

HISTORIC PRESERVATION COMMISSION
MEETING MINUTES OF 1/29/2018

By Nancy McDonald

Present: Scott, Nancy, Steve, Pam, Katie, Chris, and Aaron Szeto (City Attorney)

Absent: Mike, Carolyn, and Jeannie

Scott: We need an approval of agenda. Motioned by Pam, seconded by Nancy. Passed 6-0.

Scott: There are no public comments.

Nancy summarized the three questions and answers that were posed by the Commission to the City Attorney along with his answers.

Chris gave an overview of how the process worked in the past. Certificates of Appropriateness (COA) were tied to receiving municipal funds.

Aaron indicated that our Code is silent in regards to the façade improvement grants and how it fits into our COA rules. A COA is required before a building permit is issued. All that is before the Commission is awarding the façade improvement grants. They will still need to get a building permit, if the rehab to be completed requires one.

Scott indicated that going forward, the COA should be intertwined with the Code and should be determined before a façade improvement grant award as they are separate things.

Aaron indicated that if a COA is required as part of receiving municipal money, then we should ensure this process.

Scott mentioned that he had an agreement with Alex that the Commission would get involved with exterior improvement projects.

Nancy gave an overview of what was approved by the Commission in terms of COAs at the 1/16/18 meeting. There were 5 applications, 4 were approved, with 2 of them requiring specific conditions.

Aaron indicated that it would be appropriate to move ahead with COAs and the conditions of providing additional information from Strands and Deininger's.

Scott added that the Commission has enough information to decide on COAs and façade improvement grant awards.

Chris indicated that this isn't the process that was followed before.

Katie asked if we can clarify, if windows are a façade improvement or a maintenance issue?

Aaron indicated that the Commission would need to define that, but it could easily be considered a façade improvement.

Nancy gave an overview of each application and the scores awarded for each at the last meeting.

Scott asked for a motion to approve the awards to Security First Title Company, Strands, Deininger's, and Ronda Scott with conditional COAs to be awarded to Strands and Deininger's. Motioned by Katie, seconded by Pam. Passed 6-0.

Nancy indicated that funding recommendations will be sent to City Council at the next meeting.

Chris again reminded the Commission that Strands' award should just go to their façade.

Scott indicated that their invoices and receipts will indicate this type of work.

Nancy indicated that Strands and Deininger's will need to provide a materials list and design for the Commission prior to receiving a COA. They will be invited to the 2/20 meeting.

Scott indicated that there is one public comment.

Ronda Scott, 15 N. Chicago, gave an overview of her building from purchase in 1997 to her struggles getting support to pay for painting her building.

Motion to adjourn by Nancy, seconded by Pam?. Passed 6-0.

The Commission approved the January 29, 2018, minutes on February 20, 2018.