



## ***City Council***

City Council Chambers ♦ 230 West Stephenson Street ♦ Freeport, IL 61032

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### **MINUTES REGULAR MEETING Monday, July 7, 2008**

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#### **QUORUM**

At 7:00 p.m. on Monday, July 7, 2008, in the City Council Chambers of City Hall with a quorum being present, the meeting was called to order by Mayor George Gaulrapp.

#### **RECORD**

Present on roll call were Alderman Helms, O'Neill, Corbin, Klemm, Boldt, Bush, DeVine, and Endress (8). Also present was Corporation Counsel Sarah Griffin and city department heads.

#### **PLEDGE OF ALLEGIANCE**

At this time the Pledge of Allegiance was led by Alderman Helms.

#### **APPROVAL OF THE AGENDA**

Alderman Endress motioned for approval of the agenda as presented, seconded by Alderman Helms. Motion passed by voice vote without dissent.

#### **PRESENTATIONS/PROCLAMATIONS**

- A presentation was given by Joseph Fackel of Buxton Company stating that his company represents communities trying to bring retail to the area and promote economic development. Buxton Company uses customer analytics, providing strategic decision-making information for retail site selection and targeted marketing to major retailers, cities, economic development groups and healthcare organizations throughout the United States. Buxton pioneered the use of demographics, psychographics, drive-time analysis and lifestyle characteristics to provide strategic decision-making information. The over 400 communities that have used the Buxton Company have found them to be very successful and spend anywhere between \$55,000 and \$200,000 for their services. Rochelle, Illinois has used their services for the last couple of years.
- A presentation was given by Rev. Steve Harrell, a member of the Eastside Task Force requesting assistance for those in need due to the recent flooding. The East Side Task Force has bonded in its efforts for a plan proposal including: 1) allow a \$5,000 flood relief fund to the Eastside Task Force in City seed money to allow donations from the entirety of the general public that will be actively sought after 2) asking that dumpsters or hauler pickup continue 3) ask that storm sewers and drainage be unplugged 4) ask for more efforts of mosquitoes 4) ask for authority to check on vacant houses for standing water 5) the city is also greatly in need a program to contain tall grass and unwanted shrubs east of the river the one in place is not working. At this time, Mayor George Gaulrapp handed out an East Side Flood Fund Proposal 2008 and read the following to council and the public: 1) Flood relief fund set up through 501 (c) (3) organization – i.e. Red Cross, 2) dumpsters will be placed throughout the neighborhood and will be removed on Monday

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July 14, 2008, 3) building permits are required for any work that costs more than \$100; building permit fee will be waived for flood-related repairs, 4) funds for approved flood-related repairs would be requested through vouchers that would require a copy of the contractor's bill and a final inspection by the City's Building Inspector, 5) funds will be limited to owner-occupied dwellings (primary residences), 6) funds will be limited to \$\_\_\_ per property, 7) water heaters and furnaces will be replaced with City funds will be placed on first floors not basements, 8) Mosquito Abatement was contacted two weeks ago and has increased the amount of spraying, 9) City Street Department scattered anti-larval pellets in the neighborhood last week, 10) additional sweeping has been done on the East Side and will continue, 11) we need cooperation from all citizens to ensure that dumpsters will be used only for flood damaged items, and 12) the City continues to patrol and ticket for tall grass and weeds and will continue to mow properties. The city council continued their discussion about the flooding. Alderman Bush stated that the East Side Task Force was in agreement that if a water heater or furnace needs to be replaced, it would then be put on the first floor as they should have been in the first place. He stated that area churches have been called in to assist with the cleanup on July 12 and asked for assistance starting at 9:00 a.m. The council requested Red Cross Director Cindy Martin to report on damages and she stated that 103 residents reported damage to their property or to pick up cleanup kits. To date, the Red Cross has closed two cases, 18 people reported water heater damage, 12 people reported damage to furnaces, two washers and one dryer. Only 15 cases out of 103 have been opened so far and this is still in process. Alderman Bush motioned that the City contribute a \$5,000 in matching funds for flood relief efforts, seconded by Alderman Klemm. Alderman Bush withdrew the motion and restated it to, "I make a motion that the city contributes \$5,000 to the flood relief efforts." This motion was seconded by Alderman Klemm. Alderman Helms asked if there are other areas who could receive flood relief. At this time, Leslie Mastroianni was asked to state how many other victims other than the east side had been affected and she stated there were there was not any damage in the Hunt Street or Gladewood area to her knowledge. Red Cross Director Martin stated there were three individuals not in the east side of the river that came to the service center. Alderman Helms asked if people would apply for the funds. Mayor George Gaulrapp answered yes through a 501 (c) (3) – either through the Red Cross or the United Way. Director Martin recommended that it be through the United Way as handled last year. A roll call was taken for the motion for the city to provide \$5,000 relief for the flood victims with Aldermen Helms, O'Neill, Corbin, Klemm, Boldt, Bush, DeVine, and Endress voting aye. There were no nay votes and the motion passed 8-0. Director Martin stated the Red Cross is assisting homeowners with the purchase of water heaters and recommended that there not be a limitation of an amount per households. The Salvation Army is working to find sources to help funding so that the agencies can pool the money together. The Red Cross does have a \$500 limit for home repairs. The Red Cross will base their decision on need whether they have insurance, etc., and they have resources on a national level. Mayor George Gaulrapp recommended the money be transferred to the United Way and let the professionals decide how to use it. Last year the City has pledged initially \$5,000 and then up to \$25,000 to the flood victims, but due to the designation of a disaster area, none of the funds were used because FEMA funding took over. The Red Cross has a deadline of Friday, July 11, 2008 for residents to make claims. Alderwoman O'Neill made a motion to take the \$5,000 and give it to an agency such as the United Way and let them take matters into their hands using their processes in place to do the screening which the city is not staffed to handle, seconded by Alderman Corbin. Discussion ensued about the amount and the city's past assistance and the mandate of placing furnaces and hot water heaters on the first floor.

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Charles Hilton of Sherman Avenue was asked if it had ever been mandated to have furnaces and water heaters on first floor and he stated that prior cleanup resident only took things to the curb and the city picked up and he stated to his knowledge there was never a stipulation to put on first floor. Past Alderman McGee stated that most people do not have items in their basements due to past flooding. Mayor George Gaulrapp stated the intent was to replace hot water heater and furnaces to make life carry on as easy as possible. Alderwoman O'Neill stated that was not her intent and she reiterated the processes in place and the \$5,000 would go to the United Way as the agency to disburse the funds but there would not be any strings on what the funds would be used for. Alderman Bush stated the East Side Task Force's intent was the funds would be used for hot water heaters and furnaces and continued by saying that he agreed with not limiting the funds. Alderman Boldt amended the motion by stating that the funds should be used for properties owner occupied, seconded by Alderman Helms. On a roll call vote to amend the motion to include owner occupied Alderman Helms, O'Neill, Corbin, Klemm, Boldt, Bush, DeVine, and Endress voted aye. There were no nay votes and the motion passed 8-0. The amended motion was to give the agency which is declared as the United Way the \$5,000 to do as the professionals see fit with the money for owner occupied residences only. On a roll call vote of the amended motion Alderman Helms, O'Neill, Corbin, Klemm, Boldt, Bush, DeVine, and Endress voted aye. The motion passed 8-0.

**APPROVAL OF MINUTES**

A motion to approve the minutes from the regular meeting on Monday, June 16, 2008, was made by Alderwoman O'Neill, seconded by Alderman Helms. Motion passed by voice vote without dissent.

**PUBLIC COMMENTS – AGENDA ITEMS**

There was no one signed up for public comments on agenda items this evening.

**CONSENT AGENDA**

*All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.*

**A. Approval to Receive and Place on File:**

- 1) **Treasurer's Monthly Investment Report for period ended May 31, 2008**
- 2) **Treasurer's Report for May 2008**
- 3) **Freeport Police Department Activities for June 2008**
- 4) **Community Development Reports including Cash and Miscellaneous Receipts, Electrical, HVAC, Plumbing, Sign and Building Permits for June 2008**

**B. Approval of Water and Sewer Bills Payable (#100, 101,103, 105, 106) --- \$252,169.56**

**C. Approval of Payroll for period ending June 21, 2008 --- \$411,881.78**

**D. Approval of Bills Payable (#99, 102, 104, 107) ---- \$591,338.62**

Motion to approve the Consent Agenda items as presented – Endress

Second – Helms

Roll Call Vote – Ayes: Helms, O'Neill, Corbin, Klemm, Boldt, Bush, DeVine and Endress (8)

Nays – None (0)

Motion passed 8-0 and the Consent Agenda items were approved.

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**COMMUNICATIONS/REPORTS TO COUNCIL**

- **Monthly Report for May/June to the Water and Sewer Commission from Denise Blakeley Ihrig, P.E. Project/Utility Manager United Water** - Denise Blakeley Ihrig, P.E. Project/Utility Manager United Water reviewed the information contained in her monthly report for April/May to the Water and Sewer Commission outlining the recent testing of radium levels looking quite good out at Willow tank. Additional testing to well #8 has not been accomplished due to the need of a positive drainage in the area. Fire hydrants will be painted in the downtown area by the Freeport Beautification project.
- **Simplified Municipal Telecommunications Tax Expiration** – Finance Director Craig Joesten combined this information with the Sales Tax Expiration memorandum to by starting the process by answering two questions 1) does the council want to extend the taxes? 2) if so, how long to put the extension in place? The Finance department provided a report from the Illinois Municipal League Estimates for State Shared Municipal Revenue in Municipal Fiscal Year 2009. Finance Director Craig Joesten stated that sales tax estimates will be flat and the revenue projections have been affected by the price of oil and the loss of jobs, leaving some concern. In general, he is not forecasting an increase in revenues other than what could be brought in from Menards and Wal-Mart opening up recently. If the taxes did not continue, Finance Director Craig Joesten provided a list of possible cuts in Fiscal Year 2009 Budget in the amount up to \$618,500. The reserves were stated to be \$2.3 million. If you go back prior to the excess spending of previous administration it was at \$4.2 million. Alderman Boldt asked the administration to review how much is generated by the food and beverage taxes. As stated in Director Joesten’s memorandum to council the telecommunications tax generates about \$800,000/year and each of the ¼% sales taxes generates approximately \$600,000/year each.
- **Sales Tax Expiration (report included with Telecommunications Tax)**
- **Property Code Violations Report to council by Community Development** – Community Development Director Shelly Griswold shared with the council a listing of property address, owner names, and the status of the thirty cases pending in the City.

**EXECUTIVE SESSION** – Pursuant to Illinois Open Meetings Act ILCS Chapter 5, Act 120, Section 2 (c) (2) – Update on Collective Bargaining and Section 2 (c) (11) – Pending Action:

A motion to enter executive session was given by Alderman Helms, seconded by Alderwoman O’Neill. Voting aye were Alderman Helms, O’Neill, Corbin, Klemm, Boldt, Bush, DeVine, and Endress.

A motion to return from the Executive Session was given by Alderman Endress, seconded by Alderwoman O’Neill. Motion passed by voice vote without dissent.

**ORDINANCES –SECOND READING**

**2<sup>ND</sup> READING OF ORDINANCE #2008-41:**

**An Ordinance Amending Chapter 290 (Compensation) of the Codified Ordinances of the City of Freeport** - amendment of duties for Human Resource Manager – The first reading of this ordinance was held on June 16, 2008. A motion to approve was given by Alderman Endress, seconded by Alderman Klemm and the ordinance was automatically laid over to tonight’s meeting. There was no discussion and the ordinance was automatically laid over to the next meeting.

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**2<sup>ND</sup> READING OF ORDINANCE #2008-42:**

**An Ordinance Amending Chapter 220 of the Codified Ordinances of the City of Freeport (Time and Place of Meetings)** - This ordinance would change the regularly scheduled council meeting time from 7:00 p.m. to 6:00 p.m. A motion to approve the ordinance was given by Alderman Corbin, seconded by Alderwoman DeVine and it was automatically laid over to the next meeting. There was no discussion and the ordinance was automatically laid over to the next meeting.

**2<sup>ND</sup> READING AND WAIVER OF 3<sup>RD</sup> READING OF ORDINANCE #2008-43:**

**An Ordinance Amending Chapter 480, Section 480.11 (Prohibited Parking Street) of the Codified Ordinances of the City of Freeport** – The first reading of this ordinance was held on June 16, 2008. A motion to approve was given by Alderman Boldt, seconded by Alderman Klemm and the ordinance was automatically laid over to tonight’s meeting. A motion was made by Alderman Boldt to suspend the rules and waive the third reading ordinance in the name of safety, seconded by Alderman Corbin. On a roll call vote of ayes and nays; Aldermen Helms, O’Neill, Corbin, Klemm, Boldt, Bush, DeVine and Endress voted aye (8). There were no nay votes. The suspension of the rules passed 8-0. A brief discussion continued about the phone calls received by aldermen stating that for the most part there was some confusion that the prohibited parking would involve all of McKinley Avenue. Public Works Director Craig LeBaron stated this wasn’t the case according ordinance, it will involve on McKinley Avenue only on the east side from Empire 110 feet north and also on the west side from Empire 60 feet north. At a later date, McKinley could have restricted parking when the street is redesigned and widened with a parking lane.

Roll call vote of ordinance – Ayes: Helms, O’Neill, Corbin, Klemm, Boldt, Bush, DeVine, and Endress (8)  
Nays – None (0)

Ordinance 2008-43 was adopted 8-0.

**2<sup>ND</sup> READING OF ORDINANCE #2008-44:**

**An Ordinance Repealing and Replacing Sections 226.03 (a) of Chapter 226 (Mayor); 228.03 (a) of Chapter 228 (City Clerk); 230.03 (a) of Chapter 230 (City Treasurer) of the Codified Ordinance of the City of Freeport Regarding Compensation** – The first reading of this ordinance was held on June 16, 2008. A motion to approve the ordinance was given by Alderman Endress, seconded by Alderman Klemm and it was automatically laid over to the next meeting. Discussions about the job description of the City Clerk and City Treasurer continued with questions being answered by Alderman Klemm and Corporation Counsel Sarah Griffin. Alderman Corbin researched the basis of this ordinance and found out that the previous city council had erred since there is a state statute that says that even if a city manager is approved and put in place the Mayor’s salary would continue as is for the next four years and the cannot be changed. His stated that his research came up with examples of cities who had decided to hire a City Manager did so by additionally paying the Mayor’s salary through to the end of the term. Corporation Counsel Sarah Griffin stated that she spoke with Roger Huebner is the General Counsel for the Illinois Municipal League the way the statute reads is the salaries for the elected officials must be set 180 days prior to election and does not allow for an “if” this happens. If it were to change during that time, then the Mayor’s salary would continue the same. Discussion continued about the salaries elected officials being competitive enough to bring in qualified candidates for the position. Ordinance 2008-44 was automatically laid over to the next scheduled council meeting.

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**ORDINANCES FIRST READING**

**1<sup>ST</sup> READING OF ORDINANCE #2008-45:**

**An Ordinance Repealing Chapter 1472 (Storm Water Detention) and Repealing and Replacing Chapter 1050 (Storm Sewers)** - A motion to approve was made by Alderman Helms, seconded by Alderman Klemm. Water & Sewer Project Director Denise Ihrig presented and reviewed the information from her two page summary that was contained in this evening's packets specifically explaining the key points of the ordinance. There are currently two ordinances that deal with storm water issues: 1050 Storm Sewers and 1472 Storm Water Detention, there are also seventeen other ordinances that references storm sewers. Upon approval of the proposed ordinances these will be addressed and brought to council. For the first time, the City will be emphasizing in the ordinance the requirements for continued maintenance during and post construction and inspection by qualified personnel of the design firm during construction. And to ensure all parties subject to the ordinance have a fair say, there is the addition of an appeals process. A design manual will be used and each developer will receive the procedures on using the manual and what the reporting requirements will be. The ordinance was automatically laid over to the next meeting.

**1<sup>st</sup> READING OF ORDINANCE #2008-46:**

An Ordinance for Variation, Permit or Amendment of Codified Ordinances of Freeport, Illinois for the property located at 941 West Stephenson Street for rezoning from P1 (Professional) to R6 (Multiple Family Residence) - This ordinance was recommended to the City Council by the Freeport Planning Commission on June 19, 2008, by unanimous vote. Community Development Director Shelly Griswold stated that the applicants, Brenda and Casey Myers, made the application to preserve the residential character of the neighborhood. A motion to "put this ordinance on the floor" was given by Alderman Klemm, seconded by Alderman Boldt and it was automatically laid over to the next scheduled meeting.

**1<sup>ST</sup> READING OF ORDINANCE #2008-47:**

**Special Ordinance for Variation, Permit or Amendment of Codified Ordinances of Freeport, Illinois for the property located at 817 South Walnut Avenue - lodging or rooming house**

- This ordinance was recommended to the City Council by the Freeport Planning Commission on June 19, 2008, by unanimous vote with the stipulation that the special use permit applies to the current property owner only. The petitioner requested that the City Council be asked to waive the third reading of this ordinance. Community Development Director Shelly Griswold stated that as a R5 – Two Family Residence District this property requires a special use for a lodging or rooming house for the property located at 817 S. Walnut. Director Griswold stated that the property is used by RAIN, which helps re-integrate women who've been released from prison back into society. She added that the women who are currently living at the residence have applied for assistance from Freeport Township, but that Township will not provide assistance until the house comes into compliance with City ordinances by receiving a special use permit. A motion "to put this ordinance on the floor" was given by Alderman Helms, seconded by Alderman Klemm. Corporation Counsel Sarah Griffin stated she would like some time to research the stipulation applying only to the current property owner. She was not sure if it was a legal limitation. A motion was made by Alderwoman O'Neill to lay over the ordinance until the next scheduled meeting, seconded by Alderman Boldt. On a roll call vote Helms, O'Neill, Corbin, Klemm, Boldt, Bush, DeVine, and Endress voted aye. The motion passed 8-0.

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**ACTION ITEMS**

**APPOINTMENT:**

A motion to approve Patty Cross to the Library Board through May 31, 2011, was made by Alderman Klemm, seconded by Alderman Boldt. Motion passed by voice vote without dissent.

**RESOLUTIONS**

**RESOLUTION #R-2008-50:**

**Resolution Authorizing Participation in the Prairie Shield Grant Award** – This resolution was presented by Deputy Chief Robert Smith stating that as this formalizes the action taken by council about four weeks ago, authorizing participation in the Prairie Shield Grant. In the formal part of the application process, each applicant must document the ability to make a 20% statutory match for the project that must come from non-federal source. The 20% required local match to participate in the grant award is \$72,325 (seventy two thousand three hundred twenty five dollars).

Motion to approve resolution – O’Neill

Second – Klemm

Roll call vote – Ayes: Helms, O’Neill, Corbin, Klemm, Boldt, Bush, DeVine, and Endress (8)

Nays- none

Resolution R-2008-50 was adopted 8-0.

**RESOLUTION #R-2008-51:**

**Resolution to Adopt COBRA Rates Effective August 1, 2008** - Finance Director Craig Joesten explained that the rates are based on prior Fiscal Year’s costs and since the costs went down for healthcare, the reduced monthly premiums should be passed along to those continuing their healthcare coverage with the City. By adopting the COBRA rates, the employee cost for family coverage for healthcare should be reduced by about \$30 per month. Usually the COBRA rates are effective in October, but the City is wishing to pass along the savings so an effective date of August 1, 2008 will be used.

Motion to approve resolution – O’Neill

Second – Helms

Roll call vote – Ayes: Helms, O’Neill, Corbin, Klemm, Boldt, Bush, DeVine, and Endress (8)

Nays- none

Resolution R-2008-51 was adopted 8-0.

**RESOLUTION #R-2008-52:**

**Resolution to Approve Agreement Between The City Of Freeport, Illinois And Neighborhood Housing Services (NHS) Of Freeport, NFP** – A motion to put on floor was made by Alderman Endress, seconded by Alderman Klemm. A motion to correct B. Role of NHS, Item 4. Annual Financial Reports wording “NHS shall annually furnish to the City ...no later than March 30, 2009” striking the word “annually” was made by Alderwoman O’Neill. Community Development Director Shelly Griswold stated that there many changes to the agreement and she reviewed the main points with the council. Director Griswold stated that the City will pay based on a reimbursement schedule with many of the dollars tied to outcomes and projects. Reports are to be made to council in August, October, January and April. She then referred to the information contained in Attachment A – NHS Reimbursement Schedule stating several different methods to earn reimbursement. Director Griswold pointed out item c. reading

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“\$1,000 for each individual or couple that successfully closes on a mortgage underwritten by, or facilitated by, NHS within one (1) year of completion of a NHS homebuyer education course from May 1, 2008 through April 30, 2008” to requesting that it be changed to “homebuyer education course, for mortgages closed May 1, 2008 through April 30, 2008.” Alderman Helms asked that NHS provide their default rate to council.

Motion to approve – Boldt

Second - Helms

Roll call vote – Ayes: Helms, O’Neill, Corbin, Klemm, Boldt, Bush, DeVine, and Endress (8)

Nays- none

Resolution R-2008-52 was adopted 8-0.

**RESOLUTION #R-2008-53:**

**Resolution to Request Temporary Closure of Streets for Lincoln-Douglas 5K and Fun Run – this event is scheduled for Saturday, August 2, 2008**

Motion to approve resolution – Corbin

Second – O’Neill

Motion passed by voice vote without dissent.

Resolution R-2008-53 was adopted 8-0.

**RESOLUTION #R-2008-44:**

**Resolution to Request Temporary Closure of Streets for Lincoln-Douglas Sesquicentennial Debate Celebration Parade and to Request Lincoln-Douglas Society and Commission to Act as Agent for the City of Freeport – this event is scheduled for Saturday, August 30, 2008**

Motion to approve resolution – Endress

Second – O’Neill

Roll call vote – Ayes: Helms, O’Neill, Corbin, Klemm, Boldt, Bush, DeVine, and Endress (8)

Nays- none

Resolution R-2008-44 was adopted 8-0.

**DEPARTMENT HEAD REPORTS**

**Community Development**

Community Development Director Shelly Griswold stated the Planning Commission will be on Wednesday not Thursday of this week and a presentation of the three finalists of the Comprehensive Plan will give presentations.

**Public Works**

- Public Works Director Craig LeBaron presented bids for the 2008 Street Program in the council packets. He stated the information listed on the bid tabulation sheet showing a bid by Civil Constructors for an amount of \$410,634.50 which was over the engineers estimate by 1.04% due to increasing oil costs. The letter also points out IDOT’s “Responsible Bidder Protest” requirements. Since no protests have been received by the date of July 3, 2008 and Director LeBaron stated it is within our budget for this program, therefore he recommends acceptance of the bid from Civil Constructors. A motion to approve bid as presented was given by Alderwoman O’Neill, seconded

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by Alderman Corbin. On a roll call vote of ayes and nays, Aldermen Helms, O'Neill, Corbin, Klemm, Boldt, Bush, DeVine, and Endress (8) voted aye. Motion passed 8-0 to accept the bid.

- Alderman Corbin brought up a letter from Sherry Martin, Director from Head Start referring to a letter dated June 26, 2008, about a request to fill pot holes and fix the no parking signs for the Amity Center. This information was forwarded to the Street Department by the Mayor and it was stated that it was not done as of today. Ms. Martin also referred a letter to Alderman Corbin requesting information about \$275 damage to a fence created by a police chase. This information was forwarded to the City's insurance company.
- Director LeBaron also stated that he will be receiving bids for two plow trucks due on July 14, 2008. He is also expecting bids on a hanger at the airport on July 16, 2008.

**MAYOR'S REPORT**

Mayor George Gaulrapp thanked all the sponsors for this year's fireworks and also Time Warp Entertainment, Don Werntz and 102.1, the food vendors, the Stephenson County Fair Board, all the City crews who helped with set up, and for the traffic control provided by the police department and the auxiliary police. On July 14, 2008, at 6:00 p.m. there will be a meeting of all the Galena Avenue Corridor at the Lincoln Mall. There will be a meeting set-up with the residences of the Gladewood Bridge.

**PUBLIC COMMENTS - AGENDA OR NON- AGENDA ITEMS**

There was no one signed up for public comments at this time.

**NEW BUSINESS**

Each council member was given an opportunity to publicly address significant items of interest. Alderman Helms asked about the walking path that was planned for the FHN property and Mayor Gaulrapp explained to the council that it was not going to occur, that it was not on the plan dated November 1, 2007 from Fehr-Graham & Associates and he has not received updated prints that were approved in December 2007. Alderman Helms asked about a turn lane at Hance Drive and Director LeBaron stated that it had been referred to the engineers who had done the traffic study in the area and he had not yet received a recommendation from them. Alderman Helms also brought up the neighborhood watch signs and asked if Street Superintendent Tom Dole was the correct person to contact for getting those put up and Director LeBaron stated that in the past the street department provided the posts and the neighborhood put them up but if they need Tom to put them up they can work with that. Alderman Klemm stated that mowing continues to be a concern in the city and thinks that it is something that needs to be looked into. Mayor Gaulrapp asked council to forward their recommendations from best practices from other cities to the administration. Director Griswold stated that based on the staff that she has available they are doing the best that they can. She recently found out that mowing fines can be placed on property tax bills. Director Griswold recommended the dollars received be turned over to be used for more enforcement and mowing, this would be a great benefit to the Community Development Department. Compliments were given to Nuisance Inspector Kevin Kraemer for his hard work in the City this summer.

An adjournment of the meeting was motioned at 10:00 p.m.

Respectfully submitted,

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Meg Zuravel, City Clerk