



City of Freeport

October 6, 2017

To: City of Freeport License Holders

From: Nancy McDonald, Community and Economic Development Director

Re: **2018 City of Freeport Licensing**

Attached you will find an application for renewal of your City of Freeport contractor registration. Please return your completed application, along with any required attachments and the renewal fee to the City of Freeport Community and Economic Development Department.

All licenses expire on December 31, 2017

In order to keep your file active and in compliance, you will need to return your paperwork and renewal fee **no later than December 31, 2017**. **Please note: Once your registration with the City has lapsed the renewal fee increases and re-testing (HVAC & ELEC) will be required.****

The federal law, effective October 1, 2010, requires contractors who perform renovation, repairs and painting jobs in pre-1978 housing and child-occupied facilities to be certified and to use lead-safe work practices. Information is available at www.epa.gov

****IMPORTANT****

REMEMBER TO INCLUDE THE FOLLOWING ITEMS:

In order to process your application a complete packet is needed at time of renewal. You will need to submit all documents each year.

- Complete the application and signature
- Affidavit of Exemption (if you are exempt from IL Workers Compensation coverage law)
- Certificate of Liability Insurance with the City of Freeport being a Certificate Holder
- Copy of any state licenses (i.e., Roofing, Plumbing(2))
- EPA Lead Certificate
- Check or Credit Card for renewal

	<u>By 12/31/17</u>	<u>After 12/31/17</u>
○ General Contractor, Roofing, Signs, & Misc.	\$110	\$220
○ Electric, HVAC and Boiler(non-licensed plumber)	\$147	\$294**
○ Plumbing	No Fee	