



**City of Freeport**  
**Managerial Form of Government Transition Committee**

City Council Chambers ♦ 524 West Stephenson Street ♦ Freeport, IL 61032

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**MINUTES**  
**SPECIAL MEETING**  
**February 21, 2017**

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**CALL TO ORDER**

The special meeting of the City of Freeport Managerial Form of Government Transition Committee was called to order by Chairman Chesney with a quorum being present at 5:30 pm on February 21, 2017 in Council Chambers at the conference table.

**ROLL CALL**

Present on roll call by Alderman Peter McClanathan were committee members, Alderpersons Tom Klemm, Peter McClanathan, Jodi Miller, Patrick Busker, and Andrew Chesney. Public members Todd Weegens, Chris Schneiderman and Gary Quinn were present. Mayor Jim Gitz, Alderpersons Art Ross, Sally Brashaw, and Mike Koester were absent at roll call.

**APPROVAL OF MINUTES**

Alderperson Miller moved for approval of the minutes from the February 13, 2017 meeting. Klemm seconded the motion. Motion prevailed by voice vote without dissent.

**PUBLIC COMMENTS – AGENDA OR NON-AGENDA ITEMS (LIMITED TO 3 MINUTES PER PERSON)**

There were no public comments at this time.

**DISCUSSION AND RECOMMENDATION TO CITY COUNCIL – ORDINANCE AMENDING THE POSITION OF MAYOR**

Alderman Chesney noted the addition of Section 5, in response to a previous request by the mayor. Schneiderman noted the appointment power in paragraph (e) is a power the mayor already possessed under the current structure. Alderman Klemm noted the city manager will be choosing department heads and with the changing roles and responsibilities to a city manager that were traditionally held by the mayor, it would be helpful in the future to make an outline for the public detailing the appropriate person to contact in various situations under the new structure, so the public can be fully informed.

Alderman Klemm made a motion to refer the ordinance amending the position of mayor to the City Council, with a recommendation of approval of the ordinance. Busker seconded the motion. Mayor Jim Gitz arrived after the motion, but prior to the vote on the motion. Motion prevailed by voice vote without dissent.

**DISCUSSION AND APPROVAL TO ACCEPT THE DRAFT RECRUITMENT CALENDAR AS PRESENTED BY GOVHRUSA**

Weegens gave an overview of the calendar to the committee. He noted while the individual steps important, GovHRUSA is aware of our time constraints. He noted there have been a favorable number of applicants to date.

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Alderman Busker made a motion to approve the draft recruitment calendar as presented by GovHRUSA. Mayor Gitz seconded the motion. Weegans noted that while we accept the draft calendar, we will continue to keep the time constraints in the continued communication with GovHRUSA. Motion prevailed by voice vote without dissent.

**DETERMINATION OF DATE AND TIME FOR THE NEXT MEETING**

The date of February 27, 2017 at 5:00 pm in the council chambers, conference room area, was chosen for the next special meeting of the Transition Committee.

**PUBLIC COMMENT**

There were no public comments at this time.

**ADJOURNMENT**

Upon motion by Alderperson Busker and seconded by Klemm, the meeting was adjourned at 5:48 p.m.

*s/ Peter McClanathan*

Peter McClanathan, Alderman