



City Council

City Council Chambers ♦ 314 West Stephenson Street ♦ Freeport, IL 61032

MINUTES COUNCIL MEETING MONDAY, APRIL 17, 2017 AT 6:00 P.M.

CALL TO ORDER

The regular meeting of the Freeport, Illinois, City Council was called to order in council chambers by Mayor James L. Gitz with a quorum being present at 6:00 p.m. on Monday, April 17, 2017.

ROLL CALL

Present on roll call: Mayor Gitz and council members Tom Klemm, Peter McClanathan, Art Ross, Jodi Miller, Patrick Busker, Sally Brashaw, Mike Koester and Andrew Chesney (8).

Staff members present: Finance Director Guary Bernadelle, Community Development Director Alex Mills, Public Works Director Tom Dole, Fire Chief Scott Miller, Chief of Police Todd Barkalow, Water and Sewer Executive Director Tom Glendenning, City Engineer Shaun Gallagher, City Clerk Zuravel and Deputy Clerk Anderson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Alderperson Miller.

APPROVAL OF AGENDA

Mayor Gitz noted there will be an introduction of a new firefighter after approval of the minutes. The presentation by Pierce Athletics will take place later in the meeting when they arrive. He also requested leave of council to move to earlier in the evening Resolution #R-2017-24. Alderperson Miller moved for approval of the agenda, seconded by Alderperson Ross. Motion prevailed by voice vote without dissent.

APPROVAL OF MINUTES

Alderperson Koester moved for approval of the minutes from the regular meeting held on April 3, 2017. This motion was seconded by Alderperson Miller. Motion prevailed by voice vote without dissent.

INTRODUCTION OF NEW FIREFIGHTER

Fire Chief Miller introduced Matthew Melancen who was recently hired as a firefighter and provided a summary of his background. Matthew Melancen then introduced his family and thanked the City for the opportunity to begin a career as a firefighter and paramedic with the City of Freeport.

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

HONORARY RESOLUTION

City Clerk Zuravel read aloud an Honorary Resolution to Recognize Davis Mental Health and Support Group in the City of Freeport. Members present introduced themselves and provided a brief history of the support group.

Mayor Gitz stated earlier in the meeting that we will hear about Pierce Athletic Team Program and Fundraising when they arrive.

At 6:10 p.m., Attorney Phillips entered council chambers.

Prior to the approval of the agenda Mayor Gitz requested leave of council to move forward the following council item and it was read aloud:

ADOPTION OF RESOLUTION R-2017-25:

Resolution Appointing A City Manager And Approving A City Manager Employment Agreement

Mayor Gitz asked Attorney Phillips if he had a chance to review. He asked if he was good with every provision as stated. Attorney Phillips stated affirmatively.

Mayor Gitz asked Attorney Szeto if there was anything he would like to apprise the council on before they consider this resolution. Attorney Szeto stated he had a discussion with Attorney Phillips earlier and they are both on the same page and they are good with the resolution and the agreement. Mayor Gitz explained this resolution seeks to confirm the appointment of Mr. Lowell Crow as City Manager for the City of Freeport. This also adopts an employment agreement pursuant to statute. Mayor Gitz asked if there were any questions from the council.

Aldersperson Brashaw asked if the two attorneys had any changes that council should be aware of. Attorney Szeto stated he is not aware of any changes from the last version which was sent last Wednesday. Attorney Phillips stated that version that he reviewed today he made no changes.

City Clerk Zuravel stated the agreement was uploaded with the resolution on the website through the agenda for the meeting.

Aldersperson Chesney introduced Alderman-Elect, Bob Smith, who was present at the meeting. He asked for Bob Smith to comment on his support of the agreement and resolution for Lowell Crow. Aldersperson Chesney requested leave of council to hear from Bob Smith. Bob Smith stated he was grateful to the City Council for being allowed to be part of the selection process. He noted the selection of Lowell Crow was unanimous and stated his own support to hire Mr. Crow.

The agreement provided with Resolution R-2017-25 contained following terms as summarized: 1) Agreement with Lowell Crow as City Manager for the City of Freeport to perform duties specified in Chapter 224 and to perform such other legally permissible and proper duties and functions as the City Council shall from time to time assign, 2) term from May 22, 2017 to May 21, 2020, 3) Salary of \$127,500

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

4) City residency within six months after appointment 5) Vehicle Allowance of \$250.00 per month, 6) vacation as written in contract beginning with three weeks, and 7) City provided smart phone.

Aldersperson Koester moved for adoption of Resolution R-2017-25, Resolution Appointing a City Manager and Approving a City Manager Employment Agreement and its accompanying exhibit. This motion was seconded by Aldersperson Brashaw. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

Resolution #R-2017-25 was adopted.

UPDATE OF HEALTH CARE WELLNESS PROGRAM

Stephen Lafferty and Ted Odendahl of Dimond Bros. Ins. LLC provided an Update of Health Care Wellness Program and Final Contract for Health Care. They provided two handouts including a graph containing the City of Freeport Employee Health Plan with contribution amounts paid by the City and paid by the employees from May 1, 2009 to April 30, 2016. They explained that the health care costs paid by the City were highest in 2012 through 2015. He noted in 2009 and 2010 they were relatively stable. Since the implementation of the changes to the system, the costs incurred by the City has dropped back down almost to the level it was in 2010. They implemented the plans to control the costs because this was not sustainable. The changes were implemented over a three year period include an increase in deductible, an increase in employee out of pocket expenses, an increase in the co-pay, and an increase in the premiums. He noted some of the challenges for acceptance of these changes including a variance in timing for non-bargaining implementation and union contract acceptance. He noted by the end of April 30, 2016 we were almost back to where we were in 2009/2010 to manage the costs. Mr. Lafferty there had been no changes since 2002. He explained the working spouse provision that was implemented which requires an employee who has a spouse that is working and had health insurance available that spouse was not eligible to be on the group health plan through the City of Freeport. They also eliminated the RX only plan for pensioners and retirees.

An explanation of the City of Freeport 2017 Wellness Program was provided by firefighter Will Backus as a representative of the City Insurance Committee. The goal is to make our employees healthier and to live longer. In the end, the goal is to reduce our health care costs. The program will run from May 1 to November 30, 2017. To participate in the program employees will complete a screening where FHN nurses will take a look at weight/bmi, glucose, cholesterol, and blood pressure. Points will be given for physical activity and exercise for the duration of the program. He stated that education classes will be offered from FHN and the Stephenson County Health Department covering many areas of wellness. The total maximum points an employee can earn will be 350 points and by participating they will be eligible to win up to \$500.

Council members were provided an opportunity to ask questions. Discussion was held on IMRF and the City's share of COBRA costs in comparison to the retiree's share of COBRA costs.

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

Mr. Odendahl stated they received great cooperation from the employee health care committee, FHN and the Stephenson County Health Department. The educational sessions will be offered at no cost to the City.

Mayor Gitz requested Stephen Lafferty and Ted Odendahl to meet with the Human Resource Manager and together prepare a memo on some of these agreements, retiree benefits and how the law interacts with our present practices. He asked to have this done by the end of April.

PUBLIC COMMENTS

Bernie Mrugala, 1310 S. Galena Avenue, Freeport, Illinois, spoke in regard to PEHP and the effect on the Appropriation Ordinance as to this year's audit. He stated you said we should not charge all our cost to fund 61 for the year. He explained how he set up a fund for the amount he believes that we are going to be hit with in this year's audit. He stated we have to be careful of how we handle that account going forward. He believes there is a credit balance in the liability account that was set up which can fund the amount that you want to fund in the 61 in the amount of \$261,000 without an impact on the general fund. There should be another \$200,000 available if that were cleared out if you decided to fund the total PEHP costs that are coming up in this coming fiscal year. He stated that dollars would not change anything in the general fund that has already been established as part of that. He set this up based on the maximum costs that the insurance people gave us at \$3.7 million. He took in the budget of \$3.0 million and he considered the \$250,000 the employees paid in. This gave a difference of \$246,000 and with the \$300,000 that is sitting in Fund 63 accounting for that and leaving a cushion of \$63,000 in case we had employee changes that would eat up. He stated he feels it is in pretty decent shape this year because we probably have not spent as much. He spoke about Social Security, Medicare, and effect of costs of the City's retirees.

CONSENT AGENDA

The following items were presented on the Consent Agenda in the council packet and Mayor Gitz read the items into the record: Consent Agenda PDF

- A. Approval to receive and place on file:
 - 1) City Treasurer's Monthly Investment Report for March 31, 2017
 - 2) City Treasurer's Report of Cash and Fund Balances for March 31, 2017
 - 3) Police Department Report on Activities for March 2017
 - B. Approval of Motor Fuel Tax Fund Bills Payable (Register #0094) --- \$4,297.73
 - C. Approval of Motor Fuel Tax Fund Bills Payable (Register #0095) --- \$2,245.20
 - D. Approval of Payroll for pay period ending April 1, 2017 --- \$427,866.19 with fringe benefit payments in the amount of \$34,690.33 for a total of \$462,556.52
 - E. Approval of Finance Bills Payable (Registers #749, 750, 751, 752, and TBA) --- \$551,092.46
- If applicable – Items removed from Consent Agenda

Aldersperson Busker moved for approval of the consent agenda, seconded by Aldersperson Koester. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

The consent agenda items were approved.

RE-APPOINTMENTS

Aldersperson Chesney requested leave of council for both appointments to be read together:

- Acceptance of a re-appointment of Jeff Williams to the Police Pension Fund Board of Trustees effective immediately through April 30, 2019.
- Acceptance of a re-appointment of Linda Buss to the Firefighters Pension Fund Board of Trustees effective immediately through April 30, 2020.

Aldersperson Busker moved for approval of the above stated re-appointments, seconded by Aldersperson Koester. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

ORDINANCES – SECOND READING

2nd READING OF ORDINANCE #2017-29:

An Ordinance Amending Section 202.99 (General Code Penalty; Complicity; Schedule of Fines) of Chapter 202 (General Provisions) of the Codified Ordinances of the City of Freeport, Illinois

The first reading was held on April 3, 2017. A motion to adopt was given by Aldersperson Klemm, seconded by Aldersperson Brashaw and the ordinance was automatically laid over to tonight's meeting. At the Committee of the Whole meeting held on April 10, 2017, it was recommended for approval to amend the ordinance with fine recommendations by Chief Barkalow. Provided in the council packet was an amended Ordinance #2017-29 as recommended by the Committee of the Whole on April 10, 2017.

Aldersperson McClanathan moved to defer Ordinance #2017-29 to the June 19, 2017 City Council meeting, seconded by Aldersperson Chesney. Motion prevailed by voice vote without dissent.

2ND READING OF ORDINANCE #2017-30:

An Ordinance To Supplement The Appropriation Ordinance Fiscal Year 2016-2017 For The City Of Freeport, Illinois (Third Supplemental)

The first reading was held on April 3, 2017. A motion to adopt was given by Aldersperson Klemm, seconded by Aldersperson Ross and the ordinance was automatically laid over to tonight's meeting. Finance Director Guary Bernadelle has placed an amended version for passage on the second reading.

Provided in the council packet was an amended Ordinance #2017-30 as provided by the Finance Department on April 13, 2017. Director Bernadelle presented the amendments placed into the ordinance including line item adjustments for the Motor Fuel Tax Fund. The following was included in the document:

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

"Section 1. That the below listed Appropriation in the Annual Appropriation Ordinance of the City of Freeport for Fiscal Year beginning on May 1, 2016 and ending on April 30, 2017, commonly known as City of Freeport Ordinance No. 2016-36 is hereby supplemented as follows:

- A- **General Fund (department 63)** - To decrease personnel service contingency, line item 01-63-498, by ~~\$12,600.00~~ \$18,900.00 from \$119,150 to ~~\$106,550.00~~ \$100,250.00 to offset salary increase for non-bargaining employees. The payoff goes as followed:
- 1) Increase Mayor's Office non-bargaining salary by \$6,000.00:
 - Line item 01-21-421 increases by \$ 1,300.00 from \$37,001.60 to \$38,301.60.
 - Line item 01-21-451 increases by \$4,700.00 from \$28,969.36 to \$33,669.36
 - 2) Increase City Treasurer's Office health insurance by \$400.00 from \$8,414.94 to \$8,814.94
 - 3) Increase Department of Public Works non-bargaining, line item 01-41-411, by \$1,000.00, from \$125,444.80 to 126,444.80
 - 4) Increase Fire department PEHP contributions, line item 01-52-485, by ~~\$3,000.00~~ \$5,000.00 from \$38,073.18 to ~~\$41,073.18~~ \$46,073.18.
 - 5) Increase Building Department non-bargaining salary, line item 01-53-411, by ~~\$1,000.00~~ \$1,500.00, from \$54,891.20 to ~~\$55,891.20~~ \$56,391.20.
 - 6) Increase HR non-bargaining salary, line 01-61-411, by ~~\$1,200.00~~ \$1,500.00 from \$59,072.00 to ~~\$60,272.00~~ \$60,572.00.
 - 7) Increase Forestry Department health insurance, line item 01-46-451 by \$500.00.
- B- **General Government Buildings** – To decrease line 01-42-551 by \$2,200.00 from \$102,000.00 to \$99,800.00. To increase Line item 01-48-543 by \$2,200.00 from ~~\$6,824.15~~ \$6,000.00 to ~~\$9,024.15~~ \$8,200.00.
- C- **Street Department** - To decrease line item 01-44-541 by \$5,170.00 from ~~\$10,000.00~~ \$40,000.00 to \$34,830.00 to offset overspending in Traffic Engineering Department. And the offset goes as followed:
- To increase line item 01-47-543 by \$2,826.00 from \$15,000.00 to \$17,826.00.
 - To increase line item 01-47-572 by \$85.00 from \$1,000.00 to \$1,085.00.
 - To increase line item 01-47-625 by \$2,259.00 from \$2,500.00 to \$4,759.00.
 - To decrease line item 01-44-744 by \$1,000.00 from ~~\$12,500.00~~ \$2,500.00 to ~~\$11,500.00~~ \$1,500.00 to offset gasoline overspending. Line item 01-53-636 increase by \$1,000.00 from \$500.00 to \$1,500.00.
- D- **Building Department** - To decrease line item 01-49-518 by \$500.00 from \$1,000.00 to \$500.00 to offset gasoline overspending. Line item 01-53-636 increase by \$500.00 from \$500.00 to \$1,000.00.
- E- **Dog Pound Department** - To decrease line item 01-54-741 by \$500.00 from \$1,500.00 to \$1,000.00 to offset gasoline overspending. Line item 01-54-636 increase by \$500.00 from ~~\$1,325.00~~ \$300.00 to ~~\$1,825.00~~ \$800.00.
- F- **Revolving Loan Funds** - To increase line item 24-00-502 by \$338.00, from \$4,500.00 to \$4,838.00, to recover administration fees that the City is entitled to. The increase is offset by the Fund balance.
- G- **Health and Environment Fund** - To increase line item 51-00-581 by \$10,000.00. The amounts collected from trash are different from the amount billed; the trash collector company gets paid regardless the City collects or not. The increase is offset by the Fund balance.

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

To increase line item 51-00-946 by \$162.00. The projected amount was slightly off. Bank balance will cover the shortage. The increase is offset by the Fund balance.

- H- **Health Care Fund** - Health care budget fund was not properly put together. It was the first time that expenses were charged directly to departments and segregated between employees and retirees. The allocation was off. Most of the expenses are charged to the General Fund while the revenue is booked to Fund 61. The inserted spreadsheet show how to allocated revenues and expenses for the FY2017. No additional expenses to the General Fund. It is purely a reclassification of the numbers. Next year, employees health care expenses will be charged to each department but the invoice will be paid out of Fund 61. The below spreadsheet seeks council's approval to increase and decrease the listed line items

HEALTH CARE FUND			
		Original FY2017	Amended FY2017
61-00-383		50,000.00	
61-00-386.1		100,000.00	102,430.00
61-00-386.2		100,000.00	51,580.00
61-00-386.3		-	59,300.00
61-00-390		50,000.00	347,800.00
Total revenue		300,000.00	561,110.00
61-00-462		-	98,230.00
61-00-463		250,000.00	338,810.00
61-00-463.1		-	574.39
61-00-465		50,000.00	7,644.00
61-00-466		-	3,483.00
61-00-467			108,150.00
61-00-515			4,218.00
Total expenses		300,000.00	561,109.39

- I- **Drug Forfeiture** - To increase line item 75-00-944 by ~~\$10,964.00~~ \$11,314.00 from \$15,000.00 to ~~\$25,964.00~~ \$26,314.00. The increase is offset by the Fund balance.
- J- **General Fund (department 33, Legal)** – To increase Line item 01-33-508.1 by \$70,000.00 from ~~\$198,000.00 to \$268,000.00~~ \$160,000.00 to \$230,000.00, total spending of \$298,000.00 This increase will be offset by decreasing contingency line item 01-63-498 by 70,000.00 from ~~\$106,550.00 to \$36,550.00~~ \$100,250.00 to \$30,250.00.
- K- **General Fund (department 63)** - To authorize the Finance department to use contingency money, line item 01-00-63-527 to pay for expenses occurred for the search of the City Manager. To use contingency money, line item 01-63-565 to pay for emergency demolition.

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

- L- Traffic Engineering Department – To increase line item 01-48-632 by \$40,000.00 from \$230,000.00 to \$270,000.00. This will be offset by a decrease in line item 01-44-622 by \$40,000.00 from \$190,000.00 to \$150,000.00.
- M- Library – To increase line item 13-00-743 by \$1,600.00 from \$3,000.00 to \$ 4,600.00. This will be offset by a decrease in line item 13-00-641 by \$1,600.00 from \$44,100.00 to \$42,500.00.
- N- K9 Grant Program – to increase line item 05-51.2-598 by \$5,375 from zero to \$5,375.00. This increase will be offset by the fund balance. An unappropriated donation of \$4,000.00 was received in September 2016.
- O- Water and Sewer –

LINE ITEM	BY	FROM	TO	
81-00-498	200,000.00	45,000.00	245,000.00	
81-00-900.03	154,200.00	900,000.00	1,054,200.00	non-cash item
81-00-900.06	17,700.00	3,300.00	21,000.00	
81-00-900.27	15,930.00	-	15,930.00	
81-00-900.30	83,000.00	-	83,000.00	
81-00-900.33	33,775.00	125,000.00	158,775.00	
Total	504,605.00	1,073,300.00	1,577,905.00	

To increase line item 81-00-498 by \$200,000.00.
To increase line item 81-00-900.03 by \$154,200 (non-cash).
To increase line item 81-00-900.06 by \$19,000.
To increase line item 81-00-900.27 by \$15,930.
To increase line item 81-00-900.30 by \$83,000.00.
To increase line item 81-00-900.33 by \$33,775.00.
The \$350,405.00 will be offset by the Water and Sewer fund balance.

- P- Motor Fuel Tax – To increase line item 16-00-500.2 by \$7,000.00.00 from \$313,362.53 to \$320,362.53. The increase will be offset by the fund balance."

Aldersperson Koester moved to place the amended version of Ordinance #2017-30 on the floor for approval, seconded by Aldersperson Chesney. Motion prevailed by voice vote without dissent.

Aldersperson Klemm asked about the offset or overspending of the traffic department. Director Dole explained that Traffic Engineering is all contract work on the traffic signals, not the street lights. It also includes the equipment that is required for the repair parts. He explained these are very expensive. We have antiquated traffic signals at intersections and so when there is an issue, we have to contract it out. Aldersperson Klemm asked about reimbursement from the State of Illinois. Director Dole explained we have a maintenance agreement with the State and then they reimburse us, in fact we submitted a reimbursement today of \$13,000. We have eighteen intersections and they pay a percentage for each intersection, whether it be 100% or 75%, depending on which intersection it is that they pay back so it is so much per intersection for repair costs and materials.

Mayor Gitz requested a roll call vote on passage of Ordinance #2017-30 as amended. The motion prevailed by a roll call vote of:
 Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

Nays: None

Ordinance #2017-30 was passed.

2nd READING OF ORDINANCE #2017-31:

An Ordinance Amending Chapter 1442 (Permits And Fees) of The Codified Ordinances of the City Of Freeport, Illinois

The first reading was held on April 3, 2017. A motion to adopt was given by Alderperson Klemm, seconded by Alderperson Brashaw and the ordinance was automatically laid over to tonight's meeting.

Upon the second reading, it was moved by Alderperson Chesney and seconded by Alderperson Miller to place an amendment in subsection (f) as follows:

(f) Disposition of Fees. The City Treasurer shall deposit money earned from the imposition of the fees provided for in this section as follows:

(1) Plan review fees: One hundred percent into the Corporate fund. Fifty percent into the Fire Department Capital Fund; and fifty percent into the Corporate Fund for Community Development Department purposes.

(2) Building permit fees: One hundred percent into the Corporate fund. Ninety-five percent into the Corporate Fund; and Five percent into the Fire Department Capital Fund.

Alderperson Chesney noted the labor and payroll costs for oversight services by the Fire Inspector are paid from the general fund and not the Fire Capital Improvement Fund.

Alderperson Koester asked for information on the history. Director Mills stated that Community Development is not the only department that reviews those plans so the fee was split. Alderperson Koester stated he will not support this amendment and explained he felt an amount of 25% to be more appropriate.

Mayor Gitz provided as much insight on the process as he could remember stating plan review by the Fire Department includes fire suppression systems so money was reimbursed to that fund.

Alderperson McClanathan stated since a person is paid out the corporate fund it is appropriate that the funds are paid into the corporate fund.

Mayor Gitz requested a roll call vote to incorporate the amendment into Ordinance #2017-31 by amending subsection (f) (1) and (f) (2). Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, and Chesney (7)

Nays: Koester (1)

Mayor Gitz requested a roll call vote on passage of Ordinance #2017-31 as amended. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, and Chesney (7)

Nays: Koester (1)

Ordinance #2017-31 as amended on the floor was passed.

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

2nd READING OF ORDINANCE #2017-32:

An Ordinance Creating Chapter 873 (Food Truck Vendor Licensing and Regulation) of Part Eight, Title Two (Business Regulation) of the Codified Ordinances of the City of Freeport, Illinois

The first reading was held on April 3, 2017. A motion to adopt was given by Alderperson Klemm, seconded by Alderperson Chesney and the ordinance was forwarded to the Committee of the Whole for discussion.

City Clerk Zuravel stated there were two ordinances placed in the council packet and hyperlinked for viewing on the website. She noted there was also provided a separate sheet as options on the hours.

The second version (marked 04/10/2017) contained the following regulations adding chapter entitled "Chapter 837 Food Truck Vendor Licensing and Regulation of the Codified Ordinances of the City of Freeport" with the amendments forwarded from the Committee of the Whole double underlined in the document.

"CHAPTER 873 FOOD TRUCK VENDOR LICENSING AND REGULATION.

- (a) **Definition.** "Food Truck Vendor" means a person or business engaged in the selling of prepared food from a self-contained motorized vehicle or a self-contained enclosed trailer with valid license plates and registration.
- (b) **Licensing.** Food Truck Vendors shall apply for a license for a twelve month period commencing March 1 of each year to operate within the City of Freeport. Application for such shall be made to the City Clerk upon the prescribed form provided by the same. The annual fee shall be \$50. Any valid Transient Merchant license in effect at the date of this ordinance shall be automatically converted to a Food Truck Vendor License provided all vendor requirements are met at that time.
- (c) **Vendor Requirements.** A Food Truck Vendor must hold the following certifications at all times of operation within the City of Freeport, and documentation of such shall be provided to the City Clerk upon application for a Food Truck Vendor License, and at any other time upon request:
 - 1. Valid Stephenson County Health Department Food Establishment License (Category II)
 - 2. Proof of Liability Insurance providing one million dollars (\$1,000,000) coverage and naming the City of Freeport as additional insured
- (d) **Regulations.** A Food Truck Vendor must abide by the following regulations at all times of operation within the City of Freeport. Failure to do so may result in fines, citations or the rescinding of an issued Food Truck Vendor License.
 - 1. Food Truck Vendors shall not operate in the public right-of-way and shall only operate on private property.
 - 2. Food Truck Vendors conducting retail sales on private property shall provide certification or other acceptable proof, upon request, that the property owner has granted permission for such sales and operation.
 - 3. Food Truck Vendors shall operate for the purpose of conducting retail sales only on property zoned for Business (B) or Manufacturing (M) uses. Nothing shall prohibit a Food Truck Vendor from operating on property zoned otherwise if it is for the purpose of providing food service for a special event or providing catering services for a third party.

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

4. Food Truck Vendors shall operate only in locations that do not impair traffic, visibility or public safety, regardless of whether the location itself is private or public property.
5. Food Truck Vendors shall not operate at locations which also operate on-site motor fuel pumps.
6. Food Truck Vendors shall operate only on paved surfaces.
7. Food Truck Vendors shall not conduct retail sales from or be located upon any premises for more than 48 consecutive hours. An exception shall be made for Food Truck Vendors who own the underlying parcel of property and operate the primary business at the site where the Food Truck Vendor is located, and the commissary must also be located at that property. Exceptions regarding the conduct of retail sales or being located upon any premises in excess of 48 hours may also be granted for special events.
8. Food Truck Vendors shall not operate between the hours of 11:00 p.m. and 6:00 a.m. on any given day. Exceptions to this provision may be granted with a valid Special Event permit per Chapter 1030.
9. Food Truck Vendors shall be attended at all times during all posted or advertised operating hours. Temporary closure for the purpose of restocking supplies or otherwise carrying out tasks necessary for continued operation shall be permitted.
10. Food Truck Vendors shall abide by all noise regulations as stated in Section 670.05 of Chapter 670, entitled Peace Disturbances.
11. Food Truck Vendors shall be responsible for proper disposal of all grease, litter and waste generated by their operation.
12. Food Truck Vendors conducting retail sales shall not utilize extension cords in such a manner as to cross a public right of way or sidewalk. Exceptions to this provision may be granted for special events.
13. Food Truck Vendors shall not conduct major repairs or disassembly of a vehicle or trailer directly on the site of operation.
14. Nothing in this section shall apply to Food Truck Vendors operating at the Stephenson County Fair and/or upon the Stephenson County Fairgrounds. A Food Truck Vendor operating as such shall not be required to hold a Food Truck Vendor License."

Mayor Gitz referred council members to Ordinance #2017-32 (as amended 04/10/2017) and asked if there were any questions on it.

Aldersperson Chesney moved for approval of the amendment to Ordinance #2017-32, seconded by Aldersperson Klemm.

Mayor Gitz asked if there was any discussion or questions on the amendment. Aldersperson Miller asked Director Mills if the wording was in there if they own or lease the property. Director Mills suggested we get through the other amendments first. Mayor Gitz stated we will be ok. He explained it has been pointed out that in a shopping center the property may or may not be owned but they own the business on the property.

City Clerk Zuravel read aloud the section 7) under (d) Regulations, "Food Truck Vendors shall not conduct retail sales from or be located upon any premises for more than 48 consecutive hours. An exception shall

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

be made for Food Truck Vendors who own the underlying parcel of property and operate the primary business at the site where the Food Truck Vendor is located, and the commissary must also be located at that property. Exceptions regarding the conduct of retail sales or being located upon any premises in excess of 48 hours may also be granted for special events.

Mayor Gitz stated we have an amendment to the amendment. Alderperson Brashaw moved for approval, seconded by Alderperson Miller. Mayor Gitz stated there has been a motion and a second to amend the amendment to Ordinance #2017-32 in regard to operation of a business on a property as read into the record. Alderperson Klemm suggested further clarification to say that the property may be owned or leased. Mayor Gitz declared it will be amended on its face.

Mayor Gitz requested a roll call vote on the operation on the premises. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Mayor Gitz noted the wording "or leased" was added to that amendment on its face.

Mayor Gitz stated we now have the Committee of the Whole amendment with the operations amendment to it. There was a previous motion to adopt that ordinance as amended by Alderperson Chesney and seconded by Alderperson Klemm.

Alderperson Chesney moved for approval of Option C as to the hours of operation. This motion was seconded by Alderperson McClanathan. Mayor Gitz stated option C) is provided as follows: "Food Truck Vendors shall not operate between the hours of 12:01 a.m. and 6:00 a.m. on any given day. Exceptions to this provision may be granted with a valid Special Event permit per Chapter 1030."

Alderperson Chesney requested with Alderperson Busker to revisit this ordinance at the March 2018 Committee of the Whole. Mayor Gitz stated we will add that into the record.

Alderperson Koester spoke against having the additional hour for food trucks to be open. Alderperson Busker explained his support of keeping the Food Trucks open longer. Alderperson McClanathan stated his support for Option C as being an appropriate compromise. Alderperson Chesney noted for the record he concurs with Alderperson Busker and thinks the hours should be expanded but will be good with the compromise using Option C in light of Chief of Police Barkalow, Alderperson Klemm and McClanathan's comments. Mayor Gitz stated we have an amendment to the hours of operation using Option C and asked for further discussion of using Option C. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw and Chesney (7)

Nays: Koester (1)

Mayor Gitz stated we now have the Committee of the Whole amendment with two additional amendments added to it by the council. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw and Chesney (7)

Nays: Koester (1)

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

Mayor Gitz stated we have a fully customized ordinance on the floor for approval at second reading. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw and Chesney (7)

Nays: Koester (1)

Ordinance #2017-32 (as amended) was passed.

2nd READING OF ORDINANCE #2017-34:

An Ordinance Adding Section 288.25 City Engineer To Title 288 (Officers And Employees) Of The Codified Ordinances Of The City Of Freeport, Illinois

The first reading was held on April 3, 2017. A motion to adopt was given by Alderperson Chesney, seconded by Alderperson Busker and the ordinance was automatically laid over to tonight's meeting.

Alderperson Chesney asked if the Water and Sewer Commission's 50% portion of the City Engineer's salary was to be reimbursed on a monthly basis. Finance Director Bernadelle stated this is reimbursed by the Water and Sewer Commission currently on a monthly basis. It was confirmed that the wording placed into this section requests a monthly reimbursement.

Mayor Gitz stated this is a housekeeping ordinance that changes the City Engineer to a City employee. We recognize that the City Engineer works with the Water and Sewer Commission so they apportioned to pay back a portion of the salary. It also clarifies reporting relationship of the City Engineer to the City Manager.

Alderperson McClanathan asked if it is anticipated because there will be a lot of work with the Water and Sewer project and nothing in this will interfere with that ability to work on that with the City Engineer. Mayor Gitz stated that is correct and stated he invited both the City Engineer and the Water and Sewer Director to offer any suggestions or clarifications or changes. He did not hear any.

Discussion was held on the City Engineer's employment contract ending on April 30, 2017 noting that he does an excellent job for the City. Mayor Gitz suggested there be an extension granted for thirteen days to accommodate the City Manager coming on board.

Mayor Gitz requested a roll call vote on passage of the ordinance on second reading. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

Ordinance #2017-30 was passed.

ORDINANCES – FIRST READING

1st READING OF ORDINANCE #2017-35:

An Ordinance Amending Chapter 658 (Nuisances) of the Codified Ordinances of the City of Freeport

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

As stated on the agenda, this ordinance defines orchards and stumps as nuisances and will be presented by Community Development Director Mills. The following document was placed on the council desks and programmed to the City website:

“ORDINANCE NO. 2017-35 (revised MP 04/17/2017)

WHEREAS, this City Council hereby finds that based upon scientific investigation a tree stump left in a residential yard after a tree has been removed attracts beetles, termites, ants and other wood-boring pests, which can spread to nearby residences and cause damage to said residences; and

WHEREAS, this City Council further finds that the plants in an orchard are routinely treated with pesticides and other chemicals which results in the soil under the orchard being contaminated with lead and arsenic which is potentially dangerous to humans and animals; and

WHEREAS, the following Ordinance is designed to promote the health, safety, order, aesthetics and general welfare by protecting against incompatible uses of land, providing for a more attractive urban environment, assuring adequate open space, and objectionable views, loss of privacy and other adverse impacts and nuisances through the removal of residential orchards, vineyards and tree stumps. This Ordinance is designed to encourage the maintenance of residential yards without the presence of orchards, vineyards and tree stumps. Private, unobstructed residential yards are to be preserved to better control problems of flooding, soil erosion and air pollution; and

WHEREAS, the goals of this Ordinance are to (1) provide encouragement and expertise to private single-family residences for the protection and preservation of front and side yards unobstructed by orchards, vineyards and tree stumps, (2) inform residents of these requirements for the removal of orchards, vineyards and tree stumps from residential front and side yards and to establish penalties for violations of the tree requirements set forth and (3) provide for the enforcement of this orchards-vineyards-tree stumps Ordinance; and

WHEREAS, this City Council finds that the municipal regulation of tree stumps and of vineyards and orchards upon residentially-zoned land within the City of Freeport are to be in the best interests of the health, safety, morals and general welfare of the residents of the City of Freeport.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, ILLINOIS as follows:

(A) **Section 1.** That Section 658.02 entitled “Definitions” of Chapter 658 (Nuisances) of *The Codified Ordinances of the City of Freeport* shall be amended so that such Section and Chapter shall read as follows:

“658.02 DEFINITIONS

(d) “Orchard” shall be defined as a yard or other green space where fruit-bearing trees or shrubs have been planted in such numbers, rows or quantities as to completely dominate or obscure the grass yard-space attendant to a residential dwelling in a R-1 through R-7 zoning jurisdiction.

MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.

(e) "Vineyard" shall be defined as a yard or other greenspace where grape-bearing vines have been planted or maintained for harvesting purposes."

(B) **Section 2.** That Section 658.18 entitled "Tree Stumps As A Nuisance" shall be added to Chapter 658 (Nuisances) of The Codified Ordinances of the City of Freeport and that such Section and Chapter shall read as follows:

"658.18 TREE STUMPS AS A NUISANCE.

Tree stumps shall be considered a nuisance if a quantity greater than three (3) exist upon a private property and are visible from a public right-of-way. No person shall permit more than three (3) tree stumps to remain on private property more than thirty (30) days after tree removal has occurred if said stumps are visible from a public right-of-way. Tree stump removal shall be to four inches below ground grade. This section shall apply to tree stumps in existence at the time of passage. This section does not apply to tree stumps carved with decorative art work on an elongated stump within 60 days of tree removal"

(C) **Section 3.** That Section 658.19 entitled "Orchard or Vineyard Prohibited" shall be added to Chapter 658 (Nuisances) of The Codified Ordinances of the City of Freeport and that such Section and Chapter shall read as follows:

(D) "658.19 ORCHARD OR VINEYARD PROHIBITED

No person shall cause an orchard or vineyard to be planted or maintained in the front-yard of a residential property. For the purpose of this Section, the side-yard of a corner lot is also considered a front-yard. Nothing in this section shall apply to an orchard or vineyard planted or maintained upon any school grounds or upon any public property."

Section 4. This Ordinance shall be effective immediately upon its passage by the City Council, its approval by the Mayor, and its publication as provided by law.

The remainder of the ordinance was template wording.

Mayor Gitz explained that this ordinance was presented at the Committee of the Whole meeting and at that time it was understood there were some issues with the ordinance so he asked Attorney Phillips to look at it and suggest changes. The document provided this evening had Attorney Phillips changes incorporated as provided above.

Contract Attorney Michael Phillips presented this ordinance and stated when this ordinance was presented to the Committee of the Whole it had three to four different chapters to be amended. He stated from what he understood from the Council's comments at the Committee of the Whole meeting, we want to get this done. If we amend the zoning code it would have been delayed due to the required public hearing before the administrative body of the Planning Commission. In order to eliminate the need for a public hearing for quick action, as specified by the council, what we did is change this only to a nuisance violation. He explained that nuisance violations can be adopted without the need for a public hearing. He referred to the Ordinance as drafted noting that he added the "whereas" clauses and this

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

was based on an aesthetics basis in order to improve and maintain the appearance of the City because of the fact it may cause problems. Basically it is declared as a nuisance when you have three or more tree stumps in a yard that is observable from the public right of way. We also prohibit all vineyards or orchards in the front yard of residential property, noting that if a house sits on a corner it has two front yards on each street. He stated however we exempted out from that an orchard or vineyard that might be planted upon any school grounds or upon any public property. We did not put a clause about the size of a tree stump. We talked about an eight inch stump but that was taken out of there and instead placed in a number of tree stumps. These are treated as nuisances. Attorney Phillips stated Mayor Gitz added in language in 658.02 (d) to limit it to residential zoned property which is R-1 to R-7.

Mayor Gitz noted the discussion at the Committee of the Whole was that if you want to plant grape arbors in your back yard, we are not concerned. You can't do it in your front yard. This does not affect anyone's garden. You can drive down several streets and see tree stumps sticking up that is fine if you have less than three. If you have more than three we will be talking to you but we would like to work through this. We tried to take into account the nature of the problem we are trying to address which is primarily a front yard that is very aesthetically displeasing and full of stumps. He explained tree stumps that have been carved up into teacups and a variety of other things and there is an exception for that as well but if you tried to take a six inch stump and turn it into artwork well that will be an interesting challenge.

Aldersperson Klemm stated that if you live on a corner property you have two front yards. That side yard has the same description as what you can have on a front yard.

Aldersperson Busker asked about the wording that would allow for a tree stump stay for thirty days after the tree has been removed. He asked what if stump removal was not available due to a back-log by the contractor for the equipment. Mayor Gitz stated there are a couple different ways we can handle that issue. He stated number one the Community Development Director can work with someone who is intent upon doing something with their property to get it removed and they are running into a time delay, we can work with that. He stated administrative discretion will take care of that. He stated that can be amended from 30 to 60 days if council so chooses. These are some tools that should have been handled by common sense. He stated Director Mills or anyone that might be in that position has well learned that we have 2% of the people that cause 90% of the problems. Our problem really is that people do not want to cooperate at all, as opposed to their working on their house and need some time.

Aldersperson Koester stated his concern about the 30 days and asked how many properties have more than three tree stumps on it. Mayor Gitz asked if there are many properties that have more than three tree stumps on it. Director Mills stated one specifically comes to mind and there certainly may be others as the public becomes aware of this as a nuisance ordinance and makes complaints. We can then enforce it on our nuisance rounds. Aldersperson Koester spoke about his concern about making this attainable.

Aldersperson Chesney asked that we do not selectively enforce this ordinance and bringing this before the council, assuming that it is passed. He asked Director Mills if he was fully prepared to enforce the ordinance. He does not want to get a call that you just passed an ordinance and now we do not have the

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

man-power to enforce it. He stated as long as you have the ability to equally enforce it throughout the City, it is a good ordinance. However if it is going to become selective, that would be his only area of issue. Director Mills stated that some ordinances are more complaint driven and we respond to complaints, whereas for tarps they are more visible when tarp hunting. He stated we will enforce it. He pointed out if someone was to receive a warning and it passes the thirty days, they would be fined. It could go to our administrative hearings. If someone is legitimately working on their property, this can be heard before the hearing officer and they can work out an extension. He explained an example of a roof.

Aldersperson Klemm moved for approval of Ordinance #2017-35 as presented, seconded by Aldersperson Chesney.

Aldersperson Chesney moved for a suspension of the rules for immediate consideration, seconded by Aldersperson Busker. Motion prevailed by a roll call voice vote without dissent.

Mayor Gitz stated the ordinance is properly on the floor for immediate consideration and asked for a roll call vote for passage of the ordinance. The motion for passage of Ordinance #2017-35 prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

Ordinance #2017-35 was passed.

RESOLUTIONS

ADOPTION OF RESOLUTION R-2017-23:

A Resolution Authorizing The Acceptance Of The NRA Foundation Grant Award

Mayor Gitz noted the title on the agenda included wording on fire prevention and stated the correct title is: "A Resolution Authorizing the Acceptance of the NRA Foundation Grant Award". The memorandum provided in the council packet stated this grant award is for \$1,046.00 in training ammunition under the NRA Foundation Grant Program. Chief Barkalow explained this grant will be very useful to extend budget dollars to purchase the necessary amounts of ammunition to ensure officers have access to adequate training.

Aldersperson Chesney moved for adoption of Resolution R-2017-23, seconded by Aldersperson McClanathan. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

Resolution R-2017-23 was adopted.

ADOPTION OF RESOLUTION R-2017-24:

Resolution Authorizing Modification And Extension Of Service Agreement Between The Stephenson County Senior Resource Center And The City Of Freeport

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

Director Mills presented a resolution and a draft Purchase of Service Agreement that he placed on council desks this evening. Director Mills explained the agreement is to be entered into with the Stephenson County Senior Resource Center (SRC) for the period from July 1, 2017 to June 30, 2018 has been modified in the following manner, to the satisfaction of both parties 1) To reduce hours of operation to 10 P.M. Monday through Friday 2) To add Easter as a holiday and to acknowledge current service contract operations and 3) To clarify the maintenance responsibilities of the City with regard to City-owned vehicles utilized in the transportation program. He provided a line by line summary of the changes.

Aldersperson Chesney stated his support of keeping the contract the same as last year as long as it is federally funded we should keep the hours the same. Discussion was held on the hours for the service agreement and making sure that employers are able to have their employees get to and from work.

Aldersperson McClanathan clarified that if this resolution was not passed before May 1st then letters will need to be issued that the program may not be continued. Mayor Gitz confirmed that letters would need to be mailed to notify employees that the program may not be continued.

Aldersperson Chesney moved to make an amendment to the contract on page number 12 to return the hours to 11:00 p.m. and strike Easter Sunday. This motion was seconded by Aldersperson Ross.

Director Mills clarified that the original hour was midnight. Aldersperson Chesney stated he would like it back to the original hour of midnight.

Mayor Gitz asked Director Mills if the council amends this contract tonight if he is relatively sure that the Senior Resource Center will accommodate. Director Mills stated he will do his best. He will certainly explain to them the desires of the City Council. Mayor Gitz stated we have an amendment on the floor to restore the original hours by changing the contract back to the original hours and striking Easter Sunday.

Aldersperson Klemm explained the usefulness of Pretzel City Transit in getting employees to and from work at a reasonable cost to them.

Aldersperson Koester asked if we vote on this tonight and if the Senior Center does not agree on it where are we. Mayor Gitz stated the Senior Center has to decide how important it is to them for the transportation system. If there was a lot of push back we will certainly be meeting with each council member individually during the week.

Director Mills clarified that the amendment is to go back to midnight and council concurred. Discussion was held on service contract funding, reimbursement and draw down on services.

Aldersperson Klemm asked about staffing issues with drivers. Director Mills stated they do have some staffing issues with drivers. It is a harder job from them to fill the longer hours they have to be out until midnight. Aldersperson Klemm spoke about his concerns for late hours and the number of rides at a later hour whether it justifies the usage of the program during those times.

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

Mayor Gitz stated there is an amendment on the floor to restore the hours in the contract. The motion prevailed by voice vote without dissent. Mayor Gitz stated that amendment passes unanimously.

Mayor Gitz stated we now have 2017-24 before the council with an amendment to the contract. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

Resolution R-2017-24 was adopted.

ADOPTION OF RESOLUTION R-2017-25:

Resolution Appointing A City Manager And Approving A City Manager Employment Agreement

Note from Clerk - This resolution was moved forward on the council agenda. See page two of the minutes.

Mayor Gitz requested leave of council to hear from Angela Pierce. Ms. Pierce provided a presentation on the Pierce Athletic Team Program and Fundraising efforts for team competition to be held on Florida. She spoke about the importance that they work on cancer awareness along with fitness and team training.

REPORTS OF DEPARTMENT HEADS

Community Development

Approval of Bids for Mowing for 2017

Provided in the council packet was a recommendation by Community Development Director Alex Mills to accept bids from T & L Preservation as the primary contractor. Director Mills explained on April 12, 2017, the Community Development Department held a bid opening for 2017 mowing services for properties in violation in of the City of Freeport Codified Ordinances Chapter 694 – Weeds and Grass. The two (2) bids received were submitted by Midwest Property Preservation and by T & L Preservation Services. The apparent low bid received was by Midwest Property Preservation at \$12 per hour, per person. The bid from T & L Preservation Services was for \$15 per hour, per person. A third bid was received on April 13th from L & L Lawn and Maintenance LLC of Davenport, Iowa for \$19.32 per hour, per person and was postmarked and addressed properly, but delivered late due to an error by the U.S. Postal Service. This low bid by Midwest Property Preservation had three minor irregularities: no summary of experience was provided, the proof of insurance submitted did not list the City of Freeport as certificate holder, and two of the three references appeared to be different individuals at the same company. The bids provided by T & L and L & L had no irregularities. In checking references for Midwest Property Preservation, one individual stated that the worked performed by Midwest Property Preservation was for a government agency, was time-sensitive and was consistently performed late, and that they would not be contracting with the company again. The other reference, also at the same company, did not have any recollection of interacting with Midwest Property Preservation. Two attempts were made to contact the third reference, but they did not return the calls. Regarding references, T & L Preservation Services was the low and awarded bidder for 2016 and as such staff is

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

familiar with the quality of their work and did not find it necessary to contact the provided references. References for L & L were not checked.

Director Mills stated at this time he recommends award to T & L Preservation Services as the primary contractor for mowing services to be performed at \$15 per hour, per person. Alderperson McClanathan moved approval of the bid from T & L Preservation, seconded by Alderperson Koester. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

Police

Chief of Police Todd Barkalow had no further report.

Finance

Director Bernadelle had no further report.

Public Works

Public Works Director Dole stated he provided activity reports to the council.

Water and Sewer

Director Glendenning had no report.

Finance

Director Bernadelle had no report.

Fire Department

Fire Chief Miller announced that the City of Freeport was awarded a grant from FM Global in the amount of \$3,322 for software.

MAYOR'S REPORT

Mayor Gitz provided information on the Northwest Illinois Mayors Association he will be hosting next week. He stated the reservations are need by noon tomorrow.

COUNCIL ANNOUNCEMENTS/NEW BUSINESS

Alderperson Miller provided information on a 4th Ward Neighborhood Watch meeting to be held on April 24, 2017.

Alderperson Busker provided information on a 5th Ward Neighborhood Watch meeting to be held at the First Church of the Nazarene.

Alderperson Koester provided information on the 7th Ward Neighborhood Watch meeting to be held on April 18, 2017. He stated he will provide more information on the 4th of July Sky concert next week. He provided information on the status of his wife's illness.

**MINUTES-COUNCIL MEETING
MONDAY, APRIL 17, 2017, AT 6:00 P.M.**

Aldersperson Ross provided information on a Neighborhood Watch meeting to be held for the 3rd Ward at the VFR on April 20, 2017.

PUBLIC COMMENTS – AGENDA OR NON-AGENDA ITEMS

Tom Teich, Freeport Illinois spoke about the Special Olympic he will participate in at Harlem High School on May 6.

EXECUTIVE SESSION (CLOSED SESSION)

Mayor Gitz stated there is an executive session called pursuant to 5 ILCS 120/2 (c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

At 8:30 p.m., Aldersperson Koester moved to enter executive session, seconded by Aldersperson Klemm.

Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

At 9:15 p.m., Aldersperson Busker moved to return from executive session, seconded by Aldersperson McClanathan. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: None

Upon a motion duly made and seconded, the meeting was adjourned at 9:15 pm.

s/ Meg Zuravel

Meg Zuravel
City Clerk