION OF RESOLUTION R-2017-10](#): Resolution To Approve The Final Plat For Smithville Subdivision – [view memo](#)  
*Presented by Community Development Director Alex Mills*

23. Reports of Department Heads

City Engineer:

- Overview of the City's 2017 MFT Street program – [view memo](#)
- Approval of the purchase of General Electric LED Luminaires as approved through the Illinois Department of Commerce & Economic Opportunity (DCEO) Grant Program incentives through Lighting Solutions of Illinois, Inc. in an amount not to exceed \$7,500. – [view document](#)

Fire Department:

- Request for approval of purchase contract to CDS Office Technologies for eight (8) Panasonic Toughbook Model #CR-54 Laptops, with extended warranty, docking stations, and various accessories, in the amount of \$40,078 through the Fire Department Capital Improvement fund budget line item #32-00-741 – [view memo](#)
- Request for approval of repair estimates in the amount of \$19,179 to refurbish Engine 3, 2007 Emergency One Typhoon Pumper - [view memo](#)

Public Works and Community Development:

- Report and potential action on asbestos abatement and demolition of the Former Boys & Girls Club - 633 E Crocker Street as requested by Alderperson Ross and Chesney – [view memo](#)

Community Development:

- Discussion of Food Trailer Regulation with sample ordinances - [view documents](#)

24. Mayor's Report

25. Council Announcements/New Business

26. Public Comments – Agenda or Non-Agenda Items (*limited to 3 minutes per person*)

27. Adjournment

*The City of Freeport, in compliance with the Americans with Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meeting(s), or have questions about the accessibility of the meeting(s) or facilities, should contact Human Resources at 815-235-2065 promptly to allow the City to make reasonable accommodations.*

<http://www.cityoffreeport.org>