

# REQUIRED DOCUMENTS

It is your responsibility to provide copies of the following documents to the department. **If you do not provide these documents, your application with this department will not be accepted.**

- ☐ CERTIFIED BIRTH CERTIFICATE (COPY OF ORIGINAL)
- ☐ DRIVER'S LICENSE (COPY OF **BOTH SIDES**)
- ☐ HIGH SCHOOL DIPLOMA OR GED CERTIFICATE (COPY OF ORIGINAL)
- ☐ SOCIAL SECURITY CARD (COPY OF ORIGINAL – **BOTH SIDES**)
- ☐ MEDICAL RELEASE (PROVIDED)  
**MUST BE SIGNED BY YOUR PHYSICIAN** STATING YOU ARE ABLE TO PARTICIPATE IN THE PHYSICAL AGILITY TESTING.

## **IF APPLICABLE:**

- ☐ CITIZENSHIP AND/OR NATURALIZATION PAPERS
- ☐ COLLEGE OR UNIVERSITY DEGREE (COPY)  
**NOTE:** A COPY OF A CERTIFIED TRANSCRIPT WILL BE REQUESTED FOR APPLICATION OF EDUCATION POINTS
- ☐ VETERANS: Military Service Record and DD214 (COPY)

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# IMPORTANT INFORMATION

**APPLICANT MUST BE 21-35 YEARS OF AGE**

**\*\*\* These documents *MUST* be submitted prior to testing or on the testing day. \*\*\***

Documents must be returned **by email** to lbarkalow@freeportpd.com, **in person**, or by means of **traceable delivery method** (USPS, FedEx, or UPS) to:

Freeport Police Department  
Attn: Lisa Barkalow  
320 W. Exchange St.  
Freeport, IL 61032



# City of Freeport Board of Fire and Police Commission

## Application for Employment

**INSTRUCTIONS:** Please complete this application completely and accurately. All statements are subject to verification. If you need more space to complete an answer, please use the "Continuation" section at the end of this application. Use the term "DNA" (Does Not Apply) if the question does not apply to you.

Full Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone # \_\_\_\_\_ Email Address: \_\_\_\_\_

Position Applied for: \_\_\_\_\_ Are you over the age of 21? ☐ Yes ☐ No

Have you ever been employed by the City of Freeport? ☐ Yes ☐ No

Are you legally eligible for employment in the United States? ☐ Yes ☐ No

Have you ever applied for a position with this department? ☐ Yes ☐ No

If YES, when? \_\_\_\_\_

### **EDUCATION:** Name and location of school

High School: \_\_\_\_\_ City/State \_\_\_\_\_

Did you graduate? ☐ Yes ☐ No

Business/Trade: \_\_\_\_\_ City/State \_\_\_\_\_

Did you graduate? ☐ Yes ☐ No If YES, Degree: \_\_\_\_\_

College/University: \_\_\_\_\_ City/State \_\_\_\_\_

Did you graduate? ☐ Yes ☐ No If YES, Degree: \_\_\_\_\_

Graduate/Prof: \_\_\_\_\_ City/State \_\_\_\_\_

Did you graduate? ☐ Yes ☐ No If YES, Degree: \_\_\_\_\_

**CONTINUING EDUCATION and/or SPECIAL TRAINING or SKILLS:** List additional information that would be of benefit in the job for which you are applying; i.e., computer experience.

\_\_\_\_\_  
\_\_\_\_\_

## **MILITARY SERVICE:**

Have you ever served in a branch of the United States military? ☐ Yes ☐ No

If YES, what branch? \_\_\_\_\_

Did you receive a dishonorable discharge? ☐ Yes ☐ No

## **PREVIOUS EMPLOYMENT: Begin with your most recent position.**

**Employer:** \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Dates Employed: from \_\_\_\_\_ to \_\_\_\_\_ May we contact? ☐ Yes ☐ No

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**Employer:** \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Dates Employed: from \_\_\_\_\_ to \_\_\_\_\_ May we contact? ☐ Yes ☐ No

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**Employer:** \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Dates Employed: from \_\_\_\_\_ to \_\_\_\_\_ May we contact? ☐ Yes ☐ No

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**Employer:** \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Dates Employed: from \_\_\_\_\_ to \_\_\_\_\_ May we contact? ☐ Yes ☐ No

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**CRIMINAL HISTORY:** (as an adult, minor, or juvenile)

**\*\*A conviction record will not necessarily bar you from employment with this agency.\*\***

Have you ever been convicted of a criminal offense? ☐ Yes ☐ No

If YES, explain: \_\_\_\_\_

Date: \_\_\_\_\_ By Whom (Police Agency): \_\_\_\_\_

**REFERENCES:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

**REASON FOR APPLYING:**

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**ADDITIONAL INFORMATION:** Please include any other information you think would be helpful when considering your application for employment.

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*I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected, and if I am employed, my employment may be terminated at any time.*

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**How did you hear about our Department? (Select all that apply)** ☐ TV Advertising ☐ Digital Billboard ☐ Online Advertising

**CONTINUATION:** Please indicate which question you are answering and then complete in space provided.

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*The City of Freeport is an equal opportunity employer and does not discriminate in employment based on race, religion, sex, age, national origin, color, ancestry, marital status, or mental or physical handicaps.*

# City of Freeport

## Board of Fire and Police Commission

320 W. Exchange Street  
Freeport, Illinois 61032  
815-235-8222

### MEDICAL RELEASE FORM

**\*\*To be completed by physician\*\***

This candidate is required to obtain a physician's release before participating in the physical agility POWER test. If further information is needed, please contact Lisa Barkalow at (815)235-8222 x 1207, between the hours of 9:00 a.m. - 4:00 p.m. Monday – Friday.

This is to certify that I have reviewed the following elements of the Freeport Police Department Physical Agility Assessment.

- 1) Sit and Reach Test: The test involves stretching out to touch the toes or beyond with extended arm from a sitting position.
- 2) 1 Minute Sit-Up Test: The test measures the number of sit-ups performed in one minute.
- 3) Bench Press: The test measures a ratio of weight pushed, divided by body weight.
- 4) 1.5 Mile Run: The test is a timed run.

After reviewing, it is my professional opinion that the candidate named below:

Candidate's Name: \_\_\_\_\_

**CAN safely perform the physical agility POWER test.**

Physician's Signature (M.D.): \_\_\_\_\_

Date: \_\_\_\_\_

**Physician's Name and Address:**  
(Type, Print, or Imprint with office stamp)

Medical release forms backdated more  
than 60 days prior to physical agility test  
will not be accepted.



# Illinois Law Enforcement Training and Standards Board



## Preface

The Illinois Law Enforcement Training and Standards Board, in recognizing the importance of physical fitness status for academy performance (and eventual job performance), has established the **Peace Officer Wellness Evaluation Report (POWER)** test for entering any of the Illinois certified police academies.

The POWER test will be provided to all candidates prior to entering the academy to see if each individual meets the standards. These fitness entrance requirements help to ensure that each recruit can undergo both the physical and academic demands of an academy without undue risk of injury and with a level of fatigue tolerance to meet all academy requirements. If the applicant does not meet all the standards, the recruit will not be allowed to enter the academy.

In an effort to brief police administrators and police applicants, this pamphlet will provide information on the rationale, purpose, testing and procedures, standards of performance and fitness activities to prepare for the POWER test. It is intended to answer the basic questions pertaining to all aspects of the fitness testing process. Any questions you may have about these standards should be directed to the Board's Office at (217) 782-4540.

Thomas J. Jurkanin, Ph.D. Executive Director

## What Is Physical Fitness?

Physical fitness is a health status pertaining to the individual officer having the physiological readiness to perform maximum physical effort when required.

Physical fitness consists of three areas:

Aerobic capacity or cardiovascular endurance pertaining to the heart and vascular system's capacity to transport oxygen. It is also a key area for heart disease in that low aerobic capacity is a risk factor.

Strength pertains to the ability of muscles to generate force. Upper body strength and abdominal strength are important areas in that the low strength levels have a bearing on upper torso and lower back disorders.

Flexibility pertains to the range of motion of the joints and muscles. Lack of lower back flexibility is a major risk area for lower back disorders.

## Why Is Fitness Important as a Job-Related Element for Law Enforcement Officers?

It has been well documented that law enforcement personnel (as an occupational class) have serious health risk problems in terms of cardiovascular disease, lower back disorders, and obesity. Law enforcement agencies have the responsibility of minimizing known risk. Physical fitness is a health domain which can *minimize the "known" health risks* for law enforcement officers.

Physical fitness has been demonstrated to be a bona fide occupational qualification (BFOQ). Job analysis that account for physical fitness have demonstrated that fitness areas are underlying factors determining the physiological *readiness* to perform a variety of *critical* physical tasks. These three fitness areas have also been shown to be predicative of job performance ratings, sick time, and number of commendations of police officers. Data also shows that the fitness level is predicative of *trainability* and academy performance.

Physical fitness can be an important area for minimizing *liability*. The unfit officer is less able to respond fully to strenuous physical activity. Consequently, the *risk of not performing physical duties* is increased.

## APPENDIX A Physical Fitness Standards

1. SIT AND REACH TEST: This is a measure of the flexibility of the lower back and upper leg area. It is an important area for performing police tasks involving range of motion and is important in minimizing lower back problems. The test involves stretching out to touch the toes beyond the extended arms from the sitting position. The score is in the inches reached on a yard stick with 15" being at the toes.

|                     | MALE<br>AGE | MALE<br>AGE | MALE<br>AGE | MALE<br>AGE |  | FEMALE<br>AGE | FEMALE<br>AGE | FEMALE<br>AGE | FEMALE<br>AGE |
|---------------------|-------------|-------------|-------------|-------------|--|---------------|---------------|---------------|---------------|
| TEST: Sit and Reach | 20-29       | 30-39       | 40-49       | 50-59       |  | 20-29         | 30-39         | 40-49         | 50-59         |
| 1-14-91             | 16.0        | 15.0        | 13.8        | 12.8        |  | 18.8          | 17.8          | 16.8          | 16.3          |
| <b>12-15-22</b>     | <b>14.4</b> | <b>13.0</b> | <b>12.0</b> | <b>10.5</b> |  | <b>17.0</b>   | <b>16.5</b>   | <b>15.0</b>   | <b>14.8</b>   |

2. ONE MINUTE SIT UP TEST: This is a measure of the muscular endurance of the abdominal muscles. It is an important area for performing police tasks that may involve the use of force and is an important area for maintaining good posture and minimizing lower back problems.

|                              | MALE<br>AGE | MALE<br>AGE | MALE<br>AGE | MALE<br>AGE |  | FEMALE<br>AGE | FEMALE<br>AGE | FEMALE<br>AGE | FEMALE<br>AGE |
|------------------------------|-------------|-------------|-------------|-------------|--|---------------|---------------|---------------|---------------|
| TEST: One Minute Sit Up Test | 20-29       | 30-39       | 40-49       | 50-59       |  | 20-29         | 30-39         | 40-49         | 50-59         |
| 1-14-91                      | 37          | 34          | 28          | 23          |  | 31            | 24            | 18            | 13            |
| <b>12-15-22</b>              | <b>33</b>   | <b>30</b>   | <b>24</b>   | <b>19</b>   |  | <b>24</b>     | <b>20</b>     | <b>14</b>     | <b>10</b>     |

3. ONE REPETITION MAXIMUM BENCH PRESS: This is a maximum weight pushed from the bench press position and measures the amount of force the upper body can generate.

|                   | MALE<br>AGE | MALE<br>AGE | MALE<br>AGE | MALE<br>AGE |  | FEMALE<br>AGE | FEMALE<br>AGE | FEMALE<br>AGE | FEMALE<br>AGE |
|-------------------|-------------|-------------|-------------|-------------|--|---------------|---------------|---------------|---------------|
| TEST: Bench Press | 20-29       | 30-39       | 40-49       | 50-59       |  | 20-29         | 30-39         | 40-49         | 50-59         |
| 1-14-91           | 98%         | 87%         | 79%         | 70%         |  | 58%           | 52%           | 49%           | 43%           |
| <b>12-15-22</b>   | <b>88%</b>  | <b>78%</b>  | <b>72%</b>  | <b>63%</b>  |  | <b>51%</b>    | <b>47%</b>    | <b>43%</b>    | <b>39%</b>    |

4. 1.5 MILE RUN: This is a timed run to measure the heart and vascular systems' capability to transport oxygen. It is an important area for performing police tasks involving stamina and endurance and to minimize the risk of cardiovascular problems. The score is in minutes and seconds.

|                    | MALE<br>AGE  | MALE<br>AGE  | MALE<br>AGE  | MALE<br>AGE  |  | FEMALE<br>AGE | FEMALE<br>AGE | FEMALE<br>AGE | FEMALE<br>AGE |
|--------------------|--------------|--------------|--------------|--------------|--|---------------|---------------|---------------|---------------|
| TEST: 1.5 Mile Run | 20-29        | 30-39        | 40-49        | 50-59        |  | 20-29         | 30-39         | 40-49         | 50-59         |
| 1-14-91            | 13:46        | 14:31        | 15:24        | 16:21        |  | 16:21         | 16:52         | 17:53         | 18:44         |
| <b>12-15-22</b>    | <b>14:00</b> | <b>14:34</b> | <b>15:24</b> | <b>16:58</b> |  | <b>16:46</b>  | <b>17:38</b>  | <b>18:37</b>  | <b>20:44</b>  |

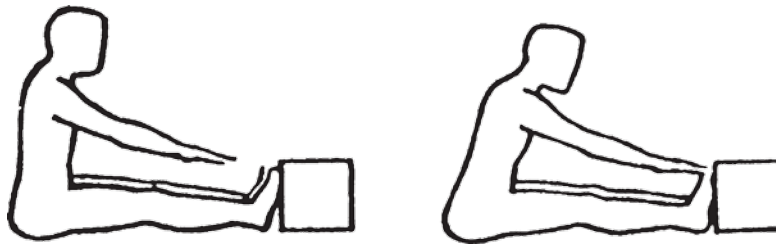


## How Will Physical Fitness Be Measured?

The POWER test consists of four basic tests. Each test is a scientifically valid test. It is recommended that five minutes of static stretching, using techniques approved by the Board, be completed prior to each test. A five minute rest is recommended between each test with a fifteen minute rest before the 1.5 mile run. The tests will be given in the following sequence with a rest period between each test.

### Sit and Reach Test

This is a measure of the flexibility of the lower back and upper leg area. It is an important area for performing police tasks involving range of motion and is also important in minimizing lower back problems. The test involves stretching out to touch the toes or beyond with extended arms from the sitting position. *The score is in the inches reached on a yard stick.*



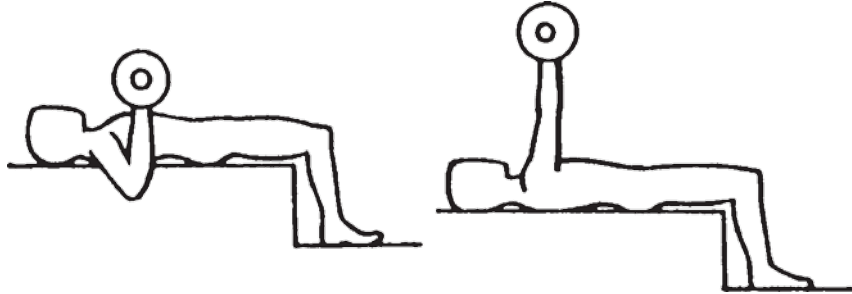
### 1 Minute Sit-Up Test

This is a measure of the muscular endurance of the abdominal muscles. It is an important area for performing police tasks that may involve the use of force and is also an important area for maintaining good posture and minimizing lower back problems. *The score is in the number of bent leg sit-ups performed in one minute.*



## 1 Repetition Maximum Bench Press

This is a maximum weight pushed from the bench press position and measures the amount of force the upper body can generate. It is an important area for performing police tasks requiring upper body strength. *The score is a ratio of weight pushed divided by body weight.*



## 1.5 Mile Run

This is a timed run to measure the heart and vascular system's capability to transport oxygen. It is an important area for performing police tasks involving stamina and endurance and to minimize the risk of cardiovascular problems. *The score is in minutes and seconds.*



# How Does One Prepare for the Power Test?

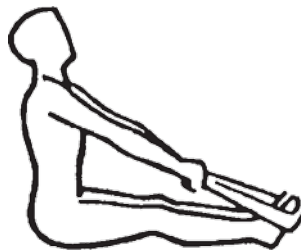
## Preparing for the Sit-Up Test

Performing sitting type of stretching exercises daily will increase this area. There are two recommended exercises.

**Sit and Reach.** Do 5 repetitions of this exercise. Sit on the ground with legs straight. Slowly extend forward at the waist and extend the fingertips toward the toes (keeping legs straight). Hold for 10 seconds.



**Towel Stretch.** Sit on the ground with the legs straight. Wrap a towel around the feet holding each end with each hand. Lean forward and pull gently on the towel extending the torso toward the toes.



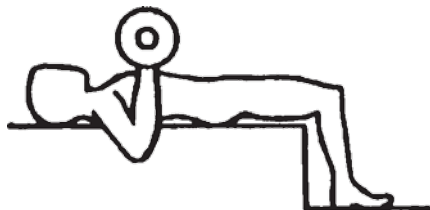
## Preparing for the Sit-Up Test

The progressive routine is to do as many bent leg sit-ups (hands behind the head) as possible in 1 minute. At least three times a week, do three sets (three groups of the number of repetitions one did in 1 minute).

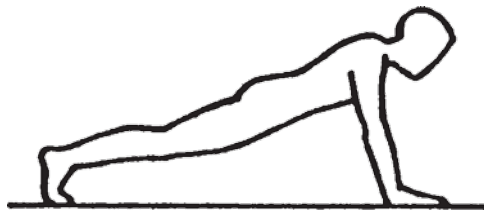


## Preparing for the 1 Repetition Maximum Bench Press

If one has access to weights, determine the maximum weight one can bench press one time. Take 50% of that poundage. This will be the training weight. One should be able to do 8-10 repetitions of that weight. Do three sets of 8-10 repetitions adding 2 ½ to 5 pounds every week.



If one does not have weight equipment, then the push-up exercise can be utilized. Determine how many push-ups one can do in 1 minute. At least three times a week, do three sets of the amount one can do in 1 minute.



## Preparing for the 1.5 Mile Run

Below is a gradual schedule that would enable one to perform a maximum effort for the 1.5 mile run. If one can advance the schedule on a weekly basis, then proceed to the next level. If one can do the distance in less time, then that should be encouraged.

| Week | Activity | Distance | Time | Frequency |
|------|----------|----------|------|-----------|
| 1    |          |          |      |           |
| 2    |          |          |      |           |
| 3    |          |          |      |           |
| 4    |          |          |      |           |
| 5    |          |          |      |           |

