



## **City Council**

**City Council Chambers ♦ 524 West Stephenson Street, 3rd Floor ♦ Freeport, IL 61032**

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### **MINUTES**

### **COUNCIL MEETING**

**MONDAY, NOVEMBER 7, 2016 AT 6:00 P.M.**

#### **CALL TO ORDER**

The regular meeting of the Freeport, Illinois, City Council was called to order in council chambers by Mayor James L. Gitz with a quorum being present at 6:00 p.m. on Monday, November 7, 2016.

#### **ROLL CALL**

Present on roll call: Mayor Gitz and council members Tom Klemm, Peter McClanathan, Art Ross, Jodi Miller, Patrick Busker, Sally Brashaw, Michael Koester and Andrew Chesney (8).

There was no contract attorney present at this time.

Also present were the following staff members: Finance Director Guary Bernadelle, Community Development Director Alex Mills, Public Works Director Tom Dole, Fire Chief Scott Miller, Police Chief Todd Barkalow, Water and Sewer Executive Director Tom Glendenning, City Treasurer Linda Buss, and City Clerk Meg Zuravel

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Alderperson Miller.

#### **APPROVAL OF AGENDA**

Alderperson Koester moved for approval of the agenda, seconded by Alderperson Busker. Motion prevailed by voice vote without dissent.

#### **APPROVAL OF MINUTES**

Alderperson Brashaw moved for approval of the minutes from the meeting held on October 17, 2016, seconded by Alderperson Miller. Motion prevailed by voice vote without dissent.

#### **PUBLIC COMMENTS – AGENDA ITEMS**

There was no one signed on the sheet for public comments on agenda items.

#### **PRESENTATION BY REPRESENTATIVES OF WESTPORT VILLAGE**

A presentation was given by Chris Debruler and Kerri Freytag, representatives of Westport Village, on the extensive rehabilitation project at the apartment complex on the corner of Stephenson and Greenfield. The

**MINUTES-COUNCIL MEETING  
MONDAY, NOVEMBER 7, 2016 AT 6:00 P.M.**

project has an estimated rehabilitation cost of eight million dollars and is being funded by Illinois Housing Development Authority through its Residential Assistance Demonstration (RAD).

Mr. DeBruler explained that his company purchased the complex three years ago and knew at that time that it needed extensive rehabilitation since the property had started foreclosure in 2007 and had its ups and downs. He has applied for federal program funds for the \$8 million project which allows for low income housing credits. Mr. Debruler provided photos and diagrams providing before and after views of the complex which is going from 121 units to 112 units. Many of the interiors will be rehabilitated with new cabinets, tubs, toilets and energy efficiency HVAC features. They are also working to restore the water pressure into the units and fixing the exterior decks and patios. They expect the project to be completed by July 31, 2017 but estimate it could be October 31, 2017 for some of the units to come online.

Council members were provided an opportunity to ask questions. Council members provided their concerns for tenants that no longer qualify due to their median income. Westport representatives explained income qualifications. They also answered questions about tenant relocation when an apartment needs rehabilitation. They explained the property management company will put up a resident at a local hotel for up to three weeks while their apartment undergoes construction. It was confirmed that an area of the complex will have age restrictions. Units are also having extensive rehabilitation to accommodate handicap residents.

Westport Village is utilizing the services of the Winnebago Housing Authority to determine income qualifications and the Freeport Housing Authority for resident development programs.

**CONSENT AGENDA**

The following items were presented on the Consent Agenda in the council packet and Mayor Gitz read the listed items into the record: [Consent Agenda PDF](#)

- A. Approval to receive and place on file:
  - 1) City Treasurer's Cash and Fund Balances for October 2016
  - 2) Building Permits for September 2016
  - 3) Building Permits for October 2016
  - 4) Police Activity Reports for September 2016
  - 5) Fire Activity Reports for September 2016
- B. Approval of Motor Fuel Tax Register #0092 --- \$35,177.60
- C. Approval of Water & Sewer Bills Payable (Registers #656,662,665) --- \$350,842.84
- D. Approval of Payroll for pay period ending October 15, 2016 --- \$410,300.18 with fringe benefit payments in the amount of \$34,801.88 for a total of \$445,102.06
- E. Approval of Payroll for pay period ending October 29, 2016 --- \$411,425.69 with fringe benefit payments in the amount of \$34,955.83 for a total of \$446,381.52
- F. Approval of Finance Bills Payable (Registers #659, 660, 661, 663, 664, TBA) ---\$769,874.15

Aldersperson Brashaw moved for approval of the consent agenda, seconded by Aldersperson Koester. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

The consent agenda items were approved.

**MINUTES-COUNCIL MEETING  
MONDAY, NOVEMBER 7, 2016 AT 6:00 P.M.**

**APPOINTMENT TO ENTERPRISE ZONE**

Aldersperson Miller moved for acceptance of an appointment of Alexander S. Mills, Community Development Director, to the City of Freeport/Stephenson County Enterprise Zone Committee. This motion was seconded by Aldersperson Brashaw. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

**COMMUNICATION TO COUNCIL FROM FINANCE**

Finance Director Bernadelle presented the following reports as a communication to council:

- [City of Freeport Financial Highlights as of September 30, 2016](#)
- [City of Freeport Budget Comparison as of September 30, 2016](#)
- [Freeport Public Library Financial Highlights as of September 30, 2016](#)
- [Water, Sewer, and Storm Sewer Financial Highlights as of September 30, 2016](#)

Aldersperson McClanathan stated he appreciates the reports provided in order to keep the council informed. He asked Director Bernadelle since the fiscal year is almost half way through if there are any items they should be aware of to keep an eye on. Director Bernadelle explained he is constantly reviewing the revenue to compare them to the budget. He stated so far, it is a 52%. He stated the council should also keep in mind that there is an amount of \$100,000 for the sale of an asset (former Fire Station) and, as of this date, it has not been sold. We will need to make adjustments to the budget if receipt of the \$100,000 is not received.

**ORDINANCES – SECOND READING**

**2<sup>nd</sup> READING OF ORDINANCE #2016-51:**

**An Ordinance To Amend and Adjust the Appropriation Ordinance Fiscal Year 2016-2017 For the City of Freeport, Illinois**

The first reading was held on October 17, 2016. A motion to adopt was given by Aldersperson Koester, seconded by Aldersperson Brashaw and the ordinance was automatically laid over to tonight's meeting. Upon the second reading and no discussion, Mayor Gitz requested a roll call vote for passage of the ordinance. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Ordinance #2016-51 was passed.

**2<sup>nd</sup> READING OF ORDINANCE #2016-52:**

**An Ordinance Amending Paragraph (d) of Section 290.02 (Compensation Plan) of Chapter 290 (Compensation and Benefits) of the Codified Ordinances of the City of Freeport, Illinois**

The first reading was held on October 17, 2016. A motion to adopt was given by Aldersperson Koester, seconded by Aldersperson Klemm and the ordinance was automatically laid over to tonight's meeting. Upon the second reading Mayor Gitz stated this is to remove an outdated salary schedule for non-bargaining employees which are set by the Library Board. There was no discussion on the ordinance. Mayor Gitz requested a roll call vote for passage of the ordinance which passed by:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

**MINUTES-COUNCIL MEETING  
MONDAY, NOVEMBER 7, 2016 AT 6:00 P.M.**

Nays: None

Ordinance #2016-52 was passed.

**2<sup>nd</sup> READING OF ORDINANCE #2016-53:**

**An Ordinance Establishing the Compensation of the City Clerk and the City Council by Amending Various Sections of the Codified Ordinances of the City of Freeport, Illinois**

The first reading was held on October 17, 2016. An amendment was presented and approved by majority vote. A motion to adopt was given by Alderperson Chesney, seconded by Alderperson Miller and the ordinance was automatically laid over to tonight's meeting. Upon the second reading, Mayor Gitz asked if there was any discussion.

Alderperson McClanathan stated in the last meeting there was wide range of opinion and he is attempting to bring consistency in regard to the elected officials. In an attempt to meet in the middle Alderperson McClanathan stated he is making a motion to amend the salary by leaving the pro-rated section in there and make it an annual increase of a half of a percent in years one, two, three and four from the current salary of \$57,499. He clarified his motion that the initial year one will not be reduced by the 5% as previously amended as written in the ordinance but only for the prorated amount. This motion was seconded by Alderperson Chesney. Mayor Gitz stated there is a motion and second to keep the salary at the same level it is now but with a provisions beginning on May 15<sup>th</sup> to be raised a half of a percent in each of the following three years.

Alderperson Chesney clarified whether what Alderman McClanathan intended to restore the City Clerk's salary to the current level of \$57,499 and then to provide 0.5% increase in year 1, 2, 3, 4. Alderperson McClanathan agreed with his clarification.

Alderperson Ross asked for clarification if this will leave the City Clerk's salary at \$57,499 and then it will amend it to a percent and a half or to half of a percent. Mayor Gitz stated that amendment was for one-half of a percent. Mayor Gitz stated it was for half of a percent.

Alderperson Chesney asked if this will raise City Clerk's salary over the next four years. Alderperson McClanathan stated the amendment would eliminate the reduction brought forth at the last meeting that takes the \$57,499 and then each year increase it a half of a percent. Alderperson Chesney asked if this was to have consistency with other elected officials. Alderperson McClanathan stated he would anticipate making a similar motion for the other elected officials and this strikes some middle ground which could work for everyone else.

Alderperson Brashaw stated this would not satisfy what she was trying to do with the amendment that was to decrease the salary by 5% as adopted in the last meeting. She stated since this will be a new person they will most likely be uneducated in the position. She recommended not starting the position at the same level as the current City Clerk who has eight years of experience. She was looking for ways to save tax payer dollars. She explained her justification and noted that upon completion of the municipal clerk certification the City Clerk could receive the allotted amount per year once they receive the educational points and attend training. The training is something the City will need to pay for as well.

Mayor Gitz asked Alderperson McClanathan that when he stated the dollar amount for the salary that it is backed down for the period of May 1 to May 15 for which the current salary will be paid to the incumbent. Alderperson McClanathan agreed that the \$2,211 will be paid for that period.

**MINUTES-COUNCIL MEETING**  
**MONDAY, NOVEMBER 7, 2016 AT 6:00 P.M.**

Mayor Gitz stated the council may consider deferring action on this ordinance until the next meeting in order for the numbers to be calculated based on his amendment. He noted there will be a special meeting of the City Council held prior to the Committee of the Whole meeting next week in order to meet the 180 day requirement for the ordinance effective date.

Aldersperson Koester stated his concerns regarding a half of a percent will cross over to the City Treasurer and he has a problem with that. He also stated he does not have a problem decreasing the salary by 5% because we really do not know what we are going to get.

Mayor Gitz stated the motion was made by Alderman McClanathan and seconded to keep the salary at present level of \$57,499 and adjust it by +0.5% per year in during the term in years 1, 2, 3, and 4.

Aldersperson Klemm asked whether a person running for the City Clerk's position whether they would have to have a certain set of qualifications. It was indicated by the City Clerk that a person running does need to live in the City limits.

Mayor Gitz requested a roll call vote on the motion. The amendment failed by a roll call vote of:  
 Yeas: McClanathan and Chesney (2)

Mayor Gitz stated Ordinance #2016-53 stands as presented this evening.

Aldersperson Klemm moved to adopt a salary for the City Clerk in the amount equivalent to a decrease of 5% for the first year and each year thereafter adjust it by half of one percent for years 2, 3, and 4.

Aldersperson Brashaw clarified you are looking to reduce the salary by 5% so the fifty-two week pay would be \$54,624 and then in years two, three, and four it would increase by half of a percent and she asked if this is for consistency and cost savings. Aldersperson Klemm stated his reason is how we treat each employee group and if we put through a big increase it shouldn't fly to where the others aren't. He stated there was one employee group last year who had a zero percent increase. These positions do have a great deal of benefits with it. He compared salaries for the alderman and those haven't been raised for several years. Aldersperson Chesney requested clarification of what Aldersperson Brashaw had moved for and was adopted. The following was recited by Aldersperson Brashaw:

| City Clerk Salary-Revised 10/18/16-MR |           |           |           |                         |  |  |  |  |
|---------------------------------------|-----------|-----------|-----------|-------------------------|--|--|--|--|
|                                       |           |           |           | <b>Rounded Salary #</b> |  |  |  |  |
|                                       |           |           | Totals    | <b>for Ordinance</b>    | Calculation  |  |  |  |
| FY17                                  | 5/1/2016  | 4/30/2017 | 57,499.00 |                         |  |  |  |  |
| FY18                                  | 5/1/2017  | 5/15/2017 | 2,211.50  | <b>2,211.00</b>         | Two weeks pay based on previous Clerk Rate 57499/26            |  |  |  |
| FY18                                  | 5/15/2017 | 4/30/2018 | 52,523.13 | <b>52,523.00</b>        | Council reduced FY17 salary by 5%, 50 weeks pay 54624.05/26*25 |  |  |  |
| FY19                                  | 5/1/2018  | 4/30/2019 | 55,170.24 | <b>55,170.00</b>        | FY18 total salary (54,624) increased by 1%                     |  |  |  |
| FY20                                  | 5/1/2019  | 4/30/2020 | 55,721.94 | <b>55,722.00</b>        | FY19 total salary increased by 1%                              |  |  |  |
| FY21                                  | 5/1/2020  | 4/30/2021 | 56,279.16 | <b>56,279.00</b>        | FY20 total salary increased by 1%                              |  |  |  |
|                                       |           |           |           |                         |  |  |  |  |

Aldersperson Brashaw stated what Alderman Klemm is proposing is to reduce the current salary by a decrease of 5% in year one and then provide for an increase of one-half of one percent per in years 2, 3, and 4.

**MINUTES-COUNCIL MEETING  
MONDAY, NOVEMBER 7, 2016 AT 6:00 P.M.**

Aldersperson Chesney seconded that motion. Mayor Gitz asked if there was further discussion on the amendment to:

| City Clerk Salary as proposed in the amendment |           |           |           |                                   |   |  |
|--|-----------|-----------|-----------|-----------------------------------|---|--|
|  |           |           | Totals    | Rounded Salary #<br>for Ordinance | Calculation   |  |
| FY17   | 5/1/2016  | 4/30/2017 | 57,499.00 |                                   |   |  |
| FY18   | 5/1/2017  | 5/15/2017 | 2,211.50  | <b>2,211.00</b>                   | Two weeks pay based on previous Clerk Rate 57,499/26    |  |
| FY18   | 5/15/2017 | 4/30/2018 | 52,523.13 | <b>52,523.00</b>                  | FY17 salary reduced by 5%, 50 weeks pay 54,624.05/26*25 |  |
| FY19   | 5/1/2018  | 4/30/2019 | 54,897.12 | <b>54,897.00</b>                  | FY18 total salary (\$54,624) increased by .5%           |  |
| FY20   | 5/1/2019  | 4/30/2020 | 55,171.61 | <b>55,172.00</b>                  | FY19 total salary increased by .5%                      |  |
| FY21   | 5/1/2020  | 4/30/2021 | 55,447.46 | <b>55,447.00</b>                  | FY20 total salary increased by .5%                      |  |

The motion prevailed by a roll call vote of:

Yeas: Klemm, Ross, Miller, Busker, Brashaw, and Chesney (6)

Nays: McClanathan and Koester (2)

Mayor Gitz stated the ordinance will be amended and asked if the council concurs that this can be deferred for passage until the Special Meeting to be held on November 14, 2016.

Aldersperson Klemm moved to defer the ordinance as amended to the special meeting on Monday, seconded by Aldersperson Busker. Motion prevailed by voice vote without dissent.

**2<sup>nd</sup> READING OF ORDINANCE #2016-54:**

**An Ordinance Amending Section 806.09(I) ("Persons Ineligible For Licenses") Of Chapter 806 (Alcoholic Liquor Sales) Of The Codified Ordinances Of The City Of Freeport, Illinois**

The first reading was held on October 17, 2016. An amendment was presented and approved by majority vote. A motion to adopt was given by Aldersperson Klemm, seconded by Aldersperson Brashaw and the ordinance was automatically laid over to tonight's meeting. Upon the second reading and no discussion the passage of ordinance prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Ordinance #2016-54 was passed.

**ORDINANCES – FIRST READING**

**1<sup>st</sup> READING OF ORDINANCE #2016-55:**

**An Ordinance Establishing the Compensation of the City Treasurer by Amending Section 230.03 (Compensation; Medical and Life Insurance) of Chapter 230 (City Treasurer) of the Codified Ordinances of the City of Freeport, Illinois**

The ordinance as written provided for the following salary for City Treasurer:

**MINUTES-COUNCIL MEETING  
MONDAY, NOVEMBER 7, 2016 AT 6:00 P.M.**

| City Treasurer Salary |           |           |           |                         |   |  |
|-----------------------|-----------|-----------|-----------|-------------------------|---|--|
|                       |           |           |           | <b>Rounded Salary #</b> |   |  |
|                       |           |           | Totals    | <b>for Ordinance</b>    | Calculation                                       |  |
| FY17                  | 5/1/2016  | 4/30/2017 | 56,104.00 |                         |   |  |
| FY18                  | 5/1/2017  | 5/15/2017 | 2,157.85  | <b>2,158.00</b>         | FY17 salary divided by 26 payperiods= 2 weeks pay |  |
| FY18                  | 5/15/2017 | 4/30/2018 | 53,946.15 | <b>53,946.00</b>        | FY17 salary less two weeks above                  |  |
| FY19                  | 5/1/2018  | 4/30/2019 | 56,384.52 | <b>56,385.00</b>        | FY18 total salary increased by .5%                |  |
| FY20                  | 5/1/2019  | 4/30/2020 | 56,666.44 | <b>56,666.00</b>        | FY19 total salary increased by .5%                |  |
| FY21                  | 5/1/2020  | 4/30/2021 | 56,949.77 | <b>56,950.00</b>        | FY20 total salary increased by .5%                |  |
|                       |           |           |           |                         |   |  |

Aldersperson Koester moved to amend the current salary (\$56,104) to increase half of a percent the first year, half of a percent the second year, half of a percent third year and half of a percent fourth year. This motion was seconded by Aldersperson McClanathan. The motion prevailed by voice vote without dissent.

Aldersperson McClanathan moved to send the ordinance for second reading to the Special Meeting of the City Council to be held next Monday. This motion was seconded by Aldersperson Busker. Motion prevailed by voice vote without dissent.

**1<sup>st</sup> READING OF ORDINANCE #2016-56:**

**An Ordinance Establishing the Compensation of the Mayor by Amending Section 226.03 (Compensation; Medical and Life Insurance) of Chapter 226 (Mayor) of the Codified Ordinances of the City of Freeport, Illinois**  
This ordinance has been drafted with compensation unknown at this time in order for council to insert dollar amount by November 15<sup>th</sup>.

Aldersperson McClanathan stated that because we are not taking final action on this and in the event that the referendum fails he would be moving to amend the current salary by half of a percent for years one, two, three and four. He has seen salaries for part time mayors at \$10,000 and upwards of \$30,000 and he would make a recommendation of somewhere at mid-range.

Aldersperson McClanathan moved to place the ordinance on the floor for a first reading with the intention of the salary to be filled in once the council knows the outcome of the referendum on the ballot. This motion was seconded by Aldersperson Klemm. Mayor Gitz stated pursuant to council rules this ordinance will be laid over to the next regular or special council meeting. He noted for the council that a special meeting will be held before the Committee of the Whole and these ordinances will be on the agenda.

**1<sup>st</sup> READING OF ORDINANCE #2016-57:**

**An Ordinance Amending Chapter 1252 – Business Districts, Section 1252.01 (B1-1 Restricted Use Retail District) of the Codified Ordinances of the City of Freeport**

The ordinance was presented by Director Mills who provided written explanation for the ordinance as follows:

Director Mills stated the Community Development Department has previously received requests to approve temporary animal exhibitions within the City of Freeport. While the licensing of such an operation and other requirements fall under the duties of the City Clerk (Chapter 870 – Theatres and Shows), nothing in that chapter addresses the location of the attraction within the City itself. Such an attraction, were it permanent, would be

**MINUTES-COUNCIL MEETING  
MONDAY, NOVEMBER 7, 2016 AT 6:00 P.M.**

eligible for a Special Use under the current B-3 Zoning under the following: “1252.01 (14) Outdoor amusement establishments, fairgrounds, carnivals, circuses, race tracks, kiddie parks and other similar amusement centers, and including places of assembly devoted thereto, such as stadiums or arenas.”

He explained currently there is no wording in the zoning code to address land use for an outdoor attraction such as the animal exhibition, whether temporary or permanent in nature, without first requiring the owner of such land to petition for and receive a special use under the provisions above. This process can take over a month and the requirements to give notice to adjacent landowners via mailing and publication would apply, among others. The ordinance recommended unanimously (7-0) to City Council by the Planning Commission would amend the zoning code to allow temporary animal shows or exhibitions to operate as permitted uses in Business Districts, so long as they follow the rules laid out in Chapter 870 – Theatres and Shows and only take place for a period not to exceed five (5) consecutive days, including set up and tear down.

Aldersperson Brashaw asked if a person wanted to set up a petting zoo downtown as a special event if this would be allow them to be qualified. Director Mills stated yes.

Aldersperson McClanathan stated he reviewed the chapter under permitted uses and it states provided that they are operated within a building and have off-street parking/loading facilities. He asked if the designation of off-street parking and loading facilities cover the area that we would be looking at to do that otherwise it would be operated in a building and he would like it verified that it is covered and as long as we have that cleared up decisively. Director Mills stated he will seek input from Contract Attorney Phillips and if he says we need an extra five words we can add it on the second reading.

Aldersperson Koester moved for approval of the ordinance on first reading, seconded by Aldersperson Chesney. The ordinance was automatically laid over to the next meeting.

**RESOLUTIONS**

**ADOPTION OF RESOLUTION R-2016-51:**

**Resolution Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement (5311 – FY 2017)**

Director Mills stated the City of Freeport has previously applied for Downstate Operating Assistance Program (DOAP) funding from the State of Illinois for use in operating Pretzel City Area Transit in fiscal year 2017. The grant application has been approved by IDOT and a resolution authorizing the Mayor to sign the grant agreement was adopted by city council on October 3, 2016. IDOT has since provided an additional resolution that the City of Freeport must also adopt in order to submit the executed grant agreement. This resolution specifically details the receipt of Federal Section 5311 funds by the City as they are made available to IDOT. The resolution also speaks to the City of Freeport providing “all required local matching funds”. Using local grant matching funds (such as grants received by the Senior Resource Center) and service contracts (with non-profit agencies) has been and continues to be the method of providing required local matching funds, and no out-of-pocket expense to the City of Freeport is anticipated. Mayor Gitz explained the local match is received through the Senior Center grant so there are no out of pocket expenses for the program. They can also utilize employer agreements to count towards the match.

Aldersperson Brashaw moved for approval of Resolution R-2016-51 as presented, seconded by Aldersperson Miller. The motion for adoption of the resolution prevailed by a roll call vote of:



**MINUTES-COUNCIL MEETING  
MONDAY, NOVEMBER 7, 2016 AT 6:00 P.M.**

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Resolution R-2016-51 was adopted.

At 7:30 pm, Michael Phillips as Contract Attorney entered council chambers.

**ADOPTION OF RESOLUTION R-2016-52:**

**Resolution Authorizing Application To The Federal Emergency Management Agency For The Assistance To Firefighters Grant Program**

The City of Freeport Fire Department intends to submit a grant proposal for consideration of the Federal Emergency Management Agency's (FEMA) Assistance to Firefighters Grant program. This is a national grant program and it provides funding for fire equipment, training, and vehicles and is very competitive. The City will be seeking funding for the following:

|   |           |
|---|-----------|
| Turnout gear that has expired or is reaching its expiration | \$160,000 |
| 47 sets of turnout gear \$3404.25/each = \$160,000          |           |

|  |           |
|--|-----------|
| Mobile and portable radios to replace aging/obsolete equipment | \$241,640 |
| 30 portable radios @ \$6800.50/each = \$204,015                |           |
| 13 mobile radios @ \$4432.75/each = \$57,625                   |           |

The total cost of replacing this equipment is \$410,640. Our match is 10%, which is \$40,164 and will be provided out of the department's operating budget.

Chief Miller explained the lifespan of turnout gear is ten years. Most of the department's turnout gear is at or reaching the end of its lifespan. It is necessary to replace this equipment on a timely basis as the risk of injury increases as the equipment ages. Failure to replace this equipment may result in costs to the City that far exceed the amount of this request. The equipment to be replaced is extremely specialized and must be purchased as new. It is also only provided by a handful of vendors. Radios are the lifeline for all department personnel. Current radios are single-band and are of obsolete technology. The Assistance to Firefighters Grant program does provide funding to replace radios, but the replacements must be P25-compliant. The P25 standard set digital radio communications for federal, state, and local public safety entities that allow them to communicate with other agencies and response teams in emergencies. Currently, neither the portable or mobile radios are fully P25-compliant. These radios are also in excess of 9 years old. In addition, they are not able to fully communicate with the City's Police Department. Our request under this proposal would provide for dual-band P25-compliant radios. This upgrade will allow the department to communicate with law enforcement, but also continue to receive MABAS tones as well as preserve the ability to communicate during emergencies.

Alderperson Koester moved for approval of Resolution #2016-52 as presented, seconded by Alderperson Ross. The motion for adoption of the resolution prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Brashaw, Koester, and Chesney (7)

Nays: Busker (1)

Resolution R-2016-52 was adopted.

**OTHER**

**REPORTS OF DEPARTMENT HEADS**

**MINUTES-COUNCIL MEETING**  
**MONDAY, NOVEMBER 7, 2016 AT 6:00 P.M.**

**Public Works**

**Approval of Bid as recommended by Public Works Director Tom Dole for the low bidder - Barkau Automotive for two (2) 2017 Dodge Ram 3500 Tradesman in the amount of \$63,848.38**

Public Works Director Tom Dole stated on October 31, 2016 a bid opening was held for two utility trucks for the Public Works Department. Six packets were distributed to local dealerships including Bocker, Barkau, Sawicki, Fairway Ford, Alphorn Ford and Dearth Motors. As a result, three dealerships responded to the bid. Director Dole prepared the bid tabulation for the packet. All the trucks that were bid met the minimum specifications. The only issue found was that Fairway Ford did not sign the "Certificate of Eligibility" form supplied in the packet. Otherwise, all forms were completed and submitted on time. The apparent low bidder was Barkau Automotive for two (2) 2017 Dodge Ram 3500 Tradesman with an aluminum flatbed in the amount of \$63,848.38. This bid is \$6,151 below the budgeted \$70,000 in the Capital Equipment Fund. Director Dole recommended the purchase of the two vehicles from Barkau Automotive in the amount of \$63,848.38.

Aldersperson Koester moved acceptance of the bid as recommended by Director Dole, seconded by Aldersperson McClanathan.

Aldersperson Busker asked if the bid was for white or yellow trucks. Director Dole stated the bid quoted was for white trucks and the additional cost for yellow would be \$348.00. He also noted the trucks need to be built. Aldersperson Busker moved to have yellow trucks, seconded by Aldersperson Ross. Motion prevailed by voice vote without dissent.

Upon no further discussion a roll call vote was taken on approval of the bid.

The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Aldersperson McClanathan asked about snow removal maintenance of the multi-use path. Director Dole stated there will be a need for snow removal equipment that will accommodate the weight restrictions of the path. He will look at options. Mayor Gitz stated the City is looking for arrangements with other taxing bodies.

Aldersperson Brashaw suggested going out for bids for snow removal for the recreational path. Director Dole stated more importantly a piece of equipment is needed to clear the downtown sidewalks and perform the work in under heavy snow fall conditions. He wants to make sure the method is responsive and reliable.

**Community Development**

Director Mills stated he has been asked about donation boxes and he is looking into an ordinance that would regulate them and the area so that it does not become a dump site. Aldersperson Chesney spoke about his concerns with the donation boxes and would support regulation. Director Mills explained there have been issues with ordinance from other municipalities that he wants to make sure will stand up in Federal Court.

**Finance**

Finance Director Bernadelle noted he will be bringing a bill from Attorney Phillips for the next agenda.

**Fire Department**

Fire Chief Scott Miller reported about a vehicle crash in which first responders were the Freeport Police officers. He commended their work to pull to victims from the crash and extinguish the vehicle fire.

**MINUTES-COUNCIL MEETING**  
**MONDAY, NOVEMBER 7, 2016 AT 6:00 P.M.**

Alderson Koester asked about the number of ambulance calls that are considered mutual aid. Fire Chief Miller provided the statistics from 2016 and noted he had the report available for viewing.

**Police**

Chief of Police Todd Barkalow spoke about the team work of his officers to put out the vehicle fire. He commended his officers for their hard work and dedication. Chief Barkalow provided information on pole cameras he is testing from a local dealer. They are monitoring the video surveillance. Chief Barkalow provided information on arrests made in a case of west end burglaries.

**Water and Sewer**

Director Glendenning provided an update on the Water and Sewer projects and noted they are now 85% complete with the Phase B project. They are working to complete projects before the snow flies. He stated because of the water main replacement they have experienced 4% less water loss. The mains will be at full capacity next spring.

**Library**

Library Director Carole Dickerson provided information on the history series hosted by the Freeport Public Library Foundation. On November 17 they will host a book signing by Dr. Ed Finch for his new book titled, "Elegy".

**REPORT FROM MAYOR GITZ, FIRE CHIEF MILLER AND ALDERPERSON KOESTER REGARDING POSSIBLE ALTERNATE SITES**

Alderson Koester and Mayor Gitz reported the Fireworks Committee is looking into alternate dates and sites to accommodate the Stephenson County Fair. They will provide a more detailed report next week at the Committee of the Whole.

**MAYOR'S REPORT**

Mayor Gitz stated we have an outside contract attorney who is waiting to have an executive session with us so he asked for brief reports.

**COUNCIL ANNOUNCEMENTS/NEW BUSINESS**

Alderson Koester asked about updates on the Building Commission. Director Mills stated he has posted a meeting for Wednesday in which there is an item on the agenda to review permitting.

Alderson Koester, Klemm, McClanathan spoke about the importance of voting in the election to be held on November 8, 2016.

Alderson Klemm thanked those who served in the armed services and recommended citizens do the same.

**PUBLIC COMMENTS – AGENDA OR NON-AGENDA ITEMS**

Tom Teich thanked Mayor Gitz for doing a good job.

City Clerk Zuravel read aloud a letter written by Colton Havens, 617 E Shawnee Street. He stated he believes in a government that is "of" the people, "by" the people, and "for" the people. He encouraged citizens to vote "no" to the managerial form of government referendum. He stated without an "elected" chief executive of the city, we will lack political leadership.

**MINUTES-COUNCIL MEETING  
MONDAY, NOVEMBER 7, 2016 AT 6:00 P.M.**

**EXECUTIVE SESSION (CLOSED SESSION)**

Mayor Gitz stated an executive session is called Pursuant to 5 ILCS 120/2 (c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

At 8:20 p.m., Alderperson McClanathan made a motion to enter executive session, seconded by Alderperson Busker. The motion prevailed by a roll call vote of;

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: none

At 9:03 p.m., Alderperson Brashaw made a motion to return from executive session, seconded by Alderperson McClanathan. The motion prevailed by a roll call vote of;

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester and Chesney (8)

Nays: none

Upon a motion duly made and seconded, the meeting was adjourned at 9:04 PM.

*s/ Meg Zuravel*

Meg Zuravel  
City Clerk