

Special Meeting of the
HISTORIC PRESERVATION COMMISSION
September 06, 2018

The meeting was called to order at 4:06 P.M. by Deputy City Manager Randy Bukas

Members Present: Jessica Modica, Steve Schlamp, Katie Ludwig, Christopher Fye and Scott Leiser (4:08 P.M.)

Also Present: Randy Bukas, Lowell Crow

Absent: Mike Meade, Scott Winter

Steve Schlamp moved to elect Christopher Fye as Acting Chairman of the meeting. Jessica Modica seconded the motion

Roll Call: Yes – Modica, Schlamp, Ludwig and Fye
No - None

Katie Ludwig moved and Jessica Modica seconded a motion to approve the agenda.

Roll Call: Yes – Modica, Schlamp, Ludwig, Fye and Leiser
No – None

No Public Comment or Communication

Steve Schlamp made a motion to approve the minutes from 8/21/18. Motion was seconded by Katie Ludwig

Roll Call: Yes – Modica, Schlamp, Ludwig, Fye and Leiser
No - None

Lowell Crow stated under City ordinance, a Certificate of Appropriateness (COA) requires a public hearing. The easiest format is to schedule a public hearing prior to the Historic Preservation Commission meeting. After the public hearing, the Commission can then approve/deny the COA and the façade application.

There was general discussion on the dates and deadlines. The application deadline was moved from February 11, 2019 to February 1, 2019 in order to give staff time to put packets together for the Commission and City Council. This will give staff time to receive the application and make a recommendation to the Historical Preservation Commission for review and action.

There was discussion on the wording of the plaques. The plaques or signs cannot have a sponsor or vendor name on them. They can have the Paint the Port and City of Freeport named on them.

The Commission agreed to eliminate point #13, "Please provide project narrative" as it duplicates point #15.

Jessica Modica moved to approve the façade application as changed. Scott Leiser seconded the motion.

Roll Call: Yes – Modica, Schlamp, Ludwig, Fye and Leiser
No – None

Motion approved 5-0

The application will be on the September 10, 2018 City Council Meeting of the Whole agenda for their review.

There was no other business

There were no public comments

Katie Ludwig and Chris Fye stated they would not be available for the September 18th meeting. Scott Leiser, Jessica Modica and Steve Schlamp stated they planned to attend the September 18th meeting.

There being no further business, Steve Schlamp moved and Jessica Modica seconded to adjourn. Motion approved on voice vote.

Meeting adjourned at 4:22 P.M.

Respectfully Submitted,

Randy J. Bukas

Deputy City Manager/Acting Community Development Director