

HISTORIC PRESERVATION COMMISSION
MEETING MINUTES OF 7/17/2018
(no start time stated)

Present: Christopher Fye, Steve Schlamp, Scott Winters, Katie Ludwig, Jessica Modica, Nancy McDonald
Absent: none

Approval of the Agenda

Scott made a motion to approve the agenda. Motioned to approve by Steve. Motion passed.

Approval of the Meeting Minutes for 6/19/18

The question was asked about the proposed possibility of the Greater Freeport Partnership administer the Façade grant process. It was stated that the commission should decide on what they feel their role should be in the Façade grant process and present that to the City Manager. Jessica made a motion to approve the minutes from 6/19/18 meeting. Motion was seconded by Katie. Motion passed.

Public comments/communications

Christopher Fye stated that he was contacted by Ron London, who stated that he wished to do some work on the outside of his building, ex painting and replacing windows. Christopher stated that he informed him that any exterior work would need to be brought before the commission. Christopher said that he supplied Ron London the Façade Grant information as well as the dates of the commission meetings.

Paint the Port needs to be invoiced for their part of the Façade grant.

2018 Façade Improvement Grant Application final draft review

- Suggestion to shortening the application timeline
- The award is made, but the funding be held to fit in with the City's fiscal year
- Placing an understanding that the applicant will place a plaque in or on building in the application
- Discussion was had about what the plaque would look like/say and who and which projects would receive one
- Smaller projects receive a window decal and larger receive the plague
- 10,000 or more rewards – plaque / Less that 10,000 – window decal
- Remove business owner from the application, property owners only
- Under eligible use of funds – add historical window/door restoration.
- Remove “progress inspection” - final inspection only
- If the will be a change to the project than what was presented, then the applicate must come before the commission again
- Project Narrative – Remove anticipation of project completion.
- Amount of reimbursement – 50% of project cost, not to exceed \$15,000
- Add multiple primer Façade
- Application form – remove “a detailed narrative of attached work”

Next Month –

Presentation from Lowell about the Greater Freeport Partnerships role in the Façade program
Workshops

Other Business

Types of “other business” were discussed

Discuss next month buildings the commission believe may be an issue

Jessica Modica asked the commission if a painted mural on a building needed to be approved by the commission. It was stated that she should refer to the Cities sign ordinance, and if a permit is required then it should be brought before the commission.

Christopher made a motion to adjourn and seconded by Jessica. Meeting adjourned
(no ending time stated)

Next meeting – August 21, 2018 at 4:00 pm

The Commission approved the July 17, 2018, minutes on August 21, 2018.

Prepared by: C. Marney