



City Council

City Council Chambers ♦ 524 West Stephenson Street, 3rd Floor ♦ Freeport, IL 61032

MINUTES

SPECIAL COUNCIL MEETING

MONDAY, NOVEMBER 14, 2016 AT 5:30 P.M.

CALL TO ORDER

A special meeting of the Freeport, Illinois, City Council was called to order in the council chambers by Mayor James L. Gitz with a quorum being present at 5:30 p.m. on Monday, November 14, 2016.

ROLL CALL

Present on roll call: Mayor Gitz and council members Tom Klemm, Peter McClanathan, Art Ross, Jodi Miller, Patrick Busker, Sally Brashaw, Michael Koester and Andrew Chesney (8).

Michael Phillips, Esq., was present as the contract attorney.

Also present were the following staff members: Finance Director Guary Bernadelle, Community Development Director Alex Mills, Public Works Director Tom Dole, Fire Chief Scott Miller, Police Chief Todd Barkalow, City Engineer Shaun Gallagher, City Treasurer Linda Buss, and City Clerk Meg Zuravel

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Alderperson Busker.

APPROVAL OF AGENDA

Alderperson Brashaw moved for approval of the agenda, seconded by Alderperson Busker. Motion prevailed by voice vote without dissent.

PUBLIC COMMENTS – AGENDA ITEMS

There was no one signed on the sheet for public comments on agenda items.

APPROVAL OF FINANCE BILLS PAYABLE (REGISTER #666 AND TBA) ---\$78,706.28

Alderperson Klemm moved for Finance Bills Payable (Register #666 And TBA) in the amount of \$78,706.28, seconded by Alderperson Koester. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

3rd READING OF ORDINANCE #2016-53:

An Ordinance Establishing the Compensation of the City Clerk and the City Council by Amending Various Sections of the Codified Ordinances of the City of Freeport, Illinois

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The first reading was held on October 17, 2016. A motion to adopt was given by Alderperson Chesney, seconded by Alderperson Miller. Upon the second reading held on November 7, 2016 an amendment was presented and approved by majority vote. The amendment set the salary at 95% of current salary for first year, +.5% second year, +.5% third year, +.5% fourth year. The ordinance was then deferred to tonight's meeting.

Contained in the ordinance was the following salary for the City Clerk and City Council:

SECTION 1: That Section 228.03 entitled "Compensation; Medical and Life Insurance" of Chapter 228 (City Clerk) of *The Codified Ordinances of the City Of Freeport* is hereby amended by deleting the stricken words and adding the underlined words as follows:

228.03 COMPENSATION; MEDICAL AND LIFE INSURANCE.

- (a) The City Clerk shall receive as salary the sum of fifty-seven thousand four hundred ninety-nine dollars (\$57,499) from May 1, 2016 through April 30, 2017; fifty-two thousand five hundred twenty-three dollars (\$52,523) from May 15, 2017 through April 30, 2018; fifty-four thousand eight hundred ninety-seven dollars (\$54,897) from May 1, 2018 through April 30, 2019; fifty-five thousand one hundred and seventy-two dollars (\$55,172) from May 1, 2019 through April 30, 2020; and fifty-five thousand four hundred forty-seven dollars (\$55,447) from May 1, 2020 through April 30, 2021.
- (b) In addition to the above-provided base salary, the City Clerk shall receive two thousand, five hundred dollars (\$2,500) *per annum*, on a *pro rata* basis, upon attaining and maintaining certification as a Certified Municipal Clerk.
- (c) The City Clerk shall also receive the same medical insurance and life insurance received by other full-time City employees who are not members of any certified collective bargaining unit.
- (d) During the time period of May 1, 2017 through the swearing-in of the newly elected City Clerk on May 15, 2017, the City Clerk shall receive as salary the sum of two thousand two hundred eleven dollars (\$2,211.00) and shall continue to receive the same medical insurance and life insurance during this same fifteen day period.

SECTION 2: That Section 220.06 entitled "Compensation" of Chapter 220 (Council) of *The Codified Ordinances of the City Of Freeport* is hereby amended by deleting the stricken words and adding the underlined words as follows:

220.06 COMPENSATION.

Except as set forth herein, each Alderperson shall be paid the sum of three thousand eight hundred dollars (\$3,800) per annum, and no other compensation shall be allowed to any Alderperson for any service whatsoever. Upon the approval of the City Council, an Alderperson may receive reimbursement for expenses actually paid or expected to be incurred in the performance of his or her duties as an Alderperson.

Also provided for the council members was a worksheet calculated by the Deputy Accountant as shown below in order to provide the calculations requested at the last council meeting which amended the ordinance.

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City Clerk Salary-Revised 11/9/16					
				Rounded Salary #	
			Totals	for Ordinance	Calculation
FY17	5/1/2016	4/30/2017	57,499.00		
FY18	5/1/2017	5/15/2017	2,211.50	2,211.00	Two weeks pay based on previous Clerk Rate 57,499/26
FY18	5/15/2017	4/30/2018	52,523.13	52,523.00	FY17 salary reduced by 5%, 50 weeks pay 54,624.05/26*25
FY19	5/1/2018	4/30/2019	54,897.12	54,897.00	FY18 total salary (\$54,624) increased by .5%
FY20	5/1/2019	4/30/2020	55,171.61	55,172.00	FY19 total salary increased by .5%
FY21	5/1/2020	4/30/2021	55,447.46	55,447.00	FY20 total salary increased by .5%

Upon the second reading held this evening and no discussion, the motion for passage of the ordinance prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Ordinance #2016-53 was passed.

2nd READING OF ORDINANCE #2016-55:

An Ordinance Establishing the Compensation of the City Treasurer by Amending Section 230.03 (Compensation; Medical and Life Insurance) of Chapter 230 (City Treasurer) of the Codified Ordinances of the City of Freeport, Illinois

The first reading was held on October 17, 2016. A motion to adopt was given by Alderperson Chesney, seconded by Alderperson Miller. Upon the second reading held on November 7, 2016 an amendment was presented and approved by majority vote. The amendment set the salary at +.5% of current salary for first year, +.5% second year, +.5% third year, +.5% fourth year. The ordinance was then deferred to tonight's meeting

Contained in the ordinance was the following salary for the City Treasurer:

SECTION 1: That Section 230.03 entitled "Compensation; Medical and Life Insurance" of Chapter 230 (City Treasurer) of *The Codified Ordinances of the City Of Freeport* is hereby amended by deleting the stricken words and adding the underlined words as follows:

230.03 COMPENSATION; MEDICAL AND LIFE INSURANCE.

- (a) The City Treasurer shall receive as salary the sum of fifty-six thousand one hundred four dollars (\$56,104) from May 1, 2016 through April 30, 2017; fifty-three thousand nine hundred forty-six dollars (\$53,946) from May 15, 2017 through April 30, 2018; fifty-six thousand three hundred eighty-five dollars (\$56,385) from May 1, 2018 through April 30, 2019; fifty-six thousand six hundred and sixty-six dollars (\$56,666) from May 1, 2019 through April 30, 2020; and fifty-six thousand nine hundred and fifty dollars (\$56,950) from May 1, 2020 through April 30, 2021.
- (b) In addition to the above-provided base salary, the City Treasurer shall receive two thousand, five hundred dollars (\$2,500) *per annum*, on a *pro rata* basis, upon attaining and maintaining certification as a Certified Municipal Treasurer.

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(c) The City Treasurer shall also receive the same medical insurance and life insurance received by other full-time City employees who are not members of any certified collective bargaining unit.

(d) During the time period of May 1, 2017 through the swearing-in of the newly elected City Treasurer on May 15, 2017, the City Treasurer shall receive as salary the sum of two thousand one hundred fifty-eight dollars (\$2,158.00) and shall continue to receive the same medical insurance and life insurance during this same fifteen day period.

Also provided for the council members was a worksheet calculated by the Deputy Accountant.

City Treasurer Salary-Revised 11-9-16								
				Rounded Salary #				
			Totals	for Ordinance	Calculation			
FY17	5/1/2016	4/30/2017	56,104.00					
FY18	5/1/2017	5/15/2017	2,168.64	2,169.00	FY17 salary increased by .5% divided by 26 payperiods = 2 weeks pay			
FY18	5/15/2017	4/30/2018	54,215.88	54,216.00	FY17 salary increased by .5% less two weeks above			
FY19	5/1/2018	4/30/2019	56,666.44	56,666.00	FY18 total salary increased by .5%			
FY20	5/1/2019	4/30/2020	56,949.77	56,950.00	FY19 total salary increased by .5%			
FY21	5/1/2020	4/30/2021	57,234.52	57,235.00	FY20 total salary increased by .5%			

Upon the second reading held this evening and no discussion, the motion for passage of the ordinance prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Ordinance #2016-55 was passed.

2nd READING OF ORDINANCE #2016-56:

An Ordinance Establishing the Compensation of the Mayor by Amending Section 226.03 (Compensation; Medical and Life Insurance) of Chapter 226 (Mayor) of the Codified Ordinances of the City of Freeport, Illinois

At the regular meeting of the City Council, Alderperson McClanathan moved to place the ordinance on the floor for a first reading with the intention of the salary to be filled in once the council knows the outcome of the referendum on the ballot. This motion was seconded by Alderperson Klemm. The ordinance was automatically laid over to the next meeting.

Alderperson Brashaw stated that based on the outcome of the referendum for City Manager, the mayor will now be part-time although the duties are not know they will be without benefits and have no set hours. It is for the council to figure out the list of duties but they would surely be limited in nature. She recommended this part time mayor's salary be between \$27,000 to \$30,000 per year for the first year of the term, an increase of 0.5% for each year thereafter.

Alderperson Chesney moved to amend the ordinance and remove Section 1, subsection (b) containing the following wording: "(b) The Mayor shall also receive the same medical insurance and life insurance received by other full-time City employees who are not members of any certified collective bargaining unit."

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This motion was seconded by Alderperson Klemm. Motion prevailed by voice vote without dissent.

Alderperson Chesney stated he was able to review the comparison charts provided in the packet and he averaged the salaries for part time mayors to be \$27,000.

Alderperson Brashaw stated she calculated the average to be \$29,000 and in addition she held a discussion with Debra Milliman, Human Resource Manager. Upon their discussion they agreed the salary of \$29,000 per annum would be comparable for the first year of the term, an increase of 0.5% in years two, three, and four. She explained the job duties at this time are unknown. She explained the first year, we will not know how many hours they will have to put in that it is a transition year.

Alderperson Brashaw restated her recommendation in the form of a motion to set the salary for the part-time mayor in the amount of \$29,000 per annum for the first year of the term, an increase of 0.5% in years two, three, and four. She also confirmed the prorated amount for the mayor salary should be calculated with the current rate for the one week time period and the remaining 50 weeks at an amount equivalent to an annual salary of \$29,000 set at fifty weeks. This motion was seconded by Alderperson Koester.

Alderperson McClanathan noted he reviewed the salary comparison for part-time mayors and the vast majority of the mayors earn salaries between \$10,000 and \$30,000 with a few outliers. He thought \$29,000 was too high and he is more comfortable with compensation with a salary at \$24,000. Discussion was held on the opinions of council members of the salary.

Alderperson Chesney requested the opinion of Mayor Gitz. He stated he does not have an opinion but a salary of \$25,000 seems fair.

Alderperson Koester thought the hours based on job duties of a part time mayor would be about 25 hours per week.

Alderperson McClanathan stated the salary will be for 50 weeks for the year.

A roll call vote was taken on the motion to set the compensation of the mayor \$29,000 per annum for the first year of the term, an increase of 0.5% in years two, three, and four. Motion failed by a roll call vote of:

Yeas: Brashaw, Koester, and Chesney (3)

Nays: Klemm, McClanathan, Ross, Miller, Busker (5)

Alderperson Chesney moved to set the salary at \$27,500 and to provide an increase of +0.5% for each year in years two, three and four. Alderperson Klemm seconded the motion.

Alderperson Chesney confirmed the intention was for the amount of \$27,500 to be prorated for the fifty weeks.

Alderperson Klemm nodded his agreement. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Ross, Miller, Busker, Brashaw, Koester, and Chesney (8)

Nays: None

Ordinance #2016-56 was passed.

PUBLIC COMMENTS – AGENDA OR NON-AGENDA ITEMS

Upon a motion duly made and seconded, the meeting was adjourned at 5:52 PM.

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s/ Meg Zuravel

Meg Zuravel
City Clerk