



**City Council**  
City Council Chambers    524 West Stephenson Street    Freeport, Illinois 61032

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**COMMITTEE OF THE WHOLE REPORT  
REGULAR MEETING  
Monday, September 10, 2012**

**CALL TO ORDER**

The regular meeting of the Freeport Illinois, City Council Committee of the Whole was called to order by City Clerk Meg Zuravel at 6:02 p.m. on Monday, September 10, 2012, in council chambers.

**ROLL CALL**

Present: Alderperson Shawn Boldt, Ronnie Bush, Dennis Endress, Scott Helms, Andrew Crutchfield  
Not present: Mayor George Gaulrapp, Alderperson Klemm, Alderperson Koester and Alderperson DeVine

City Staff Present: Corporation Counsel Sarah Griffin, City Clerk Meg Zuravel, City Engineer Denise Ihrig, Community Development Director Shelly Griswold, Public Works Director Tom Dole.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Endress

**PUBLIC COMMENTS – AGENDA ITEMS**

There was no one signed on the sheet for public comments.

**APPROVAL OF MINUTES**

Alderperson Endress made a motion for approval the minutes of the Committee of the Whole meeting held on July 9, 2012, seconded by Alderperson Crutchfield. Motion passed by voice vote without dissent.

**CITY ENGINEER**

**Discussion of Funding Options for Pearl City Road/Kiwanis Drive/Forest Road Intersection**

City Engineer Denise Ihrig reviewed the information for the Pearl City Road, Kiwanis Drive and Forest Road Intersection by providing written summary dated September 2012 titled Proposed Funding Sources.

City Engineer Ihrig discussed possible funding avenues for the intersection construction costs from the sources of Stephenson County in the amount just under \$720,000 made up from the State of Illinois Legislative Grant for Preliminary Study II in the amount of \$142,500 and for construction in the amount of \$500,000 and then Stephenson County In Kind Services in the amount of \$75,000.

The funding sources from the City of Freeport include Motor Fuel Tax in the amount of \$25,000, Surface Transportation Urban IDOT Federal Funds requiring 20% match from Non-Federal Funds in the amount of \$675,000 and from the Lamm Road TIF for FY 2013-2014 in the amount of \$175,000. City Engineer Ihrig stated that if the council so desires the Lamm Road TIF will be used as a source of funding.

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City Engineer Denise Ihrig also showed a 10% Contingency in the amount of \$200,000 coming from the City of Freeport.

She stated the project costs as prepared and presented by Fehr-Graham and Associates and Ourston Engineering in the July 16, 2012 Executive Summary was \$1,700,000 and the projected available funds from existing sources of the County and City; including a nominal 10% contingency of \$200,000 and showed the total as \$1,792,500. She that the estimated project costs were \$1.3 million to \$1.7 million so she decided to make sure funding sources were available for the project at the higher end.

Aldersperson Boldt asked if City Engineer Ihrig had heard information on the ITEP funding grant and City Engineer Ihrig stated that she does not expect to hear until November 2012.

Aldersperson Helms referred to the estimated project costs for the Roundabout Intersection projected costs at \$1.3 - \$1.7 million and the Signalized Intersection estimated to be \$1.7 to \$2.0 and asked what are the chances the funding for the contingency will stay at \$200,000. City Engineer Ihrig stated that the proposed project costs are as estimated and that is why she used \$200,000 as the contingency because it was the higher end. Aldersperson Helms asked about the City's share being more than the County. City Engineer Ihrig stated the County's portion was just under \$720,000.

Corporation Counsel Sarah Griffin stated that the agreement with the County was subject to the allocation of funds and the next Intergovernmental Agreement which will be presented to council at the next meeting will include the proposed funding sources that were presented this evening in the document Proposed Funding Sources.

## **COMMUNITY DEVELOPMENT**

### **Discussion of City of Freeport's share of Jane Addams Trail funding**

Adam Holder of Fehr-Graham and Associates discussed the City of Freeport's share of Jane Addams Trail funding. Mr. Holder provided a handout dated September 10, 2012 from Fehr-Graham and Associates which provides an update as to what has been completed on the re-alignment of the Jane Addams Trail Section B as well as an anticipated timeline for the completion of the project in order to bring the trail from out at IL highway 26 into to City of Freeport downtown. Mr. Holder explained the the City pays 2/7 of the 20% of the costs. The goal is to have the timing aligned with the Water and Sewer project for next year.

The memorandum show the items that still need to be completed and the JAT Commission will be working on obtaining approval for the preliminary design report (PDR) from Illinois Department of Transportation mid to late October 2012, prepare easements and/or ROW acquisition documents in mid to late October 2012 from Furst McNess, Wayne Marassa, Freeport Recycling, Outlaw TBO-LLC, Scott Larson, Rock River Disposal, Twin Maples Trust, ComEd, City of Freeport, Jane Addams Land Foundation, and Harlem Township, submittal of final plans to IDOT for review and approval in mid-December 2012, complete all easement and R.O.W. by City mid to late January 2013, obtain approval from IDOT on final plans and ROW in February 2013, complete environmental review preliminary environmental site assessment by March 1, 2013, bid letting in June 2013, and construction from July to October 2013.

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City Engineer reviewed the proposed trail with the west portion coming into the downtown area from Van Buren Street through a portion of the Furst McNess property at Linden Street. She stated that Linden Street is a Sanitary Sewer project and they can make the accommodations for the bike path at the same time they are doing the ADA curbs. They will also use the Van Buren Street bridge as a cross-over. They expect a June bid letting if all the permitting falls into place.

City Engineer Ihrig stated the project is an 80-20 split and the City's share is 2/7. The 20% portion is \$350,000 and the City's share (2/7) will be \$100,000. The City's Motor Fuel Tax funds pays for this upfront and then Director Griswold goes to the other members and asks for reimbursement. City Engineer Ihrig presented a Motor Fuel Tax Dollar summary for expenditures. The ITEP Jane Addams trail will be allocating \$140,000 in those funds in 2013 for the engineering of this project. Director Griswold stated that the City will invoice the other 5/7 of the project from the other members. Discussion was held on the Motor Fuel funds for next year.

Aldersperson Helms asked how we can make sure we get our money back from the other partners. Director Griswold stated that the original agreement states that we are the lead agency so we pay the upfront costs and we have an intergovernmental agreement showing the commitment to the project and we invoice the other members.

Discussion was held regarding the bi-annual bridge inspection of the Van Buren Street bridge for a pedestrian crossing and it was stated that the inspections are up-to-date.

### **COUNCIL REPORTS**

#### **Discussion on vacant property and development of an ordinance as requested by Aldersperson Endress**

Aldersperson Endress presented the discussion on vacant property and development of an ordinance. He is looking for input on the different issues and asked members to contact him to see what issues need to be addressed.

### **PUBLIC COMMENTS**

There was no one signed on the sheet for public comments.

Upon motion duly made and seconded, the meeting was adjourned at 6:53 p.m.

s/ Meg Zuravel

Meg Zuravel, City Clerk