



## **City Council**

**City Council Chambers ♦ 524 West Stephenson Street, 3rd Floor ♦ Freeport, IL 61032**

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### **MINUTES**

### **COUNCIL MEETING**

**MONDAY, DECEMBER 5, 2016 AT 6:00 P.M.**

#### **CALL TO ORDER**

The regular meeting of the Freeport, Illinois, City Council was called to order in council chambers by Mayor James L. Gitz with a quorum being present at 6:00 p.m. on Monday, December 5, 2016.

#### **ROLL CALL**

Present on roll call: Mayor Gitz and council members Tom Klemm, Peter McClanathan, Jodi Miller, Patrick Busker, Sally Brashaw, Michael Koester and Andrew Chesney (7). Alderperson Art Ross was absent.

Present was Contract Attorney, Michael Phillips, Esq., and staff members: Finance Director Guary Bernadelle, Community Development Director Alex Mills, Public Works Director Tom Dole, Fire Chief Scott Miller, Chief of Police Todd Barkalow, W/S Executive Director Tom Glendenning, City Engineer Gallagher and City Clerk Zuravel .

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Alderperson Koester.

#### **APPROVAL OF AGENDA**

Alderperson Koester moved for approval of the agenda, seconded by Alderperson Busker. Motion prevailed by voice vote without dissent.

#### **APPROVAL OF MINUTES**

Alderperson Koester moved for approval of the minutes from the meeting held on November 14, 2016 and November 21, 2016, seconded by Alderperson Brashaw. Motion prevailed by voice vote without dissent.

#### **PUBLIC COMMENTS – AGENDA ITEMS**

There was no one signed on the sheet for public comments on agenda items.

#### **HONORARY RESOLUTIONS**

An honorary resolution for Mark B. McLeRoy, former Mayor of Freeport was read aloud by City Clerk Zuravel. Alderperson Koester moved for approval, seconded by Alderperson Klemm. Motion prevailed by voice vote without dissent. Mayor Gitz introduced former Mayor McLeRoy's wife, Shirley and daughters, Shirley; daughters, Sue Hartman and Patti Rhode. Ms. McLeRoy spoke about the appreciation for the community support during this time of Mark McLeRoy's services.

**MINUTES-COUNCIL MEETING**  
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An honorary resolution for Dr. Michael Perry, CEO of FHN was read aloud by City Clerk Zuravel. Alderperson Klemm moved for approval, seconded by Alderperson Brashaw. Motion prevailed by voice vote without dissent. Dr. Perry will be retiring as CEO of FHN at the end of December. While he was chief administrator for the health system it has expanded in patient care and achieved national awards.

**CONSENT AGENDA**

The following items were presented on the Consent Agenda in the council packet and Mayor Gitz read the listed items into the record: [Consent Agenda PDF](#)

- A. Approval to receive and place on file:
  - 1) City Engineer Report on Motor Fuel Tax Funds including Mill & Overlay Program, Crack Sealing, and Micro-Surfacing
- B. Approval of Water & Sewer Bills Payable (Registers #676 & 680) --- \$389,004.08
- C. Approval of Payroll for pay period ending November 26, 2016 --- \$410,336.06 with fringe benefit payments in the amount of \$34,770.61 for a total of \$445,106.67
- D. Approval of Finance Bills Payable (Registers #678, 679, 681, 682, TBA) ---\$416,749.79

Alderperson Brashaw moved for approval of the consent agenda, seconded by Alderperson Chesney. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Miller, Busker, Brashaw, Koester, and Chesney (7)

Nays: None

The consent agenda items were approved.

**COMMUNICATIONS TO COUNCIL REPORTS BY FINANCE DIRECTOR BERNADELLE**

Finance Director Bernadelle presented financial reporting and summarized their contents. He explained as of October 31, 2016, revenue and expenditures should be fifty percent of the year's Spending Plan. The General Fund is positive as revenues are over budget and expenditures are under budget. As of October 31, 2016 - 58.04% of revenues were collected compared to 39.87% collected the prior year. Most of the money came from tax collections: Property, Food & beverage, Electricity, Natural Gas, Telephone, General Sales, and Video Gaming. He explained as of October 2016, expenditures should be at fifty percent of the Spending Plan. We spent \$10,170,182 (47.20%) this compares to \$ 9,390,889 (44.50%) last year. Some of the major differences are: 1) Legal department spent 58.38% of its budget as of October 2016 compared to 26.47% last year; 2) Department of Public Works spent 45.87% of its budget as of October 2016 compared to 25.88% last year with half of the City Engineer salary charged to that department and 3) the renovations at the new City Hall building. He provided pie charts in the documents which shows the breakdown of October expenses and noted 79% of the expenses are related to our payroll and payroll benefits.

- [Financial Highlights as of October 2016](#)
- [General Fund Summary Budget Comparison as of October 31, 2016](#)
- [Freeport Public Library Financial Highlights as of October 31, 2016](#)
- [Water, Sewer, and Storm Sewer Financial Highlights as of October 31, 2016](#)

Alderperson McClanathan asked Director Bernadelle if he anticipates the rate of collection of property taxes to be less than last year for the Freeport Public Library. Director Bernadelle explained this is due to the capping of .4 and the library never receives as much as they levy due to the cap. Mayor Gitz explained they levy the maximum amount allowed but they take their tax rate times amount levied and it does not add up to the amount of money so for several years they receive less than the total amount that they put in the levy.

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Aldersperson McClanathan moved to place the finance reports on file, seconded by Aldersperson Busker. Motion prevailed by voice vote without dissent.

**ACCEPTANCE OF APPOINTMENT**

Mayor James L. Gitz appoints Samuel Newton to the Housing Authority Board. This appointment shall be effective immediately through October 31, 2018. Aldersperson Chesney moved for acceptance of the appointment, seconded by Aldersperson Klemm. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Miller, Busker, Brashaw, Koester, and Chesney (7)

Nays: None

**ORDINANCES – SECOND READING**

**2<sup>ND</sup> READING OF ORDINANCE #2016-58:**

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2016 AND ENDING APRIL 30, 2017 FOR THE CITY OF FREEPORT, COUNTY OF STEPHENSON AND STATE OF ILLINOIS (0% TAX LEVY OPTION)**

The first reading was held on November 21, 2016. A motion to adopt the ordinance was given by Aldersperson Koester, seconded by Aldersperson Busker and the ordinance was automatically laid over to tonight's meeting.

Presented in the council packet was the following chart which summarizes the numbers contained within the Ordinance #2016-58. The amount to be levied is \$2,448,041 for the City of Freeport including pension funds and IMRF (Freeport Public Library has a separate levy).

**Tax Levy Calculation  
2016  
Statutory Minimum Contribution**

I went back to 2010, the Max. Replacement Tax \$ received has been 473,790.  
Est. 2017 Replacement Tax is \$ 389,792 ( 433,102 x 90%). 10% goes to the Library  
Using current year est. number.

	Annual Contribution	MAX Contribution From Rep. Tax	Corporate Fund Additional Contribution	Current Tax Levy	Previous Year Tax Levy	% Change
Firefighter's pension contribution	932,393	206,603	170,535	555,255	555,255	0.0%
Police pension contribution	1,392,228	183,397	-	1,208,831	1,208,831	0.0%
IMRF	278,000	-	63,705	214,295	214,295	0.0%
Corporate				469,660	469,660	0.0%
	<u>2,602,621</u>	<u>390,000</u>	<u>234,240</u>	<u>2,448,041</u>	<u>2,448,041</u>	<u>0.0%</u>

- Library will levy for IMRF separately

- Max Rep. Tax \$ 390,000.00. Corporate has to pay an additional \$ 130,524. A total of \$ 234,237

Tax Cap Limitation  
3.0%

Estimated assessed value 210,219,201  
Estimated tax rate 0.0116452  
Previous year's tax rate 0.0116454

Est. 0% increase

Effect on \$100,000 home If the EAV of the home does not change		
Amount of Tax	Dollar Increase	% Increase
388	0	0.0%
388		

**MINUTES-COUNCIL MEETING  
MONDAY, DECEMBER 5, 2016 AT 6:00 P.M.**

Upon no discussion on second reading, Ordinance #2016-58 was passed by a roll call vote of:  
Yeas: Klemm, McClanathan, Miller, Busker, Brashaw, Koester, and Chesney (7)  
Nays: None

**2<sup>ND</sup> READING OF ORDINANCE #2016-59:**

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2016 AND ENDING APRIL 30, 2017 FOR THE PUBLIC LIBRARY OF CITY OF FREEPORT, COUNTY OF STEPHENSON AND STATE OF ILLINOIS**

The first reading was held on November 21, 2016. A motion to reject the ordinance was given by Alderperson McClanathan, seconded by Alderperson Chesney. The ordinance was then referred to the Freeport Public Library Board of Trustees on a motion by McClanathan/Busker and approval by majority vote.

The Freeport Public Library Board of Trustees in their meeting held on November 29, 2016, provided an ordinance as prepared by Finance Director Bernadelle for a 0% tax levy. This ordinance will need a motion for adoption in order to place it on the floor for approval in its second reading.

An amended ordinance was included in the council packet summarized as follows:

<b>2016 Library Tax Levy</b>					
Revised as of November 30, 2016					
Total Equalized Assessed Value	210,219,201				
	<b>2016</b>	<b>2015</b>		<b>2014</b>	
	Levy FY17-18	Levy (FY16-17)		Levy (FY15-16)	
		<b>Requested</b>	<b>Received</b>	<b>Requested</b>	<b>Received</b>
General Library Purposes	848,413	900,413	824,178	900,413	873,477
Liability Insurance	42,000	42,000	41,168	37,000	37,057
Unemployment Insurance	3,000	8,000	7,851	5,000	5,023
IMRF	57,000	-	-	-	-
FICA/Medicare	41,000	41,000	40,199	49,000	49,067
Total Levy	991,413	991,413	913,396	991,413	964,624

Alderperson McClanathan stated in light of the action by the Library Board of Trustees on November 29, 2016, he withdraws his motion to reject Ordinance #2016-59 and to make a motion to adopt the amended Ordinance 2016-59. This motion was seconded by Alderperson Chesney. Mayor Gitz asked Director Dickerson if she had further comments. Director Director stated not at this time. Mayor Gitz stated the tax levy needs to be filed with the Stephenson County the last Tuesday in December.

Alderperson Klemm moved for suspension of the rules for immediate consideration to assure documents are filed within the appropriate time frame. This motion was seconded by Alderperson Chesney. Mayor Gitz stated the motion for suspension of the rules is non-debatable. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Miller, Busker, Brashaw, and Chesney (6)  
Nays: Koester (1)

**MINUTES-COUNCIL MEETING  
MONDAY, DECEMBER 5, 2016 AT 6:00 P.M.**

Mayor Gitz stated the Ordinance #2016-59 as amended and recommended by the Freeport Public Library Board in its new form was on the floor for consideration as moved for approval and seconded and there has also been a motion approved for consideration so the ordinance is before the council for final passage.

Alderspersons Chesney and Miller thanked Director Dickerson and the Library Board for coming forward and presenting an ordinance with a zero percent tax levy and for working with this council and the mayor's office.

Aldersperson Koester spoke about his disappointment this levy and asked Director Dickerson to speak on it. Director Dickerson explained this tax levy will require the library to do some belt tightening and may need to draw down reserves to pay for the IMRF contribution.

Aldersperson McClanathan asked about further explanation as to the levy amount compared to the amount received. Director Dickerson explained it is a rate based levy. The Library Board generally levies more than they receive and this is due to the lowered EAV assessed values so they have had to make decisions to supplement funds and gradually reduce services.

Upon no further discussion, the motion for passage of Ordinance #2016-59 (as amended at 0% tax levy) prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Miller, Busker, Brashaw, and Chesney (6)

Nays: Koester (1)

Ordinance #2016-59 was passed.

**ORDINANCES – FIRST READING**

**1<sup>ST</sup> READING OF ORDINANCE #2016-62:**

**AN ORDINANCE AMENDING CHAPTER 290 (COMPENSATION AND BENEFITS) OF THE CODIFIED ORDINANCES OF THE CITY OF FREEPORT, ILLINOIS (1% NON-BARGAINING INCREASE RETROACTIVE TO MAY 1, 2016)**

Aldersperson Tom Klemm presented the ordinance and stated this ordinance was requested on council agenda by both Aldersperson McClanathan and himself because of all the insurance changes implemented for the non-bargaining. This will be for 1% pay increase for non-bargaining employees retroactive to May 1, 2016. So far this fiscal year, this has been the only cost of living increase that has been given for the non-bargaining employees. It is also recommended to move forward with this ordinance so it can be distributed on or before the last pay period of the year. Aldersperson Klemm stated with the savings due to the insurance changes we can give it to the non-bargaining people.

Aldersperson Koester spoke about his support of this ordinance and moved to suspend the rules for moving forward the ordinance.

Aldersperson McClanathan moved for adoption of the ordinance as presented. This motion was seconded by Aldersperson Brashaw.

**MINUTES-COUNCIL MEETING  
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Aldersperson Koester made a motion to suspend the rules for immediate consideration. This motion was seconded by Aldersperson Klemm. Motion prevailed by voice vote without dissent. Mayor Gitz stated this motion carried unanimously so it is before the council for final consideration.

Aldersperson Chesney asked about concerns by Mayor Gitz. Mayor Gitz stated he is in favor of this because the non-bargaining employees have been living by the health care reform for the last several years that included increased deductibles and premiums. He is in favor of making it retroactive to May 1<sup>st</sup> the beginning of the fiscal year. He explained there is a large portion of our workforce in collective bargaining negotiations and he has had conversation with the negotiating attorney and the council on this. He thinks we are at the tail-end of those discussions. He stated this point has been clarified by our counsel that one of the things that separates our non-union employees from those who are in negotiations is that we and they have continued to live by the health care plan as it changes each year to higher premiums and deductibles. That means in the current year our employees for the non-bargaining have actually lost wages so it is appropriate that the one percent be put into place now and to make it retroactive.

Mayor Gitz explained there may need to be further adjustment once the bargaining units approve their contract for management positions to avoid any disparity between a supervisor and employee. He noted the AFSCME contract is in effect and it was set at zero percent the first year because those members already had the benefit of continuing in the health care plan while in negotiations for an extra year where the non-bargaining was under the health care plan. This is an issue of equity and fairness together with making sure that we treat people across the board in a fair and equitable way. Aldersperson Chesney stated he would like to clarify to the record that AFSCME was given a one-time signing bonus which non-bargaining was not. Mayor Gitz stated that is correct.

The motion for passage of Ordinance #2016-62 prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Miller, Busker, Brashaw, Koester, and Chesney (7)

Nays: None

**1<sup>ST</sup> READING OF ORDINANCE #2016-63:**

**AN ORDINANCE AMENDING CHAPTER 482 (OFF-STREET PARKING LOTS), SECTION 482.07 (LEGAL PARKING LIMIT) TO AMEND SUBPARAGRAPH (B) AND REPEAL SUBPARAGRAPH (C) OF THE CODIFIED ORDINANCES OF THE CITY OF FREEPORT, ILLINOIS**

Aldersperson McClanathan presented the ordinance and stated they were contacted by FDDF about a couple of changes in downtown. One of them will take some more time to look at. The other was a recommendation from FDDF and property owners in the downtown to remove the three-hour parking restriction from the city lot located on the south side of Main Street between Chicago and State. This has been discussed with Ted Austin, Tom Dole and Chief Barkalow, none of whom have an objection to this. The ordinance as amended eliminates subparagraph (c) Section 482.07, which would then revert that lot back to having the general restriction found in subparagraph (a). Please note in Section 482.01(c) it defines Lot 3 as south side of Main Street between Chicago and State. Aldersperson McClanathan noted in section 482.07 (b) an amendment has been made which is a housekeeping item to follow current procedures since permits for parking are given by the City Clerk upon advice and consent of the Chief of Police.

**MINUTES-COUNCIL MEETING**  
**MONDAY, DECEMBER 5, 2016 AT 6:00 P.M.**

Aldersperson Koester moved for approval of the Ordinance 2016-63 as presented, seconded by Aldersperson McClanathan.

Aldersperson Chesney moved for suspension of the rules for passage this evening. This motion was seconded by Aldersperson Klemm. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Miller, Busker, Brashaw, Koester, and Chesney (7)

Nays: None

Ordinance #2016-63 was passed by a roll call vote of:

Yeas: Klemm, McClanathan, Miller, Busker, Brashaw, Koester, and Chesney (7)

Nays: None

**CITY RISK MANAGEMENT CONSIDERATION**

Consideration of Insurance Premium Quotes for Risk Management and possible approval of IMLRMA early discount invoice (see resolution R-2016-53) [View IMLRMA Coverage Comparison](#)

The City Council will consider one of the following three resolutions as an action item:

- [Option A - ADOPTION OF RESOLUTION R-2016-53](#): Resolution Authorizing The Execution Of The IMLRMA Guaranteed Cost Agreement For The Year Beginning On January 1, 2017  
[view memo](#)
- [Option B - ADOPTION OF RESOLUTION R-2016-53B](#): Resolution Authorizing the Execution of the IMLRMA Minimum/Maximum Contribution Agreement
- [Option C - ADOPTION OF RESOLUTION R-2016-53C](#): Resolution Authorizing the Mayor to Execute the ICRMT Risk Management Proposal

Introduced was Mr. Little as a representative of IMLRMA and Mr. Odendahl of Dimond Brothers who was representing the quote from ICRMT.

The resolution marked as Option A was written for the IMLRMA and it was presented at the last meeting to include the IMLRMA Guaranteed Cost Agreement and Exhibit A, the annual premium for the City of Freeport for the year beginning on January 1, 2017 is Nine Hundred Fifty-Seven Thousand Five Hundred Eighty-Seven Dollars and No Cents (\$957,587.00), or an alternative offer of an early renewal option of Nine Hundred Forty-Eight Thousand Eleven Dollars and Thirteen Cents (\$948,011.13).

Director Bernadelle provided an explanation on the quote for the minimum maximum.

**2. MINIMUM/MAXIMUM CONTRIBUTION BREAKDOWN**

The CITY OF FREEPORT hereby agrees to the following schedule of contributions:

	<u>Minimum Contribution</u>		<u>Maximum Contribution</u>	
Reinsurance and Excess				
Premiums and Administrative				
Costs		\$ 272,912		\$ 272,912
Loss Fund	@ 75%	\$ 513,508	@ 120%	\$ 821,610
Contribution		\$ 786,418		\$1,094,522

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The Minimum Maximum option was marked as Option B and would choose to make its IMLRMA contribution in accordance with the IMLRMA Minimum/Maximum Contribution Agreement, which requires an annual premium of a minimum of Seven Hundred Eighty-Six Thousand Four Hundred Eighteen Dollars and No Cents (\$786,418.00) and a maximum of One Million Ninety-Four Thousand Five Hundred Twenty-Two Dollars (\$1,094,522.00), depending upon the claim experience for the City during that coverage year.

Option C provided the ICRMT risk management proposal included the following: a written proposal from the ILLINOIS COUNTIES RISK MANAGEMENT TRUST (hereinafter, the "ICRMT"), an experienced liability provider for County, municipal and other units of local government in the State of Illinois, to provide to the City similar liability coverage as previously provided by the IMLRMA for the Coverage Year beginning on January 1, 2017 in exchange for a Pro-Rated Annual Premium in the amount of Seven Hundred Thirty-Seven Thousand Four Hundred Ninety-Two Dollars and No Cents (\$737,492.00) (a true, correct and complete copy of the written proposal of the ICRMT is marked as "Exhibit A").

Council members were provided the opportunity to ask questions on the three options.

Aldersperson Chesney moved for adoption of Option C of Resolution R-2016-53C, seconded by Aldersperson Koester.

City Clerk Zuravel recited the title of the Resolution R-2016-53C into the record, "Resolution Authorizing the Mayor to Execute the ICRMT Risk Management Proposal."

Aldersperson Brashaw recited the dollar amount quoted by ICRMT for the public from Exhibit A.

The motion for adoption of Resolution R-2016-53C prevailed by a roll call vote of:  
Yeas: Klemm, McClanathan, Miller, Busker, Brashaw, Koester, and Chesney (7)  
Nays: None

**ADOPTION OF RESOLUTION R-2016-59:**

**Resolution to Authorize an Agreement for Landfill General Engineering Between The City of Freeport and Fehr Graham – Annual Services for Calendar Year 2017**

City Engineer Gallagher presented the resolution for the 2017 Landfill Engineering Agreement with Fehr Graham. The 2017 proposal outlines the numerous activities that are required by our current permits with the Illinois Environmental Protection Agency (IEPA) for Landfills #2/3 and #4. He explained the value of this contract and 3rd party lab fees and stated each activity performed is broken out into a lump sum agreement per task. This is also done so Council can have a better understanding of the items completed by Fehr Graham and those expenses billed by the lab. Any activities included in this contract that are not performed will not be charged to the City of Freeport. As I indicated in prior years, the outline of services provided in these contracts has been relatively consistent over the past few years, with various permit requirements being completed while new requirements are added. City Engineer Gallagher provided historical fees, outlining present and future spending within this annual contract. This proposal covers the required groundwater, leachate and gas monitoring at each landfill, along with continued inspection and annual reporting. In an effort to reduce costs, fees for inspection and completion of the monitoring well surveying have been listed as a fee per task outside the contract price, as it is our intent to complete this work with City staff.



**MINUTES-COUNCIL MEETING  
MONDAY, DECEMBER 5, 2016 AT 6:00 P.M.**

Task Description	2013		2014		2015		2016		2017	
	Fee per Task	Billed	Fee per Task	Billed to Date	Fee per Task	Billed to Date	Fee per Task	Billed to Date	Fee per Task	Billed to Date
FMLF #2/3 Monitoring Well Sampling, Labor, Equipment & Analytical	\$ 93,600.00	\$ 93,600.00	\$ 79,000.00	\$ 79,000.00	\$ 77,500.00	\$ 82,230.00	\$ 90,400.00	\$ 72,320.00	\$ 90,400.00	\$ -
FMLF #2/3 Additional Sampling Parameters	\$ -	\$ -	\$ -	\$ -	\$ 4,730.00	\$ 4,730.00	\$ -	\$ -	\$ -	\$ -
FMLF #2/3 New AGQS Permit 2014-613-SP	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
FMLF #2/3 Sampling of MW-203, 205, & 209	\$ -	\$ -	\$ 3,050.00	\$ 3,050.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FMLF #2/3 Compliance Limits Supplemental Permit Application	\$ 4,800.00	\$ 9,800.00	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FMLF #2/3 Leachate Sampling, Labor, Equipment and Analytical	\$ 6,200.00	\$ 6,200.00	\$ 4,800.00	\$ 4,800.00	\$ 3,427.00	\$ 3,427.00	\$ 3,720.00	\$ 1,860.00	\$ 3,720.00	\$ -
FMLF #2/3 AGQS Reporting	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FMLF #2/3 Leachate Recovery System Maintenance	\$ 5,560.00	\$ 5,560.00	\$ 5,560.00	\$ 5,560.00	\$ 5,640.00	**	\$ 10,970.00	\$ 9,109.25	\$ 11,530.00	\$ -
FMLF #2/3 Remove Leachate Pump and Repair	\$ -	\$ -	\$ 1,450.00	\$ 1,450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FMLF #2/3 Annual Report of the Effectiveness of Corrective Measures	\$ 5,370.00	\$ 5,370.00	\$ 5,370.00	\$ 5,370.00	\$ 6,000.00	\$ 6,000.00	\$ 6,500.00	\$ 6,500.00	\$ 7,000.00	\$ -
FMLF #2/3 Revisions to Annual Report of ECAM	\$ -	\$ -	\$ 6,500.00	\$ 6,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FMLF #2/3 Inspection and Mowing	\$ 12,800.00	\$ 12,800.00	\$ 5,500.00	\$ 5,500.00	\$ 5,100.00	**	\$ 5,250.00	\$ 4,357.50	\$ 4,430.00	\$ -
FMLF #2/3 Monitoring Well Elevation Survey	\$ -	\$ -	\$ -	\$ -	\$ 2,325.00	\$ -	\$ -	\$ -	\$ 750.00	\$ -
FMLF #2/3 & 4 Well Abandonment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500.00	\$ 6,500.00	\$ -	\$ -
FMLF #2/3 & 4 FWSC Periodic Compliance Report	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ -
FMLF #2/3 & 4 Project Management and Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,280.00	\$ 8,532.40	\$ 7,000.00	\$ -
FMLF #4 Monitoring Well Sampling, Labor, Equipment & Analytical	\$ 27,200.00	\$ 27,430.00	\$ 36,500.00	\$ 36,500.00	\$ 38,050.00	\$ 38,050.00	\$ 33,750.00	\$ 27,000.00	\$ 33,750.00	\$ -
FMLF #4 Leachate Sampling, Labor, Equipment & Analytical	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00	\$ 6,430.00	\$ 6,430.00	\$ 6,490.00	\$ 3,245.00	\$ 6,490.00	\$ -
FMLF #4 Gas Monitoring	\$ 8,175.00	\$ 8,175.00	\$ 8,175.00	\$ 8,175.00	\$ 7,200.00	\$ 6,624.00	\$ 7,000.00	\$ 5,810.00	\$ 7,200.00	\$ -
FMLF #4 Inspection and Mowing	\$ 6,650.00	\$ 6,650.00	\$ 5,240.00	\$ 5,240.00	\$ 4,750.00	\$ 4,370.00	\$ 3,020.00	\$ 2,506.60	\$ 1,800.00	\$ -
FMLF #4 Manhole and Cleanout Inspection	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FMLF #4 Monitoring Well Installation	\$ -	\$ -	\$ 3,900.00	\$ 3,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FMLF #4 Wetlands Monitoring and Reporting	\$ 11,830.00	\$ 11,830.00	\$ 11,830.00	\$ 11,830.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FMLF #4 Annual Monument/Stake Inspection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ -	\$ 600.00	\$ -
FMLF #4 Significant Modification to Permit	\$ 13,480.00	\$ 19,680.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FMLF #4 Annual Reporting	\$ 7,100.00	\$ 7,100.00	\$ 7,100.00	\$ 7,100.00	\$ 7,100.00	\$ 7,100.00	\$ 9,800.00	\$ 9,800.00	\$ 9,900.00	\$ -
FMLF #4 Operating Permit Renewal	\$ -	\$ -	\$ 32,280.00	\$ 1,614.00	\$ 32,000.00	\$ 9,600.00	\$ -	\$ -	\$ -	\$ -
FMLF #4 Assessment Monitoring Report	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 6,510.00	\$ 6,510.00	\$ 6,510.00	\$ -
FMLF #4 Establish New Background Values	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
FMLF #4 Monitoring Well Elevation Survey	\$ -	\$ -	\$ -	\$ -	\$ 1,150.00	\$ 1,150.00	\$ -	\$ -	\$ 750.00	\$ -
FMLF #4 Establish New Leachate Sampling Sig. Mod.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,600.00	\$ 2,600.00	\$ -	\$ -
Additional Repairs	\$ -	\$ -	\$ -	\$ 823.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Value</b>	<b>\$ 208,965.00</b>	<b>\$ 220,395.00</b>	<b>\$ 236,955.00</b>	<b>\$ 207,112.65</b>	<b>\$ 216,402.00</b>	<b>\$ 184,711.00</b>	<b>\$ 205,240.00</b>	<b>\$ 168,500.75</b>	<b>\$ 193,680.00</b>	<b>\$ -</b>
<b>Contract Price Brought to Council</b>	<b>\$208,965.00</b>		<b>\$211,455.00</b>		<b>\$206,672.00</b>		<b>\$205,240.00</b>		<b>\$193,680.00</b>	
Task Added or Increased										
Task Removed										
FMLF # 2/3 Lab Fees	\$ 62,114.71		\$ 51,387.75		\$ 44,400.00		\$ 56,500.00		\$ 33,900.00	
FMLF # 4 Lab Fees	\$ 17,062.86		\$ 24,488.96		\$ 20,300.00		\$ 15,540.00		\$ 18,210.00	
FMLF # 2/3 Leachate Fees	2013	\$ -	2014	\$ -	2015	\$ -	2016	\$ 1,520.00	2017	\$ 2,200.00
FMLF #4 Leachate Fees	\$ 3,460.92		\$ 3,460.93		\$ 3,230.00		\$ 3,230.00		\$ 3,260.00	
<b>Total Value</b>	<b>\$ 82,638.49</b>		<b>\$ 79,337.64</b>		<b>\$ 67,930.00</b>		<b>\$ 76,790.00</b>		<b>\$ 57,570.00</b>	

The estimated value of this proposal is \$193,680 for the 2017 calendar year. At this time it is anticipated that these expenses will be paid using revenues received from the Transfer Station Lease. Additional maintenance expenses that are TIF eligible will be billed to the Lamm Road and West Avenue TIF as part of site improvements should they arise.

Aldersperson Chesney moved for approval of Resolution R-2016-59 as presented, seconded by Aldersperson McClanathan. Motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Miller, Busker, Brashaw, Koester, and Chesney (7)

Nays: None

## REPORTS OF DEPARTMENT HEADS

### Public Works

Public Works Director Tom Dole presented the bid tabulation for one UTV with v-plow for the Public Works Department. The vehicle bid was for an all-wheel drive utility vehicle with V-plow, salt spreader, and front PTO to be used for downtown sidewalks and multi-use recreational path. Director Dole stated he received five bids and upon further review of the bids he determined that Woodstock Powersports was the low bid that met the specifications. The bid was for a Polaris in the amount of \$26,648.53. He noted they have a new 2016 in stock and it has a \$500.00 rebate and they can deliver equipped in two weeks. The vehicle comes with a twenty-four month warranty.

**MINUTES-COUNCIL MEETING**  
**MONDAY, DECEMBER 5, 2016 AT 6:00 P.M.**

Alderson Koester moved for approval of the purchase of the UTV with v-plow through Woodstock Powersports in the amount of \$26,648.53, seconded by Alderson Klemm.

Alderson Busker asked which specifications were not in the John Deere bid. Director Dole explained the vehicle bid did not have the front PTO power drive which would allow for a brush or broom. He also noted the difference between placing a couple of bags of salt to spread versus having the capability to store 14-15 bags of salt on the equipment. He stated when it comes to the downtown that will be a lot of time on the driver to fill up the spreader because those sidewalks take a lot of salt. He also noted the difference was a gas versus a diesel. The bid specification requested a diesel because it has better power and fuel consumption and the John Deere model was gas.

Alderson Brshaw asked about the budget for this item. Director Dole stated this particular piece of equipment was not in the Capital Equipment budget so he will have to push back another purchase to a later date. He also noted there was a repair issue with the current vehicle and the cost of the repair exceed its value and life expectancy.

Upon no further discussion, the motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Miller, Busker, Brshaw, Koester, and Chesney (7)

Nays: None

Director Dole stated he placed on the council desks the activity reports. Discussion was held as to the snow that occurred on Sunday. Director Dole stated that due to budgetary considerations, he needs to keep overtime of snow plow drivers in check. He sent 6-7 drivers out to hit the main routes for two to two and one half hours. Then once the snow stopped then they started to plow all the streets. He noted on the weekends the goal is to keep the main routes clear. He stated he is always watching the overtime budget.

**Fire**

Fire Chief Miller provided information on a kitchen fire which when they were en-route there was another house fire so part of the engine company had to be re-routed to that porch fire. He noted at the same time as that there was a cardiac arrest mutual aid call. He stated that is just a snap shot of our Saturday evening. If we were not manned at the level we are then the response time for each of these events would have been affected. He thanked the City Council for their support of the budget.

**Police**

Police Chief Barkalow noted the Winter Parking ordinance is in effect when a snow emergency is called by the Public Works Director and this will be posted to the news media including television stations and radio stations. If a snow emergency is called then the winter parking regulations will be in effect for the next 48 hours. He stated a "Snow Event" is defined as any time the Public Works Director declares that a snow event of one or more inches will occur or has occurred. The snow event shall continue for a period of forty-eight hours thereafter. You must park on the even-numbered side of street (generally north and west) on even days of the month. Odd days of the month, you must park on odd-numbered side of street (generally east and south). Streets that have designated parking on one side only for an entire city block are exempt. 8:00 am is the beginning hour for all streets in the City, excepting the Business District where odd-even parking does not apply.

**Water and Sewer**

**MINUTES-COUNCIL MEETING  
MONDAY, DECEMBER 5, 2016 AT 6:00 P.M.**

Water and Sewer Executive Director Glendenning was present and had no report.

**City Engineer**

City Engineer Gallagher stated the project one, two, and three of Phase B is pretty much complete. They completed 432 services throughout the project. The contractor will finish the final paving on Wednesday. There are remaining a couple of retaining walls. They will finish the contractor punch list in the spring along with the Pearl City curb and gutter. At the Committee of the Whole meeting City Engineer Gallagher will provide estimates to complete the multi-use path to the area where the Highland Community College bike path ends. He explained what the project would entail to install storm sewer to be able to level out the ditch along the roadway. He is also working on a presentation to provide an overview of where we are going on infrastructure and this will be a document that combines plans and estimated projections for years out. This document will be placed on the website so it can be referred to in the future.

City Engineer Gallagher provided an update on the renovated City Hall building and stated he estimates the project to be about 75% complete at this date. They installed the new access doors and are working on installing the security system. He has been working on this with the GIS Specialist so he estimates a \$10,000 savings in that project since the cost to install is around \$3,000. City Engineer stated they will begin the design work of the Pecatonica Prairie Path next month.

Alderspersion Brashaw asked for further information on Pearl City Road. City Engineer Gallagher explained the Water and Sewer project is confined to the north side due to the water main replacement. The City will need to fund any additional work of installing storm sewer and a multi-use path to Sullivan.

Alderspersion Chesney noted the agreement with City Engineer Gallagher requires that his presentation in front of the City Council should be moved forward on the agenda and that hasn't been happening as of late. City Engineer Gallagher stated he would appreciate moving his items up on the agenda.

**Community Development**

Director Mills reminded citizens with the snow fall that people should be sure to shovel their sidewalks.

**Finance**

Finance Director Bernadelle had no further report.

**Library**

Library Director Carole Dickerson provided information on the latest newsletter and holiday programs at the library. She also requested book donations for Christmas gift for those in need. They can purchase books if someone would like to give a monetary donation. Many of these books will be made available with the Salvation Army gift baskets. The Freeport Public Library is hosting the FHN festival of trees.

**MAYOR'S REPORT**

Mayor Gitz stated he has been working on the public input process to begin the budget discussions.

**COUNCIL ANNOUNCEMENTS/NEW BUSINESS**

**MINUTES-COUNCIL MEETING**  
**MONDAY, DECEMBER 5, 2016 AT 6:00 P.M.**

Aldersperson Koester stated the 7<sup>th</sup> Ward Neighborhood Watch meeting will be canceled for December and noted the anniversary of Pearl Harbor is December 7, 2016.

Aldersperson Chesney stated at the meeting of the Managerial Form of Government Transition Committee they selected three public members including Todd Weegens, Chris Schneiderman, and Gary Quinn.

Aldersperson Klemm cautioned drivers to stay clear of the snow plow as they work on their routes.

Aldersperson Busker stated the 5<sup>th</sup> Ward Neighborhood Watch meeting is canceled for December.

Aldersperson Brashaw encouraged homeowners to keep pathways and sidewalks to schools clear of snow and ice.

**PUBLIC COMMENTS – AGENDA OR NON-AGENDA ITEMS**

Rhonda Scott, 134 Harlem, Freeport, Illinois, encouraged some creative thinking in support of saving the building located at 17 W. Stephenson Street. She stated she has been following the trial and knows the building has a structural problem but there is more than one solution and prefers rehabilitation versus demolition. She stated that there is good news that the heavy snow hasn't taken down the building and it is still standing. She recommended getting information on the structural integrity from Larson and Darby who said it could be stabilized for \$50,000.

A letter was read by City Clerk Zuravel from Sandra Sutton who had signed in for public comments. She stated she is a former resident of the Freeport Housing Authority and provided information on a personal experience that happened in October 2016 with a move out fee and trespass notice. The letter provided her dissatisfaction with resolution of this item.

**EXECUTIVE SESSION (CLOSED SESSION)**

The following was read into the record:

- Pursuant to 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- Pursuant to 5 ILCS 120/2 (c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

At 7:55 p.m., Aldersperson Brashaw moved to enter executive session, seconded by Aldersperson Koester. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Miller, Busker, Brashaw, Koester and Chesney (7)

Nays: none

At 8:24 p.m., Aldersperson Brashaw made a motion to return from executive session, seconded by Aldersperson Klemm. The motion prevailed by a roll call vote of:

Yeas: Klemm, McClanathan, Miller, Busker, Brashaw, Koester and Chesney (7)

Nays: none

Upon a motion duly made and seconded, the meeting was adjourned at 8:24 PM.

**MINUTES-COUNCIL MEETING  
MONDAY, DECEMBER 5, 2016 AT 6:00 P.M.**

*s/ Meg Zuravel*

Meg Zuravel  
City Clerk