

Minutes of Zoning Board of Appeals Meeting on May 03, 2018

5:30pm

Present: Bobbie Yount, Autumn Kubatzke, Andrew Reeter, Jeff Cutler, Sara Peska

Absent: George Buss and Michael Stingley

Also Present: Lowell Crow, Steve Cox, Nancy McDonald, Mary Lamm and Larry Deitmier

Andrew made a motion to approve agenda. Motion seconded by Autumn. Motion Passed

A Motion was made to approve the minutes for April 5, 2018. Motion seconded. Motion Passed

There were no public comments or communications

Review of Chapter Revisions

1244.1 - It was mentioned that the Autumn had not been sworn in

1244.2 – it was asked if the section referenced in section (g) was correct. Steve stated that they were.

Steve stated that the proposed rewrite of the ordinance pertaining to the ZBA would show their function would be to review Map amendments, Special Use and variance request.

Steve proposed that the procedural rewrite could be presented separately from the substantive piece to the council for approval.

It was discussed that the Municipal code suggests and assumes that the ZBA be the fact-finding body.

1220 .08(l) – would suggest that the Planning Commission would review the ZBA's findings and make a recommendation to the council, only as it pertains to the Comprehensive Plan

Steve informed the commission that they could choose not to have the findings reviewed by Planning, but part of the findings approval is whether they align with the Comprehensive Plan and that is what the Planning Commission would look at.

It was asked if both Planning and ZBA could look at cases at the same time. It was stated that logistically it would be difficult to have everything together for that to happen.

It was suggested that the title of the commission be consistent. Either Zoning Board of Appeals or Board of Zoning Appeals. It was determined the name would be Zoning Board of Appeals.

Capitalization of the term - Special Use – should not be capitalized.

1242.11 –(g) subparagraph 3 – The question was asked about the referenced fees and where they are published. It was stated that the fees are located in the 1242.11(a).

The discussion was had about removing the fee schedule and about using the word fee. It was determined that the schedule was preferred to remain as well as the would fee. Change what the fee is called. (filling or application)

Remove the wording of the established fees.

Next meeting: June 7, 2018 - Review Chapter Revisions

No other business

No public comments

Sara made a motion to adjourn, It was seconded by Autumn at 6:39pm

The Commission approved the May 3, 2018, minutes on July 05, 2018.

Prepared by C. Marney