



City Council

City Council Chambers ♦ 524 West Stephenson Street, 3rd Floor ♦ Freeport, IL 61032

MINUTES

COUNCIL MEETING

MONDAY, OCTOBER 17, 2016 AT 6:00 P.M.

CALL TO ORDER

The regular meeting of the Freeport, Illinois, City Council was called to order in council chambers by Mayor James L. Gitz with a quorum being present at 6:00 p.m. on Monday, October 17, 2016.

ROLL CALL

Present on roll call: Mayor Gitz and council members Tom Klemm, Peter McClanathan, Art Ross, Jodi Miller, Patrick Busker, Sally Brashaw, Michael Koester and Andrew Chesney (8).

There was no contract attorney present at this time.

Also present were the following staff members: Finance Director Guary Bernadelle, Community Development Director Alex Mills, Public Works Director Tom Dole, Fire Chief Scott Miller, Police Chief Todd Barkalow, City Engineer Shaun Gallagher, City Treasurer Linda Buss, and City Clerk Meg Zuravel

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Alderperson Ross.

APPROVAL OF AGENDA

Mayor Gitz stated after the public comments we will have an introduction of a firefighter. He stated since the packet was distributed there have been amendments made to the Supplemental Appropriation Ordinance, the Liquor Ordinance per the Liquor Commission meeting, and there will be an amended amount to the matching funds for the grant application.

Alderperson Koester moved for approval of the agenda, seconded by Alderperson Busker. Motion prevailed by voice vote without dissent.

APPROVAL OF MINUTES

Alderperson Brashaw moved for approval of the minutes from the meeting held on October 3, 2016, seconded by Alderperson Miller. Motion prevailed by voice vote without dissent.

PUBLIC COMMENTS – AGENDA ITEMS

There was no one signed on the sheet for public comments on agenda items.

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Fire Chief Scott Miller introduced a new firefighter, Matthew Young. Firefighter Young comes to the City from Antioch, Illinois.

CONSENT AGENDA

The following items were presented on the Consent Agenda in the council packet and Mayor Gitz read the listed items into the record: [Consent Agenda PDF](#)

- A. Approval to receive and place on file:
 - 1) City Treasurer's Monthly Investment Report for September 2016
 - 2) City Treasurer's Cash and Fund Balances for September 2016.
- B. Approval of Motor Fuel Tax Register #0091 --- \$443,462.44
- C. Approval of Water & Sewer Bills Payable (Registers #652) --- \$93,738.55
- D. Approval of Payroll for pay period ending October 1, 2016 --- \$415,093.68 with fringe benefit payments in the amount of \$34,456.11 for a total of \$449,549.79
- E. Approval of Finance Bills Payable (Registers #646, 647, 648, 650, 651, 653, 654, 655, TBA) --- \$949,823.95

Aldersperson Brashaw moved for approval of the consent agenda, seconded by Aldersperson Ross. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

The consent agenda items were approved.

Michael Phillips, Esq., as Contract Attorney representing the City of Freeport, entered council chambers at this time.

ORDINANCES – FIRST READING

1ST READING OF ORDINANCE #2016-51:

An Ordinance To Amend and Adjust the Appropriation Ordinance Fiscal Year 2016-2017 For The City of Freeport, Illinois

Finance Director Guary Bernadelle presented an amended version of the ordinance from the version provided in the council packet. He explained that after a conversation with Attorney Phillips, they amended the ordinance because items were part of the spending plan and would not amend the Appropriation Ordinance. He explained the following items listed on the amended version provided to the council. In item A) he stated he changed the Transportation Grant's name to Downstate Operation Assistance Grant and the Downstate Operation Assistance Grant's name to Transportation Grant. In item B) it changes the position of the Grants Coordinator from the Community Development Department to the Finance Department and so the amount of \$51,920.51 for that person's salary and benefits. In item C) he stated Street Department he is asking to change line item 01-44-462 appropriation amount from \$190,000 to \$195,000. The Spending Plan amount is \$190,000.00, contingency amount \$5,000 but the appropriation lines reads \$190,000 instead of \$195,000 so he discovered a formula error in the appropriation cell. He stated the last item D) he is asking to move \$824.15 from line item 01-44-544 to line item 01-48-543 to pay for severe storm lighting pole. The ordinance as presented is provided below:

"BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, ILLINOIS as follows:

Section 1. That the below listed Appropriation in the Annual Appropriation Ordinance of the City of Freeport for Fiscal Year beginning on May 1, 2016 and ending on April 30, 2017, commonly known as City

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of Freeport Ordinance No. 2016-36 as passed by the Corporate Authorities on the 5th day of July, 2016, is hereby amended as follows:

- A. Grant Fund – To change the Transportation Grant’s name to Downstate Operation Assistance Grant and the Downstate Operation Assistance Grant’s name to Transportation Grant. Error in Data entry. No change in dollar amounts.

Appropriation	Amended Appropriation
Transportation Grant	Downstate Operation Assistance Program
Downstate Operation Assistance Program	Transportation Grant

- B. Community Development Department/Finance Department. To move Grant Coordinator’s salary from the Community Development Department to the Finance Department for a total of \$51,920.51.

Community Development

Total Personnel Services, line item 01-49-449.10 is decreased by \$36,373.60 from \$168,240.00 to \$131,866.80. Total Personal Benefits, line item 01-49-499.20 is decreased by \$15,546.91 from \$92,381.00 to \$76,834.09.

Finance Department

Total Personnel Services, line item 01-31-499.10 is increased by \$36,373.60 from \$144,040.80 to \$180,414.40. Total Personnel Benefits, line item 01-31-499.10 is increased by \$15,546.91 from \$67,526.00 to 83,072.91

- C. Street Department - to change line item 01-44-462 appropriation amount from \$190,000 to \$195,000. The Spending Plan amount is \$190,000.00, contingency amount \$5,000 but the appropriation lines reads 190K instead of 195K. Formula error in the appropriation cell.

Appropriation

Line Item	Spending Plan	Contingency	Appropriation
01-44-462 (Snow Rem.Sup.)	\$190,000.00	\$5,000.00	\$190,000.00

Amended Appropriation

Line Item	Spending Plan	Contingency	Appropriation
01-44-462 (Snow Rem.Sup.)	\$190,000.00	\$5,000.00	\$195,000.00

- D. Street Dept./Street Light - Fund 44/ Fund 48 – To move \$824.15 from line item 01-44-544 to line item 01-48-543 to pay for severe storm lighting pole.

Line item 01-44-544 is decreased by \$824.15 from \$125,000.00 to \$124,175.85 and
Line item 01-48-543 is increased by \$824.15 from \$6,000.00 to \$6,824.15.

Section 2. That all other provisions of City of Freeport Ordinance No. 2016-36 shall remain in full force and effect without change, unless previously amended by ordinance of this City Council.

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Aldersperson Koester moved for approval of Ordinance 2016-51 in its amended version, seconded by Aldersperson Brashaw.

Aldersperson Chesney asked if this was time sensitive in nature. Director Bernadelle stated no it was not.

Aldersperson Brashaw requested further clarification of the Grant Coordinator position reporting to Finance. Mayor Gitz explained it was an audit recommendation from last year to move the position. Director Bernadelle explained this was due to audit findings and recommendations. It provides the Grant Coordinator with a closer relationship and oversight of the the financials dealing with grant funds. Mayor Gitz stated he feels this is a better fit because the Grant Coordinator works well beyond the reporting relationship with Community Development. This position works on grants for the Police and Fire Departments, not solely for the Community Development Department.

Aldersperson McClanathan requested information on the issue with the prior version. Contract Attorney Phillips explained the sections pertaining solely to the spending plan were deleted because they were not in the Appropriation Ordinance and had been only contained within the working papers of the document. The sections provided in this ordinance are limited to the text of the Appropriation Ordinance.

With a motion and second for approval and seeing no further questions Mayor Gitz stated the ordinance will be automatically laid over to the next meeting.

1ST READING OF ORDINANCE #2016-52:

An Ordinance Amending Paragraph (d) of Section 290.02 (Compensation Plan) of Chapter 290 (Compensation and Benefits) of the Codified Ordinances of the City of Freeport, Illinois

Mayor Gitz presented the ordinance explaining the wording provided in the ordinance lifts out the Library salary schedule contained in the Codified Ordinances. Director Dickerson provided a cover memo to Ordinance #2016-52 which stated the schedule has been obsolete for a number of years and Library employees are exempted through Section (e) Positions Not Covered.

Contract Attorney Phillips explained the salary schedule is six years out of date (dated 2010) so this ordinance cleans up the Chapter 290 of the Codified Ordinance and it also stated further back in the chapter that they are not covered by this chapter.

Aldersperson Chesney asked about oversight of the Library salaries and what are other municipalities are doing. Attorney Phillips stated he has not been asked to research that but he noted a majority of the salaries pertaining to library positions are contained in the AFSCME contract and those not covered by the AFSCME contract are under the direction of the Library Board. Mayor Gitz stated the part that comes to the City Council is approval of the overall budget and approval of their levy and those are done by State Statute.

Aldersperson Koester moved for approval of the ordinance as presented, seconded by Aldersperson Klemm. The ordinance was automatically laid over to the next meeting.

1ST READING OF ORDINANCE #2016-53:

An Ordinance Establishing the Compensation of the City Clerk and the City Council by Amending Various Sections of the Codified Ordinances of the City of Freeport, Illinois

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Aldersperson Chesney presented the ordinance as recommended to the City Council by the Committee of the Whole on October 11, 2016 and what was decided on was a zero percent the first year and .5% in years two, three and four. He stated there is also wording in the ordinance since the seating of the next City Clerk is delayed to compensate the present City Clerk. He noted this will be done for the City Treasurer and Mayor when their salaries are presented to compensate them for the two week time period that they work for the City. There are two pieces in the ordinance to compensate the present elected officials for the time they work and to set the salaries for the next term. The Committee of the Whole recommended a 0% and .5% increase for years two, three and four.

Provided in the council packet was the following salary for the City Clerk for the next term of office from 2017 to 2021 which was calculated as 0% increase the first year, .5% increase in years two, three and four of the term; "fifty-five thousand two hundred eighty-eight dollars (\$55,288) from May 15, 2017 through April 30, 2018; fifty-seven thousand seven hundred eighty-seven dollars (\$57,787) from May 1, 2018 through April 30, 2019; fifty-eight thousand and seventy-five dollars (\$58,075) from May 1, 2019 through April 30, 2020; and fifty-eight thousand three hundred sixty-six dollars (\$58,366) from May 1, 2020 through April 30, 2021." It is important to note the first year salary was calculated as a fifty-week salary because the ordinance also provides compensation for the incumbent to continue compensation until the newly elected official is sworn in by providing the following wording; "(d) During the time period of May 1, 2017 through the swearing-in of the newly elected City Clerk on May 15, 2017, the City Clerk shall receive as salary the sum of two thousand two hundred eleven dollars (\$2,211.00) and shall continue to receive the same medical insurance and life insurance during this same fifteen day period."

This ordinance also retains the salary of the council members the same as current (an amount of \$3,800 per year).

Aldersperson Brashaw recommended a salary of the City Clerk to be an amount equal to 95% of the current salary. She stated this salary would be substantial for someone coming in without the experience and expertise given by the current City Clerk who has eight years on the job. She stated the base that she calculated the 95% off is the amount of the current salary of \$57,499. She recommended the first year should be calculated at 95% of the current salary and go up 1% each additional year. Aldersperson Brashaw read aloud the salary to be: \$54,624 for year one (if it was calculated as a fifty-two week salary), \$55,170 for the second year, \$55,722 for the third year and \$56,279 for the fourth year. She stated at the fourth year it will be closer to the current salary and noted that upon completion of the Certified Municipal Clerk accreditation the clerk is eligible for \$2,500 per year.

Aldersperson Miller asked where the numbers for the salary are calculated. Aldersperson Brashaw reviewed the above stated numbers and explained that the current salary is \$57,499 from May 1, 2016 to April 30, 2017. She stated 95% of that would be \$54,624 but that person will only work 50 weeks of that so it will need to be prorated and that amount would be \$52,523 because they are only working a 50 weeks of the normal 52 weeks in a year. She then calculated a 1% increase using the annual salary figure (\$54,624) for the second year and that amount is \$55,170 and 1% for years three and four (\$55,722 and \$56,279).

Aldersperson Koester clarified that the City Clerk currently will continue to be paid at the level she has been for the two week time period. Aldersperson Brashaw agreed that she would be paid at the same level as current for those two weeks and the new person coming in would have two weeks subtracted from their salary. In no time would those times be doubling over.

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Aldersperson Koester stated he does not agree with cutting the salary of the City Clerk in the first year. His concern is if you cut the salary you are cutting out those people who may be qualified to do the job. He recommended a zero percent the first year, a one percent the second year, 1.5% the third year, and 1.5% in the fourth year. He stated there have been a large number of cuts to the service of the City and what our personnel gets. We have a City Clerk doing the job of two to three people we have a City Treasurer doing the job of two to three people and now we talk about the new person coming in where we are going to cut the salary and he does not agree with that. He stated the non-bargaining personnel are treated completely differently than the bargaining personnel. They should have had a raise this year. It was in the budget but they are not getting it.

Aldersperson Chesney requested further clarification on the salary recommended by Aldersperson Brashaw for the City Clerk, noting it is slightly more aggressive than the Committee of the Whole recommendation. It shows that high end salary for her proposal in year four would be \$56,279 and the proposal from the Committee of the Whole was \$58,366 from May 1, 2020 through April 30, 2021. Aldersperson Brashaw stated she agreed with the figures provided by Aldersperson Chesney and noted the difference would be about \$2,000.

Aldersperson Klemm stated he is glad to hear the conversation on both sides. He stated we have no way in the world to pick this person, whoever runs for the position will be the person elected who gets the most votes. He asked whether 1% was fair or whether .5% was fair. Before we vote he would like to know if this is time sensitive or not. He recommended seeing it on paper. He does agree with the fifty weeks calculation because Meg is going to do the two weeks under the current salary. He stated the question is do you start it where it was, do you drop it backwards or do you make a raise. He does not recommend making a raise to it right off the bat. He is not opposed to what Aldersperson Brashaw brought up.

Mayor Gitz stated as for time you will be good for approving it the first week in November for the May dates because Attorney Phillips verified that. He stated this can be put on the floor in its current form and the other amendment can be drafted or you can have us make the changes for the next reading.

Aldersperson Chesney stated we have discussed these salaries and it has taken an awful lot of time and he recommended spending more time discussing economic development and more pressing issues. We asked for analysis and we have been given reports and comparable and his view is to make a decision and move on.

Aldersperson Miller moved to amend the salary for the City Clerk to Aldersperson's Brashaw's figures. The motion to amend the salary of the City Clerk was seconded by Aldersperson Busker.

Aldersperson Klemm spoke in favor of placing the ordinance as recommended from the Committee of the Whole on the floor for approval to make sure that we get qualified people in the job. He noted the position should be paid for fifty weeks and allow for a two weeks of salary under the current salary for the time period.

Aldersperson Chesney stated that elected officials are granted job security for four years and the average person does not have job security. This position knows what they will make in years two, three and four. He does not think this is the same as an employee. This is public service and these are political positions. These are not employees of the City of Freeport. He stated in his opinion there is a difference. He referred to the position that cannot get fired and so he looks at these differently. He recommended looking at elected officials different than we do our Police Chief, Fire Chief and other department heads. We haven't

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argued any data points which shows we are too low for this position. He asked for someone to show him a data point which has been provided to us by the City Clerk's office which suggests we are too low. We doubled the capacity this year and we gave this office a full time Deputy Clerk which was not available when that person took office. We expanded the budget of that particular office but we have reduced the role or at least the hours necessary for that person to serve which we have not done a lot of discussion about.

Aldersperson Koester stated he has had conversations with several employees both bargaining and non-bargaining. He asked if we begin by cutting salaries here, the next time they are up for a new position or contract, are we going to start cutting theirs too. They will see this as setting precedent. He spoke about civic pride of elected officials and noted the persons in those positions live off that money and that is how they make their living. He recommended putting the ordinance through in its original form.

Aldersperson McClanathan asked if the amendment fails on the floor for the first reading can it be brought back again on the second reading. Mayor Gitz stated he believes it can. Attorney Phillips stated he is not aware of anything in the City code to address that issue and it would be under the Robert's Rules of Order and he would have to take a look at that rather than pass it off the top of his head. Mayor Gitz stated as the chair he does not see why it could not be brought back again. Aldersperson McClanathan asked as chair your ruling would stand. Mayor Gitz agreed.

City Clerk Zuravel read aloud the amendment on the City Clerk's salary provided by Aldersperson Brashaw. She stated the amendment for the City Clerk's Salary to change the year one salary to \$54,624 but provide it for a fifty-week period which would be \$52,523; in the second year a 1% increase so the salary would be \$55,170; in the third year a 1% increase so the salary would be \$55,722; and in the fourth year a 1% increase the salary amount would be \$56,279. The \$2,500 certification would still stand as it is.

Aldersperson Klemm asked the current salary of the City Clerk. It was noted it is \$57,499.

Aldersperson McClanathan asked about the certification process. City Clerk Zuravel stated the certification process is three years of schooling but then in addition to that in order to obtain the certification you have to earn enough points and those points can be attained from a college education, continuing education classes in order to receive enough points.

Aldersperson McClanathan asked if that person would be eligible after a period of three years to have the \$2,500 added to their salary once they obtain the certification status. City Clerk Zuravel stated yes that amount is added to the salary once they prove they obtained certification as a municipal clerk.

Mayor Gitz requested a roll call vote on the adoption of the amendment to the City Clerk's salary per the above stated amounts on the ordinance that has been recommended to the council by the Committee of the Whole. Motion prevailed by a roll call vote of:

Yeas: Ross, Miller, Busker, Brashaw, and Chesney (5)

Nays: Klemm, McClanathan, and Koester (3)

Mayor Gitz asked if there was a motion to adopt the ordinance. Aldersperson Chesney moved for adoption of Ordinance #2016-53 as amended, seconded by Aldersperson Miller. The ordinance was automatically laid over to the next meeting.

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1ST READING OF ORDINANCE #2016-54:

An Ordinance Amending Section 806.09(I) ("Persons Ineligible For Licenses") Of Chapter 806 (Alcoholic Liquor Sales) Of The Codified Ordinances Of The City Of Freeport, Illinois

Mayor Gitz explained this ordinance was recommended from the Liquor Commission in their meeting held on October 13, 2016. Mayor Gitz explained this ordinance was brought to the Liquor Commission meeting upon request of two of the alderman on making some basic changes in the ordinance. One of the questions was whether an alderman can act as a "guest bartender" at a charity function. He explained technically under our existing code, you could not guest bartend. The question was whether that is legal and yes under State law it is and we wanted to codify it. Mayor Gitz stated the other question was whether an alderman could work as a part-time bartender. He stated under the current State law yes they can, but previously they could not. He explained the way the ordinance is written is that if someone is employed as a bartender on a part-time basis then they can participate in discussion of liquor laws on the council floor.

The ordinance was drafted by Attorney Phillips provides the recommended changes in the Chapter 806 to allow for council members to act as guest bartenders for charity functions and as part time bartenders paid at licensed establishments. Attorney Phillips explained based on the recommendation of the Liquor Commission he mirrored the State Statutes which had changed in 2014. The Liquor Commission adopted the definition he provided in their last meeting and also requested Attorney Phillips to draft language to define that a part-time bartender is an employee who works no more than thirty-hours a week. He has made the applicable amendment.

The amended version is provided below and in the on-line version of the council packet:

806.09 PERSONS INELIGIBLE FOR LICENSES.

No license of any class shall be issued to, or renewed for:

(I) Any law enforcing public official, including any member of the Police Department, the Mayor, any Alderperson or any officer of the City. None of these officials shall be interested in any way, either directly or indirectly, in the sale or distribution of alcoholic liquor. Notwithstanding anything to the contrary in this Section, an Alderperson of the City of Freeport shall be permitted to act as an unpaid volunteer bartender at a charity function held within the corporate boundaries of the City or to be employed as a paid, part-time bartender by an alcoholic liquor serving establishment licensed under this Chapter or under Chapter 608 of *The Codified Ordinances of the City of Freeport*, provided, however, that any such Alderperson employed as a part-time, paid bartender (A) shall not participate in any meetings, hearings, or decisions on matters impacting the manufacture, sale or distribution of alcoholic liquor and (B) shall not vote on alcoholic liquor issues pending before the City Council of the City of Freeport. As used herein, the term "paid, part-time bartender" shall mean an employee who works not more than thirty (30) hours during any seven consecutive day period.

Alderperson Chesney spoke in regard to the proposed wording and suggested the drafted wording apply not only for bartenders but should additionally include waiters and waitresses. He also suggested removing parameters to part-time. He stated the other request that he asked to be included was in the ordinance.

Alderperson Chesney moved to amend the wording by eliminating the language as it refers to part-time and also to include the waiters or waitresses. Mayor Gitz asked if we need to include the waiter/waitress. Attorney Phillips stated as of right now the original State Statute and our Codified Ordinances say you can't be it at all. If you are going to make exceptions you need to clearly identify what exceptions you are making. The original proposal was bartenders so if you want to accept waiters and waitresses then that should be in the ordinance too.

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Aldersperson McClanathan asked about the part time and adding waiters or waitress and whether that mirrors the State Statute. What do the current Statutes allow. Attorney Phillips stated he has the wording in his office.

Attorney Phillips was asked to leave council chambers in order to be able to quote the State Statute verbatim.

Aldersperson Klemm asked if this will need to go back to the Liquor Commission. Attorney Phillips stated that is a policy decision. He is not aware of any legal requirement to take it back to them on an amendment. Discussion was held on the position of waiters and waitress and working as bartenders at charity functions.

Aldersperson Chesney made a motion to remove the language as it refers to part-time and also to include the waiters or waitresses as an acceptable position under this ordinance. This motion was seconded by Aldersperson Brashaw.

Aldersperson McClanathan asked to delay for Attorney Phillips to return.

City Clerk Zuravel stated that our ordinances allow for waiters and waitresses to be 18 years old so the State Statute probably looks at that because it is the bartenders that are selling the liquor even though the waiter or waitress brings it to someone's table. She stated the Statutes look at it differently in that the pouring is the sale and bringing it to someone's table is not necessary looked at in the Statute in the same way.

Aldersperson Chesney stated what we first want from the ordinance is to allow each Aldersperson to volunteer and second we want to offer the opportunity for each Aldersperson to serve so we want to expand more people to run for these positions and so excluding waiters, waitresses and bartenders it is a significant portion of the City of Freeport. The third is we want an alderperson to earn some income or a lot of income should he or she chose to fall under one of these identified roles. As long as we can accomplish these three things, there will not be much push back as long as it coincides with State Statutes.

Upon Attorney Phillips returned and recited the language in the State Statutes from the Illinois Liquor Code Section 6-2 sub-paragraph A-14 specifying that no liquor license shall be issued to:

(14) Any law enforcing public official, including members of local liquor control commissions, any mayor, alderman, or member of the city council or commission, any president of the village board of trustees, any member of a village board of trustees, or any president or member of a county board; and no such official shall have a direct interest in the manufacture, sale, or distribution of alcoholic liquor, except that a license may be granted to such official in relation to premises that are not located within the territory subject to the jurisdiction of that official if the issuance of such license is approved by the State Liquor Control Commission and except that a license may be granted, in a city or village with a population of 55,000 or less, to any alderman, member of a city council, or member of a village board of trustees in relation to premises that are located within the territory subject to the jurisdiction of that official if (i) the sale of alcoholic liquor pursuant to the license is incidental to the selling of food, (ii) the issuance of the license is approved by the State Commission, (iii) the issuance of the license is in accordance with all applicable local ordinances in effect where the premises

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are located, and (iv) the official granted a license does not vote on alcoholic liquor issues pending before the board or council to which the license holder is elected. Notwithstanding any provision of this paragraph (14) to the contrary, an alderman or member of a city council or commission, a member of a village board of trustees other than the president of the village board of trustees, or a member of a county board other than the president of a county board may have a direct interest in the manufacture, sale, or distribution of alcoholic liquor as long as he or she is not a law enforcing public official, a mayor, a village board president, or president of a county board. To prevent any conflict of interest, the elected official with the direct interest in the manufacture, sale, or distribution of alcoholic liquor shall not participate in any meetings, hearings, or decisions on matters impacting the manufacture, sale, or distribution of alcoholic liquor. Furthermore, the mayor of a city with a population of 55,000 or less or the president of a village with a population of 55,000 or less may have an interest in the manufacture, sale, or distribution of alcoholic liquor as long as the council or board over which he or she presides has made a local liquor control commissioner appointment that complies with the requirements of Section 4-2 of this Act.

Attorney Phillips explained the wording provided in the State Statutes is intended to avoid the conflict of interest.

Mayor Gitz requested a voice vote to approve the amendment which was motioned by Alderperson Chesney, seconded by Alderperson Brashaw to remove reference to part-time and to add in waiters/waitresses. This motion prevailed by voice vote without dissent.

Alderperson Klemm moved for approval of the ordinance with the amendments, seconded by Alderperson Brashaw. The ordinance was laid over to the next meeting for its second reading.

RESOLUTIONS

ADOPTION OF RESOLUTION R-2016-49:

A Resolution Authorizing Application to the Illinois Housing Development Authority For Round 2 of the Abandoned Properties Grant Program

Community Development Director Alex Mills presented the resolution and explained the City's Grants Coordinator, in conjunction with the Community Development Department, has prepared an application for the Illinois Housing Development Authority (IHDA) Abandoned Properties Program. A resolution by city council authorizing said application and including a commitment to match funding is necessary for application submission. The application includes a request for a waiver to seek \$250,000 in funding to be used principally to demolish abandoned homes, rather than the standard request of up to \$75,000 allowed without a waiver. He stated the City staff feels past performance in the area of demolitions and IHDA housing programs, along with other relevant community data, support such a request for the maximum award amount. Funding the City has received in IHDA's Blight Reduction Program will be utilized as the matching component of the \$250,000 request per program rules. It is estimated that an award of \$250,000 would fund approximately 25 demolitions, with an understanding that an award of less funding would mean fewer properties to be demolished under the program.

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Director Mills stated the Resolution #R-2016-49 needs to be amended in Section 2 to state the City will match the grant funds at a level of \$175,000, provided that the match shall be made up of grant funding previously secured and expended by the City through the IHDA Blight Reduction Program. Mayor Gitz stated we can amend the resolution on its face as long as there are no objections from the council. Hearing none, he requested a motion for approval.

Aldersperson Brashaw moved for approval of Resolution #2016-49, seconded by Aldersperson McClanathan.

Aldersperson Miller requested further clarification on the number of homes which could be demolished. It was explained that with an estimated award of \$250,000 it would fund approximately 25 demolitions at about \$10,000 each. Matching funds can be secured through the BRP program.

Mayor Gitz stated we will take a roll call vote to approve the resolution with matching funds of \$175,000. The motion for adoption of the resolution prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Resolution R-2016-49 was adopted.

ADOPTION OF RESOLUTION R-2016-50:

Resolution To Ratify Mayoral Signing On Behalf Of The City Of Freeport The Memorandum Of Understanding Between City Of Freeport And Freeport Memorial Hospital D/B/A FHN Memorial Hospital

Mayor Gitz stated he was requested by officials at FHN Memorial Hospital through an email requesting that the City enter into a proposed Memorandum of Understanding with the FHN so that the FHN could qualify for the purchase of lower-cost prescription drugs to dispense to its lower-income and indigent patients pursuant to a Federal Program commonly known as the "340 Program" (hereinafter, the "MOU"). Federal statutes require that in order for FHN to qualify as a "Covered Entity" and to be eligible to participate in this 340 Program (as are all similar not-for-profit hospitals), then FHN must enter into a written agreement with a unit of local government (such as the City of Freeport) by which FHN commits to provide healthcare services to certain specified low-income individuals. The deadline for the FHN to apply for participation in this 340 Program is October 14, 2016 which is prior to the next regularly scheduled City Council Meeting. In order for the FHN to meet the Federal eligibility deadline and to qualify for this 340 Program, the Mayor of the City, on October 13, 2016, executed the MOU on behalf of the City. This resolution provides that the City Council has reviewed the proposed MOU with FHN and finds that its approval of the MOU does not financially obligate the City of Freeport to make any payments to FHN and that the recitals and it ratifies the mayor's signing of the Memorandum of Understanding.

Aldersperson Brashaw spoke about communication she had with medical professionals and this will help the hospital funding sources because as it is they cannot deny service.

Aldersperson Brashaw moved for approval of Resolution #2016-50 as presented, seconded by Aldersperson Busker. The motion for adoption of the resolution prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Resolution R-2016-50 was adopted.

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ORDINANCE IN DRAFT FORM FOR COMPENSATION ELECTED OFFICIALS

Establishing The Compensation Of The Mayor and The City Treasurer By Amending Various Sections Of The Codified Ordinances Of The City Of Freeport Illinois (Clerk and Council in ordinance form) – as requested by the Committee of the Whole on October 11, 2016

- [Duties of City Treasurer as surveyed in other Municipalities](#)
- [Review Draft Ordinance for City Treasurer](#)
- [View Elected Officials Salary – history, scenarios, salaries from area](#)
- [Municipal Salary Comparable – as amended October 14, 2016](#)
- [Mayor Duties when a Part-Time Elected Official](#)
- [Review Draft Ordinance for Mayor](#)

City Treasurer Buss was asked to present the information provided in the council packet in regard to duties of the Treasurer for other communities. She explained that she color coded the duties and noted that Loves Park duties of the treasurer more closely follow her job duties. Other communities have three full time staff doing the duties. She explained that although Belvidere has a treasurer, the majority of her current job duties are performed by persons other than the treasurer, as does Mundelein. She noted the important thing to note is the job duties need to be performed by another full time person.

Aldersperson Brashaw spoke in support of keeping the City Treasurer as a full-time person and presented the value as Linda Buss as the City Treasurer has to the City and the pension funds. She asked Ms. Buss how many employees she has. Ms. Buss answered she is the only person in her department. She noted her salary is \$1,300 less per year than the City Clerk and she handles \$73 million in City funds. It is lower than any other department head.

Aldersperson Koester asked about other job duties of the City Treasurer. City Treasurer Buss reviewed that she is the Treasurer of the Police and Fire Pension funds (85% of the job) and she also acts as the secretary to these boards. She also oversees the banking and investments of the City's funds. Her duties also include balancing the funds of the Motor Fuel Tax, Revolving Loan funds and the five Tax Increment Financing Districts. She also takes care of people who need assistance and answers the phones to assist in the office. She noted that we are constantly interrupted by people looking for other departments and need to route people to the appropriate party in the City or County. Treasurer Buss stated she has no back up other than the City Clerk who assists with taking care of the banking when she is gone. Several years ago the deputy treasurer was lost and so all of that fell on her shoulders. She explained that even when her husband was having serious health issues she had to come back from Rockford to prepare the pension payrolls and when she was ill had to come in to move money to cover a transaction of the Water and Sewer Commission.

Aldersperson Ross commended Treasurer Buss and thanked her for her service to the City.

Provided in the council packet was a draft ordinance containing a similar salary as the originally proposed for the City Clerk salary accounting for a 0% first year, .5% second year, .5% third year and .5% fourth year. It contained the following wording:

"230.03 COMPENSATION; MEDICAL AND LIFE INSURANCE.

(a) The City Treasurer shall receive as salary the sum of ~~fifty-four thousand nine hundred eighty-seven dollars (\$54,987)~~ from May 1, 2013 through April 30, 2014; ~~fifty-five thousand eight hundred twelve~~

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dollars (\$55,812) from May 1, 2014 through April 30, 2015; fifty-six thousand six hundred forty-nine dollars (\$56,649) from May 1, 2015 through April 30, 2016; and fifty-six thousand one hundred four dollars (\$56,104) from May 1, 2016 through April 30, 2017; fifty-three thousand nine hundred forty-five dollars (\$53,945) from May 15, 2017 through April 30, 2018; fifty-six thousand three hundred eighty-five dollars (\$56,385) from May 1, 2018 through April 30, 2019; fifty-six thousand six hundred and sixty-six dollars (\$56,666) from May 1, 2019 through April 30, 2020; and fifty-six thousand nine hundred and fifty dollars (\$56,950) from May 1, 2020 through April 30, 2021.

(b) In addition to the above-provided base salary, the City Treasurer shall receive two thousand, five hundred dollars (\$2,500) *per annum*, on a *pro rata* basis, upon attaining and maintaining certification as a Certified Municipal Treasurer.

(c) The City Treasurer shall also receive the same medical insurance and life insurance received by other full-time City employees who are not members of any certified collective bargaining unit.

(d) During the time period of May 1, 2017 through the swearing-in of the newly elected City Treasurer on May 15, 2017, the City Treasurer shall receive as salary the sum of two thousand one hundred fifty-eight dollars (\$2,158.00) and shall continue to receive the same medical insurance and life insurance during this same fifteen day period."

Aldersperson Brashaw stated she is not comfortable with a zero percent the first year and recommended a half of a percent the first year and then a one percent for each following year.

Aldersperson Ross stated he thinks we need to recognize Treasurer Buss for her service to the City.

Aldersperson Klemm recommended cross training of the position. Aldersperson Brashaw asked if we should also hire a part time deputy. Mayor Gitz stated he will consider cross training personnel.

Aldersperson McClanathan stated it is important to keep in mind that we do not know who will be in the position as it is elected position and we need to set the salary for the position and not the person in the job.

Aldersperson Chesney stated at this junction he does not recommend this position as a part-time position. He assured that the council will work towards cross-training of the position so there is a reserve in case of emergency.

Aldersperson Chesney confirmed that the drafted ordinance contains a zero percent for the first year of the term and .5% increase in the second, third and fourth year.

The salary for Linda Buss as City Treasurer is fifty-six thousand one hundred four dollars (\$56,104) from May 1, 2016 through April 30, 2017.

Aldersperson Koester moved to amend the raises so that they would be a .5% in the first year, 1% the second year, 1% in the third year and a 1.5% for the fourth year. This motion was seconded by Aldersperson Ross.

The calculations for the salary of the City Treasurer based on the motion on the floor would be:

- \$56,385 for the first year (0.5%)
- \$56,949 for the second year (1.0%)
- \$57,518 for the third year (1.0%)
- \$58,381 for the fourth year (1.5%)

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City Clerk Zuravel clarified that the ordinance provided in the packet was in draft form for a first reading on the next City Council agenda if the council so chooses but tonight it is merely a draft.

The motion for adoption of the aforementioned salary for the City Treasurer failed by a roll call vote of:

Yeas: Ross, Brashaw, and Koester (3)

Nays: Klemm, McClanathan, Miller, Busker, and Chesney (5)

Aldersperson McClanathan moved to place on the next council agenda the ordinance as drafted, seconded by Aldersperson Chesney. Motion prevailed by voice vote without dissent.

Council was provided a report of mayoral duties and asked if there should be discussion this evening. Aldersperson McClanathan stated the council can review the hand out. Attorney Phillips asked if the ordinance should be placed on the next council agenda for the mayor's salary. Attorney Phillips stated there is a deadline of November 16 as the last day to pass the salaries which leaves only one regular council meeting. Mayor Gitz stated we can have a special meeting before the Committee of the Whole. Aldersperson McClanathan stated that he would hope to have the results of the election. Aldersperson Miller stated we have been discussing if it is a part-time position but we haven't talked about it if it was a full time position and asked whether we need to address the ordinance as if it was full time. She asked if we need to address that. Mayor Gitz stated that is the will of the council. Mayor Gitz stated what he heard was that it will be provided on the council agenda for the next meeting for both positions.

OTHER

REPORTS OF DEPARTMENT HEADS

Community Development

To approve a recommendation of Grant Award for 2016 Downtown Accessibility Improvement Program (This Is It Eatery)

Community Development Director Mills provided a recommendation for a grant award for 2016 Downtown Accessibility Improvement Program. He stated City Council has previously approved creation of a Downtown Accessibility Grant Program for 2016 and the Community Development Department has implemented such a program. The goal of this program is to provide financial assistance in the form of a 75% reimbursement of approved project costs for improvements made to a downtown business that increase accessibility for those with disabilities. The program has been advertised in local media and several potential applicants have inquired, however only one application has been received to date. The application deadline has since been extended to November 4, 2016 to allow other potential applicants further time to complete their applications. This Is It Eatery has applied for grant funds in the amount of \$5,063 (75% of total estimated costs of \$6,750) for construction of an exterior ramp on the east side of 10-12 Chicago Ave. The ramp would be ADA compliant and would not intrude on sidewalk right-of-way. The ramp would face south, with steps facing north at the end of the landing. Removal of existing non-compliant sidewalk and pavers would occur by Public Works, and Public Works would also pour replacement sidewalk upon ramp completion. The application has been reviewed by the Historic Preservation Commission, who issued a Certificate of Appropriateness and recommended installing more decorative features on the iron railing if possible. The committee established by the grant program (myself, the City Engineer, two representatives of RAMP and a representative of the Stephenson County Advocates for Disability) has also reviewed the application and found it to be complete and worthy of a unanimous recommendation for award to city council. The recommended award is the program maximum of \$7,500 to cover any unforeseen conditions that

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may occur during construction, with the understanding it is desirable for the lowest possible costs to be incurred as estimated in the application.

Aldersperson Brashaw moved for approval of the recommendation of This Is It Eatery for the 2016 Downtown Accessibility Improvement grant in the amount of \$7,500, seconded by Aldersperson McClanathan. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Approval of Bid for Demolition of Blight Reduction Program Properties (460 S. State and 527-529 S. State)

Re: Bid CD-007-16 Award – Demolition Services for 2 Residential Properties

On October 14, 2016, the Community Development Department held a bid opening for Bid CD-007-16 – Demolition Services for 2 Residential Properties. The properties to be demolished are 460 S. State and 527-529 S. State. The demolitions are to be a part of the first round of the Blight Reduction Program. The Stephenson County Board approved the sale of the properties to NW Homestart Inc. at their regular meeting held October 13, 2016. After demolitions have been completed, Homestart will have the lots landscaped and improved, and may then opt to sell to any interested adjacent landowners.

Bids were solicited as a package for both demolitions. Five bids were received, although one bidder failed to include the required addendum that was issued by the Community Development Department and their bid was not accepted or read. The bid tab has been provided as an attachment to this memo. The apparent low bid was JMP Trucking, Inc. in the amount of \$15,500. At this time I am recommending award to this firm in the same amount.

Aldersperson Busker moved for approval of the bid award to JMP Trucking in the amount of \$15,500, seconded by Aldersperson Chesney. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Finance

Finance Director Bernadelle noted he will work with the City Treasurer to find out what he can legally do due to the separation of duties. Aldersperson Chesney asked if over the next month the council could have a tangible action plan and what would the contingency plan be in case of an emergency.

Fire Department

Fire Chief Scott Miller reported the firefighters are visiting over 2,000 grade school children and reviewing information for Fire Prevention Month.

Police

Chief of Police Todd Barkalow provided an update on the officers at academy and they are in week five. They will then come back to Freeport and begin the Field Training with their FTO officer.

Public Works

Public Works Director Tom Dole stated he provided to the council two weeks of activity reports. The leaf pickup started today and will continue until the first snowfall. He reviewed the specification for utility trucks with the

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Mayor and they have them ready for bidding to vendors for the trucks. He has asked for a bid return date of October 30, 2016.

City Engineer

City Engineer Gallagher provided a written update to projects. It included information on the Tutty's Crossing Boat Dock and he noted this project has been completed. A punch list was submitted to the contractor to fix several items of concern. City Engineer Gallagher also emailed the Friends of the Pec to get their input on any items they felt were not to spec, however he did not receive any response. Final payment will be submitted once the punch list items are completed. To date, no grant reimbursement has been received by the State of Illinois.

City Engineer Gallagher reported the 2016 Street Program including Crack Sealing, Micro Surfacing, and Mill & Overlay are all complete. Last week for the Mill & Overlay Program, crews completed crosswalk striping in schools zones and ComEd moved the last pole in conflict with our new sidewalk on Fruit and Center. This will allow us to pour that sidewalk and close out the punch list for that project. Final costs of each project will be prepared for each street completed and then he will have it posted on the website.

City Engineer Gallagher explained the Carnegie renovation is approximately 50% complete to date. They finished the roof this week. The walls are framed in and the electrical, plumbing and HVAC equipment is nearing completion. He stated we are now to the point of exterior services. We are starting this week the water and electrical service connections to the building which will all be underground. We will take this opportunity with the additional \$50,000 that the City Council set aside (additional to the original contract) to water proof the exterior of the building. He explained we had a little leaking back in the spring during significant rain events so it was thought that this would be the time to make the repairs. The foundation that they have exposed to date looks pretty good. They will do that with in-kind services from the Water and Sewer Department. Our sewer crews will be digging a trench with a mini-excavator borrowed from a local contractor. We will lay that pipe ourselves. The material will be billed back to the project budget. City Engineer Gallagher stated also within that budget we have begun to price out a security system. They are planning on a four camera security system; one for each of the floors and an additional camera on the lower level by the stairs and elevator near the bathrooms. He stated that they hope to have viewing of the security video available in the Police Department. There are two key entrances in the plan, along with a lock-out for the elevator system. He explained it will be similar to the security in the 524 building where you have to use a key card system after 5:00 pm and before that it will be open to the public. He stated they have also been working on the counter tops and cabinetry for the breakrooms so that will be a nice addition to the project. He stated the rest of the project is on schedule.

City Engineer Gallagher stated he would also like to remind everyone that many rumors are circulating regarding the building and if you did not hear the information from either Scott Winter or him, then it is likely false or missing information. He stated they are looking at mid-January completion date. We will hold our last Council meeting at the 524 Building on the 17th of January so that the move does not interfere with getting council packets out. The first meeting in the new building would be the first week in February. He stated they hope to schedule a public open house on a council meeting day the first meeting in February.

City Engineer Gallagher provided an update on the Phase B – Contract 1 which has been completed and in the process of being closed out. For the Phase B – Contract 2 they are completing the last of the storm sewer from Haven Court to Concord Drive by completing the curb. He noted we are using local contractors on this project and they do not have the number of crews available so it seems that the projects take longer but the money is staying local. This week they plan to complete the majority of the paving along the curb lines and then prepare for curb between Haven Court and Concord Drive. For the Phase B – Contract 3, this past week they completed watermain, service installs, and storm sewer on Empire Street. ComEd has completed their transfer of utilities on

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Empire Street from McKinley Avenue to Park Lane. Frontier needs to complete their relocation to remove the remaining poles from Park Lane to Burchard Avenue. This week we will be connecting the side streets of Demeter, Deming, and Harlem to the new main and beginning restoration of curbs. Once curbs are installed, we will make the final preparation for the path and get it paved with the rest of the contract paving. At this time we are awaiting our permit from IEPA to complete our work on Pearl City Road. For the Phase B – Contract 4 he noted there has been a failure in one of the PRV fittings. They are assessing why that fitting is failing. They have been working with our contractor to not only determine the reason for the failure, but begin contacting residents to investigate and replace any issues customers may be having.

City Engineer Gallagher provided information on projects as they relate to budget with projects coming in so far this year at or under budget. The saving of having the City Engineer and interns out on the Phase B and Street projects is estimated to save over \$250,000 on the inspection side of it because the majority was done in-house.

Alderson Brashaw asked about the recreation path on Empire and Burchard at the northeast corner. She has received complaints on trees overgrowth impeding walking on the path. City Engineer Gallagher stated the portion she referred to is not part of this project and the water connection ends there. Alderson Brashaw stated she will ask the Public Works department to trim back trees.

Alderson Brashaw asked about the brick work that needs to be completed on Empire and Stewart. City Engineer Gallagher explained he is waiting on plans for the retaining wall in two other areas as well so that the brick work matches in all three areas. He stated there are other projects that are weather sensitive so the other projects are more time sensitive. He stated it will look similar to the brick work on the Jane Addams trail project.

Alderson Brashaw asked if the Empire Recreational Path can be continued to connect with the Highland Bike Path. City Engineer Gallagher explained that although the preliminary grading and curb cuts has taken this into account the continuation of the path but this cannot be completed through the IEPA funded project because it is strictly for water main improvements. He stated because of the plow trucks in the winter he needs to move that section away from the roadway as much as possible. Since this is not part of the water improvement project it will need to be funded separately. They are however looking at storm water improvements in the curb that they will install. He estimates \$150,000 would be needed to complete the path and the project will need to obtain funding before it can be started. This will be already designed so it will be a shovel ready project.

Alderson Ross asked who will monitor the security cameras. City Engineer Gallagher stated the primary viewing area will be in the basement of the building, probably in the Water and Sewer area. They expect the Police Department will have access to the system and they will have the capability to use video evidence if needed.

Alderson Klemm asked for further information on the security system and whether cameras will be placed on the exterior. City Engineer Gallagher stated they will set up the conduit so that cameras can be added at a later date if the system needs to be expanded. He noted since the building is across the street from the Police Department it will be monitored on its own and anyone entering and exiting the building will be captured on the surveillance system. He will have further conversations with Chief Barkalow in security issues. City Engineer Gallagher stated the building access will be through key swipe and there will be a lock mechanism so the elevator does not go beyond the floor for council meetings.

Alderson Koester stated on their tours he requested a “want list” and wondered if the cost estimates have been completed. City Engineer Gallagher stated he has not been able to complete the cost estimates due to the other projects he is running. City Engineer Gallagher explained that the replacement of the louvers has been a “must item” and they made this part of the budget to do this. They currently are about \$12,000 over budget and

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there are some open ended items. At this time they cut the monument sign out front and that can be a stand-alone project to be completed at a later date. Alderperson Koester asked how many projects may be in addition to the budget. City Engineer Gallagher explained the biggest hit to the budget has been waterproofing the foundation. An item that is not in there is the storm windows. We will need to budget for that in the future along with tuck pointing. He spoke about opening these added projects up for donations and may place information on the website. He stated that with some donations, that should cover 90% of these projects on a list for later projects.

Alderperson Koester asked how to proceed with donations. Mayor Gitz stated we will need to work out the legalities and bring it to the council and he will have something for the first meeting in November.

Alderperson Klemm asked about painting and City Engineer Gallagher stated they have covered all of the bases you would expect by having them do it. He stated when it comes to exterior site lighting, they have made sure they have critical feeds so that lighting can be added in the future if needed and everything can be adapted to later on.

City Engineer Gallagher stated they are also completing the painting of parking stalls on Empire and asked if the council hears comments to let him know. He noted if they mill and repave, they want to know what they are doing ahead of time.

MAYOR'S REPORT

Mayor Gitz provided information on the Modern Plating site on Album Street and the Brownfield Clean Up Grant. He stated there may be for the first meeting in November a change order of about \$90,000. Mayor Gitz spoke about the project at the Waste Water Treatment Plan which substitutes the blowers for two high efficiency blowers. He stated of the \$600,000 project all but \$150,000 was funded by grants. They are working on the drying process to make the facility run more efficiently. There will be a lot of things they will bring forth in the capital improvement budget. Mayor Gitz spoke about the renovation project planned for the Brewster and Hosmer Housing Development. The Federal Government does not favor renovation through the Housing Authority and mechanisms. He needs to do additional research on the project to fully understand the financial implications of the project. There is a letter required and he is looking for answers to questions so that it can be dealt with in a timely manner.

COUNCIL ANNOUNCEMENTS/NEW BUSINESS

Alderperson Ross stated there will be a 3rd Ward Neighborhood Watch Meeting at St. Mary's on October 20, 2016.

Alderperson Miller stated there will be final presentations on October 26th for the Fish Tank finalist and she encouraged participation.

Alderperson Busker stated there will be a 5th Ward Neighborhood Watch Meeting on October 19, 2016.

Alderperson Brashaw stated with leaf pick up beginning tomorrow she would like to remind those who use it not to place branches and sticks in the piles. She noted the trucks are not able to pick up branches.

Alderperson Koester stated there will be a 7th Ward Neighborhood Watch Meeting on the fourth Wednesday of the month. He asked what the progress is for the roof on the old City Hall build. Mayor Gitz stated is up to the council to make any addition work to get rid of the fence and market it. He stated he has had a group express

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interest in the building. Alderperson Koester noted he recommends accepting donations for the former City Hall building. Mayor Gitz stated there is much work that is structural in nature so in-kind work may not work on that.

Alderperson Chesney asked about the presentation for Westport and as he understands it is scheduled for the first meeting in November. Alderperson Chesney asked about the emergency repairs done on Main Street on some of the roofs and asked for the overall cost. Director Mills stated he believes it was not to exceed \$14,000. Mayor Gitz stated what we intend to do is after inspection is to repair the roof. Those are actually structurally sound buildings if we can just take care of them. We need to find ways to get them into private hands. He stated the demolition costs are astronomical so the question is to make a modest investment now to secure the envelope or do we advance the chance of with a harsh winter to face the same dilemma that we have with a couple other buildings. We do have one building that he hopes to negotiate a demolition of but not the one on Stephenson.

PUBLIC COMMENTS – AGENDA OR NON-AGENDA ITEMS

Dixie Ditsworth reminded that there will be a prayer breakfast on Thursday, October 27, 2016 from 7:00 am to 8:00 am at 9 East. This will be held with local pastors from area churches praying to unite Freeport.

Tom Teich thanked Mayor Gitz and Chief Barkalow for attending the Special Olympics Banquet held at the Embury Methodist.

Upon a motion duly made and seconded, the meeting was adjourned at 8:50 PM.

s/ Meg Zuravel

Meg Zuravel
City Clerk